



ASHFORD
BOROUGH COUNCIL



Budget Book

2010/11



2007-2008
*Promoting Sustainable
Communities Through
the Planning Process*

Ashford
best placed in Britain

ASHFORD BOROUGH COUNCIL

BUDGET BOOK 2010/11

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ASHFORD BOROUGH COUNCIL

BUDGET 2010/11

Introduction

This Budget Book shows the Council's Revenue estimates for 2010/11, the Capital Programme 2010/11 to 2012/13 plus the Fees and Charges operative from 1st April 2010. All estimates in this book are at estimated outturn levels (all allowances for pay awards and inflation are included in the figures).

The Budget book includes the full year effect of all the Budget Reduction Strategy savings; however there is a risk of slippage in delivering all the proposals for 1st April. Any budget pressures resulting from this will need to be managed through other compensating measures.

COUNCIL TAX STATISTICS

2009/10 £	COUNCIL TAX	2010/11 £	% Increase
44,707.1	Tax Base	44,892.5	
	Band D Rates:		
135.27	Ashford Borough Council	140.67	3.99%
1,026.27	Kent County Council (<i>Provisional figure</i>)	1,052.64	2.57%
134.65	Kent Police Authority (<i>Provisional figure</i>)	138.68	2.99%
66.06	Kent and Medway Fire Authority (<i>Provisional figure</i>)	67.95	2.86%
1,362.25		1,399.94	2.77%
	PRECEPTS		
6,047,530	Ashford Borough Council	6,315,070	4.42%
45,881,556	Kent County Council (<i>Provisional figure</i>)	47,255,641	2.99%
6,019,811	Kent Police Authority (<i>Provisional figure</i>)	6,225,692	3.42%
2,953,351	Kent and Medway Fire Authority (<i>Provisional figure</i>)	3,050,445	3.29%
720,779	Parish Councils	760,390	5.50%
59,629,347		63,607,238	6.67%

COMPARISON WITH PREVIOUS YEARS

The table gives the make up of the Council Tax for Band D properties for each year since the Council tax was introduced

	Ashford BC	Kent CC	Kent Police	Kent Fire	TOTAL
1995/96	55.89	442.35	45.09	n/a	543.33
1996/97	62.85	476.01	45.81	n/a	584.67
1997/98	76.32	488.52	51.57	n/a	616.41
1998/99	78.83	552.77	48.41	n/a	680.01
1999/00	81.63	602.26	52.48	n/a	736.37
2000/01	83.70	652.83	55.73	n/a	792.26
2001/02	88.22	694.19	60.26	n/a	842.67
2002/03	96.60	758.07	73.64	n/a	928.31
2003/04	101.43	852.84	94.95	n/a	1,049.22
2004/05	107.01	845.73	105.66	55.35	1,113.75
2005/06	112.14	877.05	110.88	57.15	1,157.22
2006/07	117.63	918.72	116.37	59.40	1,212.12
2007/08	123.34	964.17	122.18	61.65	1,271.34
2008/09	129.20	1,001.79	128.25	63.81	1,323.05
2009/10	135.27	1,026.27	134.65	66.06	1,362.25
2010/11	140.67	1,052.64	138.68	67.95	1,399.94
% Change for year	3.99%	2.57%	2.99%	2.86%	2.77%

PARISH PRECEPTS

Council Taxpayers living in parished areas pay additional amounts to provide for the precepts levied by their parish/town council. Expressed as Band D these amounts range from £2.17 (Crundale) to £49.06 (Pluckley). The total of all Parish Precepts is £760,390, an increase of 5.50% over 2009/10.

CALCULATION OF THE BUDGET REQUIREMENT AND COUNCIL TAX AT BAND D
--

	£	£
Gross Expenditure - General Fund	55,185,470	
Gross Expenditure - HRA	23,486,880	
Parish Precepts	<u>760,390</u>	79,432,740
Less Gross Income	(63,832,130)	
Less Area Based Grant	<u>(150,000)</u>	(63,982,130)
 NET EXPENDITURE		 <u>15,450,610</u>
Add Deficit Distribution from Collection Fund	(30,000)	
Less Revenue Support Grant	(1,053,150)	
Less Re-Distributed National Business Rates	<u>(7,292,000)</u>	(8,375,150)
 BUDGET REQUIREMENT		 <u>7,075,460</u>
Less Parish Precepts		(760,390)
Council Tax Requirement		<u><u>6,315,070</u></u>
Council Tax Base		44,892.50
Band 'D' Council Tax		140.67
Average including Parishes		157.61

CALCULATION OF COUNCIL TAX FOR DIFFERENT VALUATION BANDS

VALUATION BAND	A	B	C	D	E	F	G	H
1. The Multipliers specified in Section 5(1) of the Local Government Finance Act 1992, to apply to Basic Tax above	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9
2. ABC Council Tax at £140.67 Band D multiplied by item 1 above to give the Council Tax for the year in respect of each valuation band.	93.78	109.41	125.04	140.67	171.93	203.19	234.45	281.34
3. Precepts issued to the Council								
1. Kent County Council (provisional figure)	701.76	818.72	935.68	1,052.64	1,286.56	1,520.48	1,754.40	2,105.28
2. Kent Police Authority	92.45	107.86	123.27	138.68	169.50	200.32	231.13	277.36
3. Kent and Medway Fire and Rescue Authority (provisional figure)	45.30	52.85	60.40	67.95	83.05	98.15	113.25	135.90
4. The total of items 2 and 3 above, which is the full Council Tax before Parish precepts for 2007/08	<u>933.29</u>	<u>1,088.84</u>	<u>1,244.39</u>	<u>1,399.94</u>	<u>1,711.04</u>	<u>2,022.14</u>	<u>2,333.23</u>	<u>2,799.88</u>

NON- DOMESTIC RATES STATISTICS

2009/10 £		2010/11 £
48.1	Rate in the pound : Rateable Value below £15,000	40.7
48.5	Rateable Value £15,000 and above	41.4
£97,954,195	Rateable Value }	£95,146,865
	}	
3,851	Number of Hereditaments } At previous 31 December (per NNDR 1 Return)	3,846
	}	
£44,048,052	Gross Yield }	£34,571,632
	}	

Businesses with properties whose total RV is less than £18,000 may apply for Small Business Rate Relief, which reduces the poundage they pay for their properties from 41.4p to 40.7p.

PARISH EXPENDITURE AND PRECEPTS 2010/2011

LOCAL TAX BASE	PARISH	PRECEPTS		LOCAL TAX	CONCURRENT GRANT	AMOUNT CLAIMED
		2009/2010	2010/2011			2010/2011
		£	£	£	£	£
536.40	Aldington & Bonnington	16,000	16,640	31.02	1,499.55	1,476.60
358.60	Appledore	8,500	12,500	34.86	1,002.50	987.15
700.90	Bethersden	16,250	16,650	23.76	1,959.43	1,929.44
1,156.00	Biddenden	44,000	46,000	39.79	3,231.70	3,182.23
143.50	Bilsington	1,750	1,850	12.89	401.17	395.03
1,104.30	Boughton Aluph and Eastwell	15,000	15,000	13.58	3,087.17	3,000.00
614.90	Brabourne	9,250	9,250	15.04	1,719.01	1,962.70
153.40	Brook	5,000	5,000	32.59	428.84	422.28
417.40	Challock	12,000	14,000	33.54	1,166.88	1,149.02
1,275.70	Charing	39,470	41,250	32.34	3,566.33	3,511.74
750.80	Chilham	15,373	16,996	22.64	2,098.93	2,066.80
92.20	Crundale (PM)	200	200	2.17	257.75	253.81
518.80	Egerton	12,452	12,394	23.89	1,450.35	1,428.15
171.10	Godmersham	3,959	3,956	23.12	478.32	472.16
2,473.80	Great Chart with Singleton	30,842	36,000	14.55	6,915.72	6,809.87
118.70	Hastingleigh	2,250	2,730	23.00	331.84	326.76
682.80	High Halden	15,000	18,000	26.36	1,908.83	1,879.00
319.90	Hotfield	9,000	9,500	29.70	894.31	880.62
112.10	Kenardington	2,250	5,500	49.06	313.39	308.59
3,996.50	Kingsnorth	47,770	59,944	15.00	11,172.54	11,001.55
127.80	Little Chart	3,987	4,100	32.08	357.28	351.81
644.40	Mersham and Sevington	12,500	12,500	19.40	1,801.48	1,773.90
113.80	Molash	2,500	2,500	21.97	318.14	313.27
107.80	Newenden	5,000	5,000	46.38	301.36	296.75
566.50	Orlestone	12,500	13,500	23.83	1,583.70	1,559.46
491.90	Pluckley	24,700	24,000	48.79	1,375.15	1,354.10
700.70	Rolvenden	18,767	19,705	28.12	1,958.87	1,328.89
337.30	Ruckinge	5,000	5,000	14.82	942.95	928.52
506.90	Shadoxhurst	11,190	11,440	22.57	1,417.08	1,395.39
620.70	Swarden	23,600	23,600	38.02	1,735.22	1,708.66
394.70	Smeeth	7,000	7,591	19.23	1,103.42	1,086.53
880.60	Stanhope	13,500	13,500	15.33	2,461.79	2,424.11
210.60	Stone	4,000	4,000	18.99	588.75	579.74
3,685.30	Tenterden (TC)	179,985	179,985	48.84	10,302.58	10,145.00
177.30	Warehorne	2,800	2,800	15.79	495.66	488.07
328.80	Westwell	10,706	11,160	33.94	919.19	905.12
558.10	Wittersham	16,275	16,275	29.16	1,560.22	1,536.34
865.00	Woodchurch	20,000	20,000	23.12	2,418.18	2,381.17
1,028.20	Wye with Hinxhill	40,453	40,371	39.26	2,874.42	2,830.43
28,044.20		720,779.16	760,387.00		78,400.00	76,830.76
			5			

REVENUE BUDGET

SUMMARY

ACTUALS 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
862,655	919,340	751,675	Corporate Core	708,930
1,095,549	1,380,910	1,327,166	Legal and Democratic Services	1,357,230
1,285,472	1,600,430	1,461,070	Planning	1,361,950
3,647,662	3,251,170	3,244,831	Financial Services	3,643,270
(111,415)	-	21,182	ICT	-
1,851,589	634,110	619,093	Housing	538,900
6,950,848	5,807,680	6,164,090	Environmental Services	6,438,790
2,615,207	2,561,660	2,660,050	Cultural Services	2,825,650
18,197,566	16,155,300	16,249,157	SERVICE EXPENDITURE	16,874,720
(3,326,850)	(1,703,290)	(1,703,290)	Capital Charges	(1,933,960)
(1,123,320)	(415,500)	(490,500)	Net Interest	(430,300)
75,400	77,200	77,200	Concurrent Functions Grant	78,400
216,942	221,400	246,400	Drainage Board Levies	251,360
(41,971)	(75,000)	(75,000)	Area Based Grant	(150,000)
(317,364)	(105,590)	(105,590)	Contribution to (from) Balances	-
		(43,857)	In Year Budget Pressure to be managed	
13,680,404	14,154,520	14,154,520	ABC BUDGET REQUIREMENT	14,690,220
680,190	720,780	720,780	Total Parish Precepts	760,390
14,360,594	14,875,300	14,875,300	TOTAL BUDGET REQUIREMENT	15,450,610
			INCOME	
(7,996,834)	(8,141,990)	(8,141,990)	Government Grant	(8,345,150)
73,000	35,000	35,000	Collection Fund (Surplus)/Deficit	(30,000)
(680,190)	(720,780)	(720,780)	Parish Precepts	(760,390)
5,756,570	6,047,530	6,047,530	Council Tax	6,315,070

SUBJECTIVE ANALYSIS - 2010/11 ESTIMATE

	Corporate Core	Legal and Democratic Services	Planning and Development	Financial Services	ICT	Housing	Environmental Services	Cultural Services	General Fund	Total
EXPENDITURE										
Employees	1,407,920	1,124,760	2,375,600	3,470,180	1,156,760	556,260	2,476,130	1,037,090		13,604,700
Premises	682,850	1,200				62,760	1,845,770	527,330		3,119,910
Supplies and Services	557,300	514,130	340,760	1,675,480	398,640	693,500	4,868,230	448,270	589,008	10,085,318
Transport	29,370	34,190	73,320	20,120	10,080		90,080	49,110		306,270
Transfer Payments				30,209,460						30,209,460
Capital Charges	239,220	9,530		168,880		36,500	535,120	944,710	(1,933,960)	0
SUB TOTAL	2,916,660	1,683,810	2,789,680	35,544,120	1,565,480	1,349,020	9,815,330	3,006,510	(1,344,952)	57,325,658
Recharged from other Accounts	1,299,486	607,430	1,239,250	920,466	292,580	173,910	1,691,980	531,840		6,756,942
Recharged to other Accounts	(2,731,126)	(860,050)	(618,680)	(1,325,656)	(1,753,360)		(1,530,230)	(386,030)		(9,205,132)
Transfers To/From Reserves	136,710	60,250		129,880		(35,000)				291,840
TOTAL EXPENDITURE	1,621,730	1,491,440	3,410,250	35,268,810	104,700	1,487,930	9,977,080	3,152,320	(1,344,952)	55,169,307
INCOME										
Government Grants			(633,130)	(31,017,210)					(150,000)	(31,800,340)
Rents and Other Income	(912,800)	(134,210)	(1,415,170)	(608,330)	(104,700)	(949,030)	(3,538,290)	(326,670)	(689,548)	(8,678,748)
TOTAL INCOME	(912,800)	(134,210)	(2,048,300)	(31,625,540)	(104,700)	(949,030)	(3,538,290)	(326,670)	(839,548)	(40,479,088)
NET EXPENDITURE	708,930	1,357,230	1,361,950	3,643,270	0	538,900	6,438,790	2,825,650	(2,184,500)	14,690,220

ANALYSIS OF BUDGET VARIATIONS 2009/10 TO 2010/11

SERVICE	2009/10 BUDGET	Inflation	Changes in Capital	Changes in Recharges	Changes in Transfers To/From Reserves	Other Budget Changes	2010/11 BUDGET
	£	£	£	£		£	£
Budget Proposals							
Corporate Core	919,340	(3,020)	0	(87,470)	30,000	(149,920)	708,930
Legal and Democratic Services	1,380,910	5,670	9,530	(6,260)	0	(32,620)	1,357,230
Planning	1,600,430	(1,920)	0	(126,450)	0	(110,110)	1,361,950
Financial Services	3,251,170	57,070	0	60,019	147,520	127,490	3,643,269
ICT	0	14,470	(255,230)	235,540	0	5,220	0
Housing	634,110	910	13,580	16,510	58,550	(184,760)	538,900
Environmental Services	5,807,680	(4,877)	238,910	(68,710)	27,300	438,487	6,438,790
Cultural Services	2,561,660	15,530	223,880	3,490	0	21,090	2,825,650
General Fund	(2,075,780)	6,160	(230,670)	0	105,590	10,200	(2,184,500)
ABC BUDGET REQUIREMENT	14,079,520	89,993	0	26,669	368,960	125,077	14,690,220

Analysis of Estimated Reserves					
Reserve	Balance 1.4.09	Estimated Movement 2009/10	Estimated Balance 31.3.10	Estimated Movement 2010/11	Estimated Balance 31.3.11
Earmarked Reserve					
Transport Initiatives	132,789	(85,000)	47,789	0	47,789
Planning Appeals Reserve	390,700	360,000	750,700	0	750,700
Planning Delivery Grant Reserve	165,016	0	165,016	0	165,016
People Mover	281,841	(53,137)	228,704	(61,500)	167,204
Elections Contributions	76,500	60,250	136,750	0	136,750
Community Grant Fund	13,244	(4,000)	9,244	(4,000)	5,244
Members IT Reserve	10,958	10,750	21,708	(21,750)	(42)
Valuation of Assets	16,000	(16,000)	0	4,000	4,000
Hopewell Twinning Reserve	1,410	0	1,410	0	1,410
Netball Centre	18,172	3,000	21,172	3,000	24,172
Singleton Env Centre Fund	26,500	0	26,500	0	26,500
Service Pressure Reserve	91,566	(24,168)	67,398	0	67,398
S106 Monitoring Fees Reserve	42,919	0	42,919	0	42,919
Actuarial Volatility Res	70,373	70,000	140,373	0	140,373
Repairs & Renewals Reserve Revenue Element	630,204	(40,000)	590,204	(40,000)	550,204
Stour Centre Reserve	246,195	(70,000)	176,195	(133,000)	43,195
Total Earmarked Reserves	2,214,387	211,695	2,426,082	(253,250)	2,172,832
General Reserve	2,951,225	(778,684)	2,172,541	(330,000)	1,842,541
Grand Total	5,165,612	(566,989)	4,598,623	(583,250)	4,015,373

REVENUE BUDGET

CORPORATE CORE

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
			Corporate	
(1,862)	-	25,490	Management Team	-
(483)	-	(28,980)	Performance & Improvement	-
(8,181)	-	-	Internal Audit	-
(915)	-	(8,680)	Personnel & Development	0
22,242	123,580	91,580	Centralised Training *	123,580
(4,455)	-	-	Ashford's Future Delivery Team	-
(12,436)	-	(310)	Corporate Property	-
39,071	52,770	52,770	Property Management & Maintenance	-
(195,847)	(236,660)	(180,335)	Industrial Estates	(231,150)
10,995	150,130	131,220	Commercial Properties	149,450
(112,172)	5,000	(10,499)	Civic Offices	-
43,050	65,500	66,090	Emergency Planning**	-
768,999	710,940	730,940	Corporate Management	595,090
26,700	(273,900)	(441,740)	Allocable Corporate Costs	(231,800)
246,380	272,070	274,220	Communications & Marketing	253,900
41,569	49,910	49,910	Ashford Voice	49,860
862,655	919,340	751,675		708,930

* Figure excludes cost of training that appears within Service expenditure

** Budget Transferred to Environmental Services

SUBJECTIVE ANALYSIS - REVENUE BUDGET 2010/11

CORPORATE CORE

	Management Team	Performance & Improvement	Audit	Personnel	Centralised Training	Corporate Property	Property Management	Industrial	Sub Total
Employees	300,070	116,150	97,000	207,370	123,580	235,010	-	-	1,079,180
Premises							53,280	9,890	63,170
Transportation	15,780	4,300	590	1,370		6,630			28,670
Supplies & Services	8,250	6,460	41,270	26,620		3,960	1,800	3,000	91,360
DIRECTLY CONTROLLED COSTS	324,100	126,910	138,860	235,360	123,580	245,600	55,080	12,890	1,262,380
Capital Charges								55,520	55,520
Support Services	38,840	26,370	15,500	75,620	-	84,130	53,710	106,290	400,460
Recharges	(362,940)	(144,060)	(154,360)	(310,980)	-	(329,730)	(174,790)	-	(1,476,860)
Transfer to/from Reserve							66,000		66,000
TOTAL EXPENDITURE	0	9,220	0	0	123,580	0	-	174,700	307,500
Income		(9,220)							(9,220)
Government Grants									-
Rents and Other Income				-	-	-	-	(405,850)	(405,850)
TOTAL INCOME	0	(9,220)	0	0	0	0	0	(405,850)	(415,070)
NET EXPENDITURE	0	0	0	0	123,580	0	0	(231,150)	(107,570)

SUBJECTIVE ANALYSIS - REVENUE BUDGET 2010/11

CORPORATE CORE

	Sub Total	Commercial	Offices	Emergency Planning	Corporate Management	Allocable Corporate	Communication and Marketing	Ashford Voice	Total
EXPENDITURE									
Employees	1,079,180	-	101,400	-			291,790		1,472,370
Premises	63,170	18,100	537,130						618,400
Transportation	28,670		-	-			700		29,370
Supplies & Services	91,360	7,020	115,310		215,420	34,000	42,290	51,900	557,300
DIRECTLY CONTROLLED COSTS	1,262,380	25,120	753,840	-	215,420	34,000	334,780	51,900	2,677,440
Capital Charges	55,520	96,590	87,110						239,220
Support Services	400,460	109,940	172,416		770,940	(265,800)	76,530		1,264,486
Recharges	(1,476,860)		(835,586)		(358,270)		(25,410)		(2,696,126)
Transfer to/from Reserve	66,000		103,710		(33,000)				136,710
TOTAL EXPENDITURE	307,500	231,650	281,490	-	595,090	- 231,800	385,900	51,900	1,621,730
Income	(9,220)								(9,220)
Government Grants	-								-
Rents and Other Income	(405,850)	(82,200)	(281,490)				(132,000)	(2,040)	(903,580)
TOTAL INCOME	(415,070)	(82,200)	(281,490)	-	-	-	(132,000)	(2,040)	(912,800)
NET EXPENDITURE	(107,570)	149,450	(0)	-	595,090	(231,800)	253,900	49,860	708,930

REVENUE BUDGET

SERVICE	Management Team
SERVICE DESCRIPTION	Chief Executive and Deputy Chief Executive, plus administrative support

SERVICE MANAGER	Management Team
BUDGET MANAGER	

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
446,635	324,800	350,570	EXPENDITURE	
51		0	Employees	300,070
5,379	8,800	8,520	Premises	0
20,984	15,780	15,780	Supplies and Services	8,250
74,540	46,090	46,090	Transport	15,780
			Support Services	38,840
547,589	395,470	420,960	TOTAL EXPENDITURE	362,940
(549,451)	0	(395,470)	INCOME	
	(395,470)		RECHARGES	(362,940)
(1,862)	0	25,490	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	0	
Inflation	(2,160)	
Increments	1,750	
Multi functional devices	(550)	
Virement to Allocable Corporate	(24,320)	Budget Reduction Strategy savings
Changes in Support Services	(7,250)	
Changes in Recharges	32,530	
Budget 2010/11	-	

Notes
3.5 FTE's

REVENUE BUDGET

SERVICE	Performance & Improvement Team
SERVICE DESCRIPTION	The team is responsible for performance monitoring and management, profiling and corporate procurement. The total cost of the cost centre is fully allocated to services and the corporate policy, risk and democratic core.

BUDGET MANAGER	Performance & Review Manager
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ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
122,144	121,770	100,590	EXPENDITURE	116,150
3,633	10,300	10,300	Employees	4,300
280	6,460	6,460	Supplies and Services	6,460
25,652	35,970	35,970	Transport	26,370
0	0	0	Support Services	0
0	0	0	Capital Charges	0
151,709	174,500	153,320	TOTAL EXPENDITURE	153,280
(8,375)	-	(7,800)	Income	(9,220)
(143,817)	(174,500)	(174,500)	Recharges	(144,060)
(483)	0	(28,980)	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	-	
Inflation	(830)	
Increments	670	
Climate Change Officer salary	9,220	
Climate Change Officer grant	(9,220)	
Virement to Allocable Corporate	(20,680)	Budget Reduction Strategy savings
Changes Support Costs	(9,600)	
Changes in Recharges	30,440	
Budget 2010/11	-	

Notes
2 FTE's

REVENUE BUDGET

SERVICE	Internal Audit
SERVICE DESCRIPTION	The Audit Partnership between Maidstone & Ashford is responsible for internal audit within the two councils. The total cost of the cost centre is fully allocated to services and the corporate and democratic core.

BUDGET MANAGER	Audit Partnership Manager
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ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
80,901	96,820	83,500	Employees	97,000
38,669	40,330	54,480	Supplies and Services	41,270
36	890	60	Transport	590
9,993	12,770	12,770	Support Services	15,500
129,599	150,810	150,810	TOTAL EXPENDITURE	154,360
(750)		0	Income	0
(137,030)	(150,810)	(150,810)	Recharges	(154,360)
(8,181)	-	-	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10		
Inflation	310	
Increments	510	
Changes Support Costs	2,730	
Changes in Recharges	(3,550)	
Budget 2010/11	0	

Notes
2.4 FTE's

REVENUE BUDGET

SERVICE	Personnel & Development
SERVICE DESCRIPTION	The Personnel and Development team is responsible for personnel and training procedures, payroll, personnel policy and employee relations. These costs are recharged to services on a per head basis.

BUDGET MANAGER	Head of Personnel & Development
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ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
220,613	257,690	253,110	EXPENDITURE Employees	207,370
30,172	26,820	26,820	Supplies and Services	26,620
15,805	1,370	-2,730	Transport	1,370
79,895	89,960	89,960	Support Services	75,620
346,485	375,840	367,160	TOTAL EXPENDITURE	310,980
(4,010)	-	-	INCOME	-
(343,390)	(375,840)	(375,840)	RECHARGES	(310,980)
(915)	0	(8,680)	NET EXPENDITURE	0

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	-	
Inflation	(1,680)	
Increments	1,360	
Multi functional devices	(200)	
Budget reduction -Shared Services	(50,000)	
Changes in Support Services	(14,340)	
Changes in Recharges	64,860	
Budget 2010/11	-	

Notes
7.0 FTE's

REVENUE BUDGET

SERVICE	Centralised Training Budget
SERVICE DESCRIPTION	The training budget for the whole authority is initially held centrally but is then vired to services as individual's training and development needs are identified through the appraisal system.

BUDGET MANAGER	Head of Personnel & Development
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ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
133,546	123,580	122,560	EXPENDITURE	
		-30,980	Training	123,580
			Supplies & Services	
133,546	123,580	91,580	TOTAL EXPENDITURE	123,580
(9,561)	-	-	INCOME	-
(101,743)		-	RECHARGES	
22,242	123,580	91,580	NET EXPENDITURE	123,580

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	123,580	
Budget 2010/11	123,580	

Notes

REVENUE BUDGET

SERVICE	Ashford Delivery Team
SERVICE DESCRIPTION	The Core Delivery team responsible for co-ordinating the Ashford's Future project became an incorporated company in 2009. The service is financed directly from Government Grant and other third party contributions.

SERVICE MANAGER	Ashford's Future Managing Director
BUDGET MANAGER	Ashford's Future Managing Director

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
583,272	-	-	EXPENDITURE	
217,919	-	-	Employees	0
323,173	-	-	Premises	0
9,266	-	-	Supplies and Services	0
242,304	-	-	Transport	0
	-	-	Support Services	0
1,375,934	0	0	TOTAL EXPENDITURE	0
(1,380,395)	-	-	INCOME	0
6	-	-	RECHARGES	0
(4,455)	0	0	NET EXPENDITURE	0

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Budget 2009/10	0	Ashford's Future Core Delivery team was formed into a company during 2008/09 and all financial responsibilities were transferred.
Budget 2010/11	0	

REVENUE BUDGET

SERVICE	Corporate Property
SERVICE DESCRIPTION	Holding account for the salaries and other associated costs for the staff responsible for the upkeep and maintenance of the Council property assets. These costs are fully allocated to services.

BUDGET MANAGER	Head of Swale Ashford Property Partnership
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ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
167,274	196,640	197,060	EXPENDITURE	
0	0	-	Employees	235,010
23,196	3,960	3,960	Premises	-
3,826	6,630	6,210	Supplies and Services	3,960
86,427	73,790	73,480	Transport	6,630
23,851	0		Support Services	84,130
			Capital Charges	
304,574	281,020	280,710	TOTAL EXPENDITURE	329,730
(293,389)	(281,020)	(281,020)	Recharges	(329,730)
(23,621)	-	-	Income	-
(12,436)	-	(310)	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Budget 2009/10	-	
Inflation	(1,310)	
Increments	1,070	
Salary virement from Council Offices	38,610	Virement to procurement savings in Allocable Corporate Costs.
Changes in Support Services	10,340	
Changes in Recharges	(48,710)	
Budget 2010/11	-	

Notes

5.67 FTE's.

REVENUE BUDGET

SERVICE	Property Management & Maintenance
SERVICE DESCRIPTION	Strategic Management of the Council's assets.

BUDGET MANAGER	Head of Swale Ashford Property Partnership
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ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
145,284	35,860	101,860	EXPENDITURE	
824	1,800	1,800	Employees	53,280
0	0	0	Premises	1,800
44,633	58,970	58,970	Supplies and Services	0
	66,000	0	Transport	53,710
			Support Services	66,000
			Contribution to Reserve	
190,741	162,630	162,630	TOTAL EXPENDITURE	174,790
(151,670)	(109,860)	(109,860)	RECHARGES	(174,790)
-	0	0	INCOME	0
39,071	52,770	52,770	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Budget 2009/10	52,770	
Stour Centre Maintenance virement	31,420	Budget transferred from Cultural Services
Joint Procurement of Property maintenance	(4,000)	Budget Reduction Strategy
Reduced Property Maintenance	(10,000)	
Changes in Support Services	(5,260)	
Changes in Recharges	(64,930)	
Budget 20010/11	-	

Notes

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REVENUE BUDGET

SERVICE	Industrial Estates
SERVICE DESCRIPTION	Management of the Council's Industrial Estates.

BUDGET MANAGER	Head of Swale Ashford Property Partnership
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ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
14,964	9,890	10,383	EXPENDITURE	
2,900	3,000	5,785	Premises	9,890
		46	Supplies and Services	3,000
			Transport	
106,366	90,880	90,880	Support Services	106,290
55,520	55,520	55,520	Capital Charges	55,520
179,750	159,290	162,615	TOTAL EXPENDITURE	174,700
(375,597)	(395,950)	(342,950)	INCOME	(405,850)
(195,847)	(236,660)	(180,335)	NET EXPENDITURE	(231,150)

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	(236,660)	
Income inflation	(9,900)	
Changes in Support Services	15,410	
Budget 2010/11	(231,150)	

Notes

REVENUE BUDGET

SERVICE	Commercial Properties
SERVICE DESCRIPTION	Management of the Council's Commercial Properties.

BUDGET MANAGER	Head of Swale Ashford Property Partnership
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ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
39,174	15,890	29,140	Employees	18,100
13,700	6,500	10,820	Premises	7,020
97,309	96,720	96,720	Supplies and Services	109,940
36,210	96,590	96,590	Support Services	96,590
			Capital Charges	
186,393	215,700	233,270	TOTAL EXPENDITURE	231,650
(175,398)	(65,570)	(102,050)	INCOME	(82,200)
10,995	150,130	131,220	NET EXPENDITURE	149,450

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Budget 2009/10	150,130	
Multifunctional Devices	(180)	
Changes in Support Costs	13,220	
Income inflation	(1,640)	
Rent Income	(12,080)	Extra Income from Brookfield Court shops offset partly by reduced income at Montgomery House.
Budget 2010/11	149,450	

Notes

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REVENUE BUDGET

SERVICE	Offices
SERVICE DESCRIPTION	Management and Maintenance of the Civic Centre and Tenterden Gateway.

BUDGET MANAGER	Head of Swale Ashford Property Partnership
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ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
138,334	142,210	137,348	Employees	101,400
492,321	475,730	506,063	Premises	537,130
146,354	150,310	157,910	Supplies and Services	115,310
345	0	0	Transport	0
179,991	143,240	143,240	Support Services	172,416
87,110	87,110	86,350	Capital Charges	87,110
	103,710	103,710	To/From Reserve	103,710
1,044,455	1,102,310	1,134,621	TOTAL EXPENDITURE	1,117,076
(280,516)	(229,010)	(276,820)	INCOME	(281,490)
(876,111)	(868,300)	(868,300)	RECHARGES	(835,586)
(112,172)	5,000	(10,499)	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	5,000	
Inflation	(890)	
Superannuation Backfunding		
Increments	720	
Salary Virement to Corporate	(38,610)	
Property		
Budget pressure from increased	6,890	
Business Rates & Utility Costs		
Additional Expenses Re Tenterden	52,460	
Gateway		
Additional Income Re Tenterden	(52,460)	
Gateway		
Changes in Support Services	(5,824)	
Changes in Recharges	32,714	
Budget 2010/11	-	

Notes

REVENUE BUDGET

SERVICE	Emergency Planning
SERVICE DESCRIPTION	BUDGET TRANSFERRED TO ENVIRONMENTAL SERVICES

BUDGET MANAGER	
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ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
45,502	64,790	66,840	EXPENDITURE	
4,234	4,360	2,900	Employees	
87	0	0	Supplies and Services	
17,512	20,640	20,640	Transport	
			Support Services	
67,335	89,790	90,380	TOTAL EXPENDITURE	0
(24,285)	(24,290)	(24,290)	INCOME	
			RECHARGES	
43,050	65,500	66,090	NET EXPENDITURE	0

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	65,500	
Inflation	(65,500)	Budget Transferred to Env Services
Budget 2010/11	0	

Notes
The service is to be transferred to Environmental Services wef 01.04.2010 to work more closely with the Community Safety Unit; it was previously the responsibility of the Head of Service of Ashford Property Partnership.

REVENUE BUDGET

SERVICE	Corporate Management
SERVICE DESCRIPTION	The activities that the Council engages in specifically because it is multi-purpose authority, (i.e. the costs that are over and above those which would be incurred in managing all the various services by a single purpose authority). The costs that can be charged here are strictly defined within the Best Value Accounting Code of Practice.

SERVICE MANAGER	Management Team
BUDGET MANAGER	

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
239,535	225,420	245,420	EXPENDITURE	
925,955	903,990	903,990	Supplies and Services	215,420
0	0		Support Services	770,940
			Capital Financing	
1,165,491	1,129,410	1,149,410	TOTAL EXPENDITURE	986,360
-	0	0	Income	0
(396,492)	(355,470)	(355,470)	Recharges	(358,270)
	(63,000)	(63,000)	Financed from Reserve	(33,000)
768,999	710,940	730,940	NET EXPENDITURE	595,090

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	710,940	
External Audit Fees	20,000	
Changes in Support Costs	(133,050)	
Changes in Recharges	(2,800)	
Budget 2010/11	595,090	

Notes

REVENUE BUDGET

SERVICE	Allocable Corporate Costs
SERVICE DESCRIPTION	These budgets are initially held centrally, but will be vired to services as required during the year. Similarly, salary savings resulting from vacancies will be vired from individual services as they are identified during the year.

SERVICE MANAGER	Management Team
BUDGET MANAGER	

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
13,442	20,000		EXPENDITURE	
9,120	4,000		Staff Representation	20,000
4,138	10,000		Best Value Implementation	4,000
			Corporate Initiative Fund	10,000
26,700	34,000	(406,740)	TOTAL EXPENDITURE	34,000
0	(154,370)		Savings Targets	
	(25,000)		Procurement	(50,410)
	-		Front Line Service Progress Rationalisation	(55,000)
0	(6,400)		Support Service Review	(40,000)
0	(27,130)		Support Costs Review	-
0	(25,000)	(25,000)	Cost of Living Pay Award	(25,390)
			Top Slice Housing & Planning Delivery Grant	(25,000)
0	(10,000)	(10,000)	New or above inflation Charge increases	(10,000)
0	(60,000)		Corporate Vacancy Savings	(60,000)
26,700	(273,900)	(441,740)	NET EXPENDITURE	(231,800)

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	(273,900)	
Above inflation Charge increase	(10,000)	
Support Services Review	(40,000)	
Utility Procurement Savings	(30,000)	
Front Line Service Savings	(30,000)	
Staffing Levels Reduction	(45,000)	
Virement	20,680	Budget Saving vire from PIT
Virement to Mgt Team	24,320	Budget Reduction Strategy savings
Multifunctional Devices	20,000	Saving achieved
Above inflation Charge increase	10,000	Saving achieved
Cost of Living Pay Award	27,130	Saving achieved
Cost of Living Pay Award	(25,390)	Possible saving in 2010/11
Savings delivered	120,360	Offset saving targets with savings delivered elsewhere.
Budget 2010/11	(231,800)	

Notes
Vacancy Savings: When a post becomes vacant, the salary budget for the appropriate service is reduced by a sum equal to one month's costs for that post. The outstanding savings target is reduced by the same sum.

REVENUE BUDGET

SERVICE	Communications & Marketing
SERVICE DESCRIPTION	This section is responsible for both internal and external communications plus marketing for both the Council and Ashford's Future. (The latter is performed to a Service Level Agreement and costs are met by the Ashford Future Partnership.)

BUDGET MANAGER	Head of Communications & Marketing
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ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
233,400	311,480	302,400	EXPENDITURE	
45,434	57,290	56,520	Employees	291,790
737	700	700	Supplies and Services	42,290
64,669	72,010	72,010	Transport	700
20,021	0	0	Support Services	76,530
			Capital Charges	0
364,261	441,480	431,630	TOTAL EXPENDITURE	411,310
(16,133)	(144,000)	(132,000)	INCOME	(132,000)
(101,748)	(25,410)	(25,410)	RECHARGES	(25,410)
246,380	272,070	274,220	NET EXPENDITURE	253,900

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	272,070	
Inflation	(2,030)	
Increments	1,630	
Savings in salary budget	(18,940)	
Promotional budget reduced.	(15,000)	
Web Advertising Income reduced	12,000	
Income inflation	(350)	
Changes in Support Services	4,520	
Budget 2010/11	253,900	

Notes
6 FTE's

REVENUE BUDGET

SERVICE	Ashford Voice
SERVICE DESCRIPTION	The magazine is produced in-house (except printing), covers local issues and is circulated throughout the Borough.

BUDGET MANAGER	Head of Communications & Marketing Manager
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ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
47,553 1,214	51,900 0	51,900 0	EXPENDITURE Employees Supplies and Services Support Services	51,900 0
48,767	51,900	51,900	TOTAL EXPENDITURE	51,900
(7,198)	(1,990)	(1,990)	INCOME RECHARGES	(2,040)
41,569	49,910	49,910	NET EXPENDITURE	49,860

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	49,910	
Income inflation	(50)	
Budget 2010/11	49,860	

Notes

REVENUE BUDGET

LEGAL AND DEMOCRATIC SERVICES

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		2010/11
		£		£
			Legal and Democratic Services	
(62,978)	-	(11,532)	Legal	-
70,062	83,880	81,858	Mayor	82,710
269,603	411,930	403,430	Electoral Services	415,830
818,862	885,100	853,410	Democratic Representation	858,690
1,095,549	1,380,910	1,327,166	SERVICE EXPENDITURE	1,357,230

SUBJECTIVE ANALYSIS - REVENUE BUDGET 2010/11

LEGAL AND DEMOCRATIC SERVICES

	Legal	Mayoral Services	Elections	Democratic Process	TOTAL
EXPENDITURE					
Employees	677,300	38,750	193,670	215,040	1,124,760
Premises	-	-	1,000	200	1,200
Transport	11,160	15,010	4,100	3,920	34,190
Supplies and Services	47,110	16,710	113,160	337,150	514,130
DIRECTLY CONTROLLED COSTS	735,570	70,470	311,930	556,310	1,674,280
Capital Charges	-	-		9,530	9,530
Support Services	100,720	12,240	50,950	443,520	607,430
Recharges	(712,750)	-	-	(147,300)	(860,050)
Transfer to Reserves	-	-	60,250	-	60,250
TOTAL EXPENDITURE	123,540	82,710	423,130	862,060	1,491,440
INCOME					
Government Grants	-	-	-	-	-
Rents and Other Income	(123,540)	-	(7,300)	(3,370)	(134,210)
Contribution from Reserves	-	-		-	-
TOTAL INCOME	(123,540)	-	(7,300)	(3,370)	(134,210)
NET EXPENDITURE	-	82,710	415,830	858,690	1,357,230

REVENUE BUDGET				
SERVICE		LEGAL SERVICES		
SERVICE DESCRIPTION		The provision of the Council's in-house legal service.		
SERVICE MANAGER		HEAD OF LEGAL AND DEMOCRATIC SERVICES		
BUDGET MANAGER		PROCUREMENT AND PRACTICE MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
581,965	686,310	681,110	EXPENDITURE	677,300
49,636	47,510	46,177	Employees	47,110
9,711	11,160	11,760	Supplies and Services	11,160
96,710	109,180	109,180	Transport Costs	100,720
			Support Services	
738,022	854,160	848,227	TOTAL EXPENDITURE	836,290
(127,575)	(123,540)	(129,139)	INCOME	(123,540)
(673,425)	(730,620)	(730,620)	RECHARGES	(712,750)
			CONTRIBUTION FROM RESERVE	
(62,978)	-	(11,532)	NET EXPENDITURE	-
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2009/10		-		
Pay Award		3,320		
Increments		3,540		
2009/10 Lower pay award		(7,510)	Virement to Corporate Core	
Growth and other Items:				
Detailed Salary Budget Build		(8,360)	Virement internal to Fin Serv	
Change in Support Costs		(8,460)		
Changes in Recharges		17,870		
Virement - Multi Functional Dev		(400)	Virement	
Budget 2010/11		-		
NOTES				
13.4 FTE				

REVENUE BUDGET				
SERVICE		MAYORALTY		
SERVICE DESCRIPTION		Mayoral costs		
SERVICE MANAGER		HEAD OF LEGAL AND DEMOCRATIC SERVICES		
BUDGET MANAGER		DEMOCRATIC SERVICES MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
			EXPENDITURE	
20,040	39,370	40,865	Employees	38,750
22,132	16,420	14,695	Supplies and Services	16,710
14,268	15,010	13,218	Transport Costs	15,010
13,622	13,080	13,080	Support Services	12,240
70,062	83,880	81,858	NET EXPENDITURE	82,710
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2009/10		83,880		
Pay Award		190		
Increments		120		
2009/10 Lower pay award		(440)	Virement to Corporate Core	
Growth and other Items:				
Detailed Salary Budget Build		(490)	Virement internal to Fin Serv	
Supplies & Services		1,090	Minor Growth in supplies and services	
Virement - Multi Functional De		(800)	Virement	
Changes in Support Services		(840)		
Budget 2010/11		82,710		
NOTES				
1.5 FTE				

REVENUE BUDGET				
SERVICE		ELECTORAL ADMINISTRATION AND REGISTRATION		
SERVICE DESCRIPTION		The administration of the elections and the maintenance of the electoral role. The cost of the KCC and Parliamentary elections are recovered.		
SERVICE MANAGER		HEAD OF LEGAL AND DEMOCRATIC SERVICES		
BUDGET MANAGER		DEMOCRATIC SERVICES MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
			EXPENDITURE	
135,770	194,150	186,150	Employees	193,670
8,440	1,000	1,000	Premises	1,000
83,638	114,560	111,560	Supplies and Services	113,160
-	60,250	60,250	Contribution to Reserve	60,250
3,936	4,100	4,100	Transport Costs	4,100
48,410	47,170	49,670	Support Services	50,950
280,194	421,230	412,730	TOTAL EXPENDITURE	423,130
(10,591)	(9,300)	(9,300)	INCOME	(7,300)
269,603	411,930	403,430	NET EXPENDITURE	415,830
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2009/10		411,930		
Pay Award		1,000		
Increments		1,040		
2009/10 Lower pay award		(2,140)	Virement to Corporate Core	
Growth and other Items:				
Detailed Salary Budget Build		(380)		
Changes in Support Services		3,780		
Change in Income		2,000	Removal of target for charging services to Parish Councils	
Virement - Multi Functional Dev		(1,400)	Virement	
Budget 2010/11		415,830		
NOTES				
5.6 FTE				

REVENUE BUDGET				
SERVICE		DEMOCRATIC REPRESENTATION		
SERVICE DESCRIPTION		Member support and administration of the Council's committees		
SERVICE MANAGER		HEAD OF LEGAL AND DEMOCRATIC SERVICES		
BUDGET MANAGER		DEMOCRATIC SERVICES MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
185,198	234,440	204,918	EXPENDITURE	
-	200	-	Employees	215,040
321,271	334,710	333,587	Premises	200
3,250	3,920	3,861	Supplies and Services	337,150
450,537	468,000	468,000	Transport Costs	3,920
9,528	-	-	Support Services	443,520
			Capital Charges	9,530
969,784	1,041,270	1,010,366	TOTAL EXPENDITURE	1,009,360
(4,114)	(3,000)	(3,786)	INCOME	(3,370)
(146,808)	(153,170)	(153,170)	RECHARGES	(147,300)
818,862	885,100	853,410	NET EXPENDITURE	858,690
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2009/10		885,100		
Increase in Members allowances		4,400	Increase above medium term financial plan.	
Pay Award		1,160		
Increments		1,220		
2009/10 Lower pay award		(2,590)	Virement to Corporate Core	
Delete vacant post		(15,380)		
Growth and other Items:				
Detailed Salary Budget Build		(8,210)	Virement internal to Fin Serv	
Supplies and services		3,200		
Income		50	Reduction in income	
Changes in Income		(420)	Virement	
Changes in recharges		5,870		
Virement - Multi Functional Devic		(760)	Virement	
Changes in Support Services		(24,480)		
Changes in Capital charges		9,530		
Budget 2010/11		858,690		
NOTES				
6.3 FTE				

REVENUE BUDGET

PLANNING

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			Planning	
256,157	303,520	368,102	Strategic Planning	339,130
815,855	1,105,430	900,753	Development Control	825,110
97,752	74,420	72,946	Building Control	31,510
(64,101)	(91,580)	(102,050)	Land Charges	(35,500)
(1,388)	-	13,138	Planning Administration	-
181,197	208,640	208,181	Economic Development	201,700
1,285,472	1,600,430	1,461,070	SERVICE EXPENDITURE	1,361,950

SUBJECTIVE ANALYSIS - REVENUE BUDGET 2010/11

PLANNING

	Strategic Planning	Development	Building Control	Land Charges	Planning Administration	Economic Development	Total
EXPENDITURE							
Employees	409,300	991,340	410,570	98,500	369,790	96,100	2,375,600
Premises		-					-
Transport	6,320	35,620	30,680		-	700	73,320
Supplies & Services	50,550	173,940	16,200	5,250	4,620	90,200	340,760
DIRECTLY CONTROLLED COSTS	466,170	1,200,900	457,450	103,750	374,410	187,000	2,789,680
Capital Charges	-	-	-	-	-	-	-
Support Costs	152,700	773,660	104,060	62,180	143,090	14,700	1,250,390
Recharges	(41,740)	(55,260)	(78,420)	-	(454,400)		(629,820)
Transfer to/from Reserve							
TOTAL EXPENDITURE	577,130	1,919,300	483,090	165,930	63,100	201,700	3,410,250
INCOME							
Government Grants	(209,070)	(424,060)					(633,130)
Rents and Other Income	(28,930)	(670,130)	(451,580)	(201,430)	(63,100)	-	(1,415,170)
TOTAL INCOME	(238,000)	(1,094,190)	(451,580)	(201,430)	(63,100)	-	(2,048,300)
NET EXPENDITURE	339,130	825,110	31,510	(35,500)	-	201,700	1,361,950

REVENUE BUDGET

SERVICE	Strategic Planning
SERVICE DESCRIPTION	Producing the Local Development Framework for the Borough and taking forward Ashford growth proposals.

SERVICE MANAGER	Head of Planning and Development
BUDGET MANAGER	Head of Planning and Development

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
445,717	413,200	448,810	EXPENDITURE	
217,673	40,550	50,282	Employees	409,300
8,513	6,320	6,320	Supplies and Services	50,550
115,000	122,570	122,570	Transport	6,320
			Support Services	152,700
786,903	582,640	627,982	TOTAL EXPENDITURE	618,870
(488,242)	(238,000)	(218,760)	INCOME	(238,000)
(42,504)	(41,120)	(41,120)	RECHARGES	(41,740)
256,157	303,520	368,102	NET EXPENDITURE	339,130

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	303,520	
Inflation	(1,720)	
Increments	1,740	
Printing Rentals & Consumables	(2,900)	Budget Reduction Strategy
Salary Saving	(1,020)	Budget Reduction Strategy
Computer Software virement from Planning Administration	10,000	
Changes in Support Services	30,130	
Changes in Recharges	(620)	
Budget 2010/11	339,130	

Notes
8.6 FTE's

REVENUE BUDGET

SERVICE	Development Control
SERVICE DESCRIPTION	Processing Planning Applications ranging from Extensions to Major sites, plus Enforcement and Conservation.

SERVICE MANAGER	Head of Planning and Development
BUDGET MANAGER	Head of Planning and Development

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
			EXPENDITURE	
895,998	978,220	968,780	Employees	991,340
106	0	0	Premises	0
284,540	95,200	98,683	Supplies and Services	173,940
19,170	36,090	36,090	Transport	35,620
988,689	944,660	944,660	Support Services	773,660
2,188,503	2,054,170	2,048,213	TOTAL EXPENDITURE	1,974,560
(1,319,680)	(894,300)	(1,093,020)	INCOME	(1,094,190)
(52,968)	(54,440)	(54,440)	RECHARGES	(55,260)
815,855	1,105,430	900,753	NET EXPENDITURE	825,110

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	1,105,430	
Inflation	(14,300)	
Budget Reduction Strategy - Staff savings	(63,000)	
Increments	5,290	
Printing Rentals and Consumables procurement saving	(5,900)	
Virement to Supplies & Services from Planning Administration	19,410	
Changes in Support Services	(171,000)	
Changes in Recharges	(820)	
Salary Savings	(50,000)	New budget reduction proposals - see Appendix A
Budget 2010/11	825,110	

Notes
22.2 FTE's

REVENUE BUDGET

SERVICE	Building Control
SERVICE DESCRIPTION	Undertake the Strategic Duties of the Building Regulations.

SERVICE MANAGER	Head of Planning and Development
BUDGET MANAGER	Business Manager & Head of Building control

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
470,809	476,930	417,660	EXPENDITURE	
106	0	0	Employees	410,570
40,275	16,700	20,596	Premises	0
24,729	30,680	30,680	Supplies and Services	16,200
109,209	168,980	168,980	Transport	30,680
			Support Services	104,060
645,128	693,290	637,916	TOTAL EXPENDITURE	561,510
(468,748)	(514,320)	(460,420)	INCOME	(451,580)
(78,628)	(104,550)	(104,550)	RECHARGES	(78,420)
97,752	74,420	72,946	NET EXPENDITURE	31,510

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	74,420	
Inflation	(3,210)	
Increments	2,590	
Procurement saving - Printing		
Rental & Consumables	(500)	
Reduction in BC non fee work	(3,000)	
Changes in Support Services	(64,920)	
Changes in Recharges	26,130	
Budget 2010/11	31,510	

Notes
Fee earning work is ring-fenced and must breakeven over a three 3 year rolling period. 8.5 Full time equivalent staff . Re Accreditation of ISO 9001 200 achieved.

REVENUE BUDGET

SERVICE	Local Land Charges
SERVICE DESCRIPTION	Responding to Land Charges Search enquiries.

SERVICE MANAGER	Head of Planning and Development
BUDGET MANAGER	Business Manager & Head of Building control

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
91,559	91,400	82,700	EXPENDITURE	
5,952	6,150	6,150	Employees	98,500
131	0	0	Supplies and Services	5,250
70,827	53,880	65,890	Transport	0
6,829	0	0	Support Services	62,180
			Capital Charges	0
175,298	151,430	154,740	TOTAL EXPENDITURE	165,930
(235,997)	(243,010)	(256,790)	INCOME	(201,430)
(3,402)	-	0	RECHARGES	0
(64,101)	(91,580)	(102,050)	NET EXPENDITURE	(35,500)

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	(91,580)	
Inflation	(650)	
Income Inflation	(690)	
Reduction in search income	41,580	
Virement from Land Charges	7,910	
Printing Rentals & Consumables	(900)	
Increments	530	
Changes in Support Services	8,300	
Changes in Recharges	-	
Budget 2010/11	(35,500)	

Notes
3.9 FTE's

REVENUE BUDGET

SERVICE	Planning Administration
SERVICE DESCRIPTION	Holding Account for the costs of the administration for Planning and Building control services. This budget is recharged to those services.

SERVICE MANAGER	Head of Strategic Planning
BUDGET MANAGER	Business Manager & Head of Building control

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
433,999	419,340	385,368	EXPENDITURE	
	0	0	Employees	369,790
13,808	4,620	4,620	Premises	0
549	0	0	Supplies and Services	4,620
129,774	163,600	163,600	Transport	0
0		0	Support Services	143,090
		0	Capital Financing	
578,130	587,560	553,588	TOTAL EXPENDITURE	517,500
(22,674)	(62,500)	(15,390)	INCOME	(63,100)
(556,844)	(525,060)	(525,060)	RECHARGES	(454,400)
(1,388)	0	13,138	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Budget 2009/10	0	
Inflation	(3,440)	
Increments	2,290	
Virement to Development Control	(19,410)	
Virement to Land Charges	(7,910)	
Virement to Strategic Planning	(10,000)	
Salary Adjustment Savings outside MTFP	(11,680)	
Changes in Support Services	(20,510)	
Changes in Recharges	70,660	
Budget 2010/11	0	

Notes

14.8 FTE's

REVENUE BUDGET

SERVICE		Economic Development		
SERVICE DESCRIPTION		Planning and supporting economic growth in the area for both local and incoming business.		
SERVICE MANAGER		Head of Planning and Development		
BUDGET MANAGER		Head of Planning and Development		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
145,328	96,240	95,781	EXPENDITURE	96,100
3,192	0	0	Employees	0
156,982	93,200	93,200	Premises	0
2,876	700	700	Supplies and Services	90,200
17,290	18,500	18,500	Transport	700
-	0	0	Support Services	14,700
			Capital Financing	0
325,668	208,640	208,181	TOTAL EXPENDITURE	201,700
(144,471)	-	-	INCOME	-
181,197	208,640	208,181	NET EXPENDITURE	201,700
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Budget 2009/10		208,640		
Inflation		(680)		
Increments		540		
Economic Development promotional budget		(3,000)		
Changes in Support Services		(3,800)		
Budget 2010/11		201,700		
Notes				
2 FTE's				

REVENUE BUDGET

FINANCIAL SERVICES

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			Financial Services	
(20,820)	(10)	4,490	Accountancy	-
(22,080)	30	14,967	Exchequer Services	0
7,898	(30,620)	(61,349)	Business Rate Collection	(62,750)
574,957	593,270	576,439	Council Tax Collection	575,780
388,360	308,120	380,404	Housing Benefit Administration	376,390
(48,595)	110,690	110,690	Housing Benefits	127,720
(5,229)	(2,240)	(2,740)	Housing Advances	(1,980)
473,907	681,950	621,950	Concessionary Fares	787,320
494,072	250,870	260,870	Miscellaneous Expenditure	300,670
1,805,192	1,339,110	1,339,110	Non Distributed Costs	1,540,120
3,647,662	3,251,170	3,244,831	SERVICE EXPENDITURE	3,643,270

SUBJECTIVE ANALYSIS - REVENUE BUDGET 2009/10

FINANCIAL SERVICES

	Accountancy	Exchequer Services	Business Rate Collection	Council Tax Collection	Benefits Admin	Benefits	Housing Advances	Concessionary Fares	Miscellaneous Expenses	Non Distributed Costs	TOTAL
EXPENDITURE											
Employees	409,300	177,290	16,570	394,860	663,490	-	-	16,830	-	-	1,678,340
Transport	650	30	660	4,220	14,560	-	-	-	-	-	20,120
Supplies and Services	60,280	11,540	57,600	133,010	117,630	-	580	954,240	340,100	-	1,674,980
Superannuation Backfunding	-	-	-	-	-	-	-	-	-	1,327,290	1,327,290
Retired Officers Pensions	-	-	-	-	-	-	-	-	-	464,550	464,550
Transfer Payments	-	-	-	-	-	30,209,460	-	-	-	-	30,209,460
DIRECTLY CONTROLLED COSTS	470,230	188,860	74,830	532,090	795,680	30,209,460	580	971,070	340,100	1,791,840	35,374,740
Capital Charges	80,990	6,790	26,760	27,580	26,760	-	-	-	-	-	168,880
Support Services	144,246	88,380	42,250	339,960	282,830	-	320	13,050	9,930	-	920,966
Recharges	(647,666)	(284,030)	-	-	-	-	-	-	(12,360)	(381,600)	(1,325,656)
Transfer to/from Reserves	-	-	-	-	-	-	-	-	-	129,880	129,880
TOTAL EXPENDITURE	47,800	0	143,840	899,630	1,105,270	30,209,460	900	984,120	337,670	1,540,120	35,268,810
Government Grants	-	-	(206,590)	-	(728,880)	(30,081,740)	-	-	-	-	(31,017,210)
Rents and Other Income	(47,800)	-	-	(323,850)	-	-	(2,880)	(196,800)	(37,000)	-	(608,330)
TOTAL INCOME	(47,800)	-	(206,590)	(323,850)	(728,880)	(30,081,740)	(2,880)	(196,800)	(37,000)	-	(31,625,540)
NET EXPENDITURE	(0)	0	(62,750)	575,780	376,390	127,720	(1,980)	787,320	300,670	1,540,120	3,643,270

REVENUE BUDGET

SERVICE	Accountancy and Financial Management
SERVICE DESCRIPTION	Provision of Financial Management, Accountancy, Creditors, Treasury Management & Insurance services. The costs are fully recharged to services.
BUDGET MANAGER	Finance Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
456,059	441,800	444,380	EXPENDITURE	
4,892	5,530	2,150	Employees	409,300
84,634	58,900	64,200	Transport	650
186,650	128,970	128,970	Supplies and Services	60,280
94,987	80,990	80,990	Support Services	144,246
			Capital Charges	80,990
827,222	716,190	720,690	TOTAL EXPENDITURE	695,470
(46,657)	(9,800)	(9,800)	INCOME	(47,800)
(801,385)	(706,400)	(706,400)	RECHARGES	(647,666)
(20,820)	(10)	4,490	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	(10)	
Inflation	4,740	
Increments	3,050	
2009/10 Lower pay award	(6,010)	Virement to Corporate Core
Management restructure	(35,800)	Virement to NDC budget
Detailed Salary Budget Build	(5,160)	Virement internal to Fin Serv
Growth in Salaries budgets	1,800	Result of detailed budget build exercise
Budget Reduction Strategy	(25,000)	
Change in income target	(13,000)	
Change in support costs	15,276	
Change in recharges	58,734	
Change in Supply & Services	2,220	Inflation increases
Virement - Multi Functional Dev	(840)	Virement
Budget 2010/11	(0)	

Notes
9.26 FTE

REVENUE BUDGET

SERVICE	Exchequer Services
SERVICE DESCRIPTION	Provision Creditors, Debtors and income management. The costs are fully recharged to services.
BUDGET MANAGER	Exchequer Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
165,478	181,200	188,214	EXPENDITURE	
23,185	10,720	18,347	Employees	177,290
1,886	30	56	Supplies and Services	11,540
131,037	82,940	83,210	Transport	30
6,786	6,790	6,790	Support Services	88,380
			Capital Charges	6,790
328,372	281,680	296,617	TOTAL EXPENDITURE	284,030
-350,452	(281,650)	(281,650)	RECHARGES	(284,030)
(22,080)	30	14,967	NET EXPENDITURE	0

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	30	
Detailed Salary Budget Build	(3,910)	Virement internal to Fin Serv
Change in Supplies & Services	820	
Change in support costs	5,440	
Change in recharges	(2,380)	
Budget 2010/11	0	

Notes
6.5 FTE

REVENUE BUDGET

SERVICE	National Non-Domestic Rate Collection
SERVICE DESCRIPTION	Collection on behalf of Central Government of the National Non-Domestic Rates
BUDGET MANAGER	Revenues and Benefits Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
62,749	33,910	12,270	Employees	16,570
46,824	60,050	59,811	Supplies and Services	57,600
0	660	660	Transport	660
78,381	41,190	41,190	Support Services	42,250
22,367	26,760	26,760	Capital Charges	26,760
210,321	162,570	140,691	TOTAL EXPENDITURE	143,840
(202,423)	(193,190)	(202,040)	INCOME	(206,590)
7,898	(30,620)	(61,349)	NET EXPENDITURE	(62,750)

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	(30,620)	
Inflation	(2,820)	
Increments	170	
2009/10 Lower pay award	(330)	Virement to Corporate Core
Detailed Salary Budget Build	(14,360)	Virement internal to Fin Serv
Change in Supplies & Services	(2,450)	
Change in income target	(13,400)	Income Inflation increase and additional court fee income of £8,570
Change in support costs	1,060	
Budget 2010/11	(62,750)	

Notes	
0.5 FTE	98% Collection Rate
3,900 Business Rates accounts	
Estimated Annual Receipts £43 million	

REVENUE BUDGET

SERVICE	Council Tax Collection
SERVICE DESCRIPTION	Collection and administration of Council Tax
BUDGET MANAGER	Revenues and Benefits Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
378,940	452,130	427,000	Employees	394,860
92,986	92,050	79,899	Supplies and Services	133,010
514	4,220	4,220	Transport	4,220
355,831	309,740	309,740	Support Services	339,960
29,367	27,580	27,580	Capital Charges	27,580
857,638	885,720	848,439	TOTAL EXPENDITURE	899,630
(282,681)	(292,450)	(272,000)	INCOME	(323,850)
574,957	593,270	576,439	NET EXPENDITURE	575,780

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	593,270	
Inflation	(2,600)	
Increments	2,220	
2009/10 Lower pay award	(4,370)	Virement to Corporate Core
Detailed Salary Budget Build	(52,520)	Virement internal to Fin Serv
Change in Supplies & Services	51,050	
Potential saving from use of softwa	(10,000)	
Change in income target	(17,310)	Inflation
Change in support costs	30,220	
Court Costs Recovered	(24,090)	
Additional costs	10,000	Committal Warrant cost increased
Virement - Multi Functional Devices	(90)	Virement
Budget 2010/11	575,780	

Notes	
14.5 FTE	98% Collection Rate
49,000 Council Tax accounts	
Estimated Annual Receipts £55 million	

REVENUE BUDGET

SERVICE	Housing Benefits Administration
SERVICE DESCRIPTION	Administration of Housing and Council Tax Benefit on behalf of the Department of Works & Pensions
BUDGET MANAGER	Revenues and Benefits Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
586,476	663,550	719,790	EXPENDITURE	
122,466	103,180	96,534	Employees	663,490
16,578	14,560	14,560	Supplies and Services	117,630
411,955	311,280	311,280	Transport	14,560
29,369	26,760	26,760	Support Services	282,830
			Capital Charges	26,760
1,166,844	1,119,330	1,168,924	TOTAL EXPENDITURE	1,105,270
(778,484)	(811,210)	(788,520)	INCOME	(728,880)
388,360	308,120	380,404	NET EXPENDITURE	376,390

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	308,120	
Inflation	5,220	
Increments	3,250	
2009/10 Lower pay award	(6,400)	Virement to Corporate Core
Detailed Salary Budget Build	27,870	
Change in Supplies & Services	21,750	
Potential saving from use of so	(5,000)	
Support Services	(28,450)	
Change in Income	82,330	
Virement - Multi Functional Dev	(2,300)	Virement
Budget 2010/11	406,390	

Notes
24 FTEs
9,000 Benefit Claimants
Average 25 days to process a new claim

REVENUE BUDGET

SERVICE	Benefits Payments
SERVICE DESCRIPTION	Payment of Housing Benefits to private tenants (Rent Allowances) to Council Tenants (Rent Rebates) and Council Tax Benefits
BUDGET MANAGER	Revenues and Benefits Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
11,259,318	9,084,510	9,084,510	EXPENDITURE	
29,459	5,250	5,250	Rent Allowances	9,538,620
904,560	-	-	Discretionary Housing Allow	5,510
10,540,622	12,911,640	12,911,640	Moat Rent Allowance	-
6,179,898	6,769,880	6,769,880	Rent Rebates	13,557,050
			Council Tax Rebates	7,108,280
28,913,857	28,771,280	28,771,280	TOTAL EXPENDITURE	30,209,460
(28,962,452)	(28,660,590)	(28,660,590)	INCOME	(30,081,740)
(48,595)	110,690	110,690	NET EXPENDITURE	127,720

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	110,690	
Rent Allowances	454,110	Inflation increase
Discretionary Housing Allow	260	Inflation increase
Rent Rebates	645,410	Inflation increase
Council Tax Rebates	338,400	Inflation increase
Change in income target	(1,421,150)	Inflation increase
Budget 2010/11	127,720	

Notes
9,000 Benefit Claimants

REVENUE BUDGET

SERVICE	Housing Advances
SERVICE DESCRIPTION	Residual mortgage repayments in respect of Council properties sold under the right to buy scheme.
BUDGET MANAGER	Finance Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
958	1,080	580	EXPENDITURE	
547	960	960	Supplies and Services	580
			Support Services	320
1,505	2,040	1,540	TOTAL EXPENDITURE	900
(6,734)	(4,280)	(4,280)	INCOME	(2,880)
(5,229)	(2,240)	(2,740)	NET EXPENDITURE	(1,980)

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	(2,240)	
Inflation	30	
Supplies and Services	(500)	
Support Services	(670)	
Change in income target	1,400	Decline in Mortgage Interest
Budget 2010/11	(1,980)	

Notes

REVENUE BUDGET

SERVICE	Concessionary Fares
SERVICE DESCRIPTION	The cost of the Concessionary bus pass scheme - this is operated by KCC, with advisory services contracted out to a company called MCL. Ashford pays for the passes issued to its residents and the journeys starting within the Borough.
BUDGET MANAGER	Finance Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
-	-	-	EXPENDITURE	
789,625	987,620	927,620	Employees	16,830
10	-	-	Supplies and Services	954,240
33,910	51,130	51,130	Transport	-
			Support Services	13,050
823,545	1,038,750	978,750	TOTAL EXPENDITURE	984,120
(349,638)	(356,800)	(356,800)	INCOME	(196,800)
473,907	681,950	621,950	NET EXPENDITURE	787,320

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	681,950	
Inflation	18,920	Inflation on Passes
Detailed Salary Budget Build	16,830	Virement internal to Fin Serv
Supplies and Services	500	Printing costs for publicity of scheme
Unforeseen Demand	15,000	
Growth in Property Numbers	32,700	
Cost of Scheme	(100,000)	Revised forecast for scheme cost
Government Grant	170,000	Proposed reduction in govt grant as per consultation
Support Services	(38,080)	
Change in income target	(10,000)	Concessionary Fares Grant
Budget 2010/11	787,820	

Notes
0.6 FTE

REVENUE BUDGET

SERVICE	Miscellaneous Expenditure, Grants and Rate Relief
SERVICE DESCRIPTION	This is a grouping of expenditure heads that fall within Central Services, but not within any specific service head. This includes grants to voluntary organisations, bank charges and treasury management fees
BUDGET MANAGER	Finance Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
356,998	-	-	EXPENDITURE	-
48,693	56,380	56,310	Employees	64,790
-	126,240	141,240	Supplies and Services	141,240
5,000	5,150	5,150	Charitable Rate Relief	5,200
2,690	2,770	2,770	Shopmobility Grant	2,800
(5,610)	7,050	7,050	Relate Grant	7,120
117,700	117,700	117,770	Ashford Mediation Service	118,950
9,838	5,940	5,940	Citizens Advice Bureau	9,930
			Support Services	
535,309	321,230	336,230	TOTAL EXPENDITURE	350,030
(27,091)	(58,000)	(53,000)	INCOME	(37,000)
(14,146)	(12,360)	(22,360)	RECHARGES	(12,360)
494,072	250,870	260,870	NET EXPENDITURE	300,670

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	250,870	
Inflation	1,480	
Charitable Rate Relief	15,000	
Shopmobility Grant	50	
Relate Grant	30	
Ashford Mediation Service	70	
Citizens Advice Bureau	1,180	
Treasury Management Advisor	7,000	Increase in Consultation costs
Support Services	3,990	
Second Home Grant	21,400	Decrease in grant from £48.0k to £26.6k
Car Loans Interest	(400)	
Budget 2010/11	300,670	

Notes

REVENUE BUDGET

SERVICE	Non - Distributed Costs (NDC)
SERVICE DESCRIPTION	Those costs that are specifically excluded (by CIPFA's Code of Practice) from full allocation to individual services because to include them would distort the true cost of those services in the year of account. The only costs that this Council can presently treat as NDC are pension costs relating to Retired Officers Pensions and Back funding of the Superannuation Scheme (i.e the recovery of the pension fund deficit).
BUDGET MANAGER	Finance Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
1,115,878	1,312,630	1,312,630	EXPENDITURE	1,327,290
670,000	-	-	Superannuation Backfunding	-
307,110	406,100	406,100	Unfunded Benefits For Frs15	464,550
			Retired Officers Pensions	
2,092,988	1,718,730	1,718,730	TOTAL EXPENDITURE	1,791,840
(287,796)	(361,980)	(379,620)	RECHARGES	(381,600)
	(17,640)		CONTRIBUTION FROM RESERVES	129,880
1,805,192	1,339,110	1,339,110	NET EXPENDITURE	1,540,120

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10	1,339,110	
Inflation	7,430	
Superannuation Backfunding	74,380	Included in MTFP
Superannuation Backfunding	(65,850)	Not-included in MTFP - Should this be transferred to reserves or left as a bottom line reduction in budget?
Unfunded Benefits For Frs15	-	
Management restructure	35,800	Virement to NDC budget from Accountancy
Retired Officers Pensions	16,610	Included in MTFP
Retired Officers Pensions	4,740	Not-included in MTFP
RECHARGES	(19,620)	
CONTRIBUTION FROM RESERVES	147,520	
Budget 2010/11	1,540,120	

REVENUE BUDGET**ICT**

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
(55,872)	-	35,567	ICT	-
(18,083)	-	(6,600)	ICT	-
(30,206)	(10)	(14,266)	Executive Support	-
(2,330)	10	3,560	Visitor and Call Centre	-
(4,924)	-	2,921	Telephones and Telephonists	-
			Printing	-
(111,415)	-	21,182	SERVICE EXPENDITURE	-

SUBJECTIVE ANALYSIS - 2010/11 ESTIMATE
ICT

	ICT	Visitor and Call Centre	Executive Support	Telephony	Printing	Total
EXPENDITURE						
Employees	506,130	450,320	125,560	27,770	46,980	1,156,760
Premises	-	-	-	-	-	-
Supplies and Services	205,260	42,030	18,690	60,160	72,500	398,640
Transport	7,780	2,000	300	-	-	10,080
DIRECTLY CONTROLLED	719,170	494,350	144,550	87,930	119,480	1,565,480
Capital Charges	-	-	-	-	-	-
Recharged from other Accounts	83,480	160,250	26,490	8,600	13,760	292,580
Recharged to other Accounts	(753,650)	(607,900)	(171,040)	(91,530)	(129,240)	(1,753,360)
Transfer to/from Reserves	-	-	-	-	-	-
TOTAL EXPENDITURE	49,000	46,700	-	5,000	4,000	104,700
INCOME						
Government Grants	-	-	-	-	-	-
Rents and Other Income	(49,000)	(46,700)	-	(5,000)	(4,000)	(104,700)
TOTAL INCOME	(49,000)	(46,700)	-	(5,000)	(4,000)	(104,700)
NET EXPENDITURE	-	-	-	-	-	-

REVENUE BUDGET

SERVICE	INFORMATION TECHNOLOGY
SERVICE DESCRIPTION	Provision of IT support to all services and to lead in the development of new applications. This budget includes GIS

SERVICE MANAGER	HEAD OF ICT SERVICES
BUDGET MANAGER	HEAD OF ICT SERVICES

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/9	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
			EXPENDITURE	
468,795	484,830	493,263	Employees	506,130
158,546	164,870	186,404	Supplies and Services	205,260
7,571	7,780	7,380	Transport	7,780
88,388	85,870	85,870	Support Services	83,480
81,841	244,990	244,990	Capital Charges	-
805,141	988,340	1,017,907	TOTAL EXPENDITURE	802,650
(26,107)	(79,000)	(73,000)	Income	(49,000)
(834,906)	(909,340)	(909,340)	Recharges	(753,650)
(55,872)	-	35,567	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	-	
Inflation	6,700	
Increments	2,580	
2009/10 Lower pay award	(8,120)	
Detailed Salary Budget Build	24,430	
GIS Licence	12,610	
Reduction in income target	30,000	
Change in support costs	(2,390)	
Change in Capital Charges	(244,990)	
Change in recharges	155,690	
Virement - Multi Functional Devices	23,490	
Budget 2010/11	-	

NOTES
11.2 FTE

REVENUE BUDGET

SERVICE	EXECUTIVE SUPPORT
SERVICE DESCRIPTION	To provide administrative support to all services as required, including word processing, document design and production, and electronic data imaging.

SERVICE MANAGER	HEAD OF ICT SERVICES
BUDGET MANAGER	CUSTOMER SERVICES MANAGER

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/9	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
			EXPENDITURE	
87,149	139,900	126,900	Employees	125,560
22,422	25,340	31,740	Supplies and Services	18,690
-	300	300	Transport	300
43,061	36,810	36,810	Support Services	26,490
152,632	202,350	195,750	TOTAL EXPENDITURE	171,040
(170,715)	(202,350)	(202,350)	Recharges	(171,040)
(18,083)	-	(6,600)	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	-	
Inflation	1,140	
Increments	690	
2009/10 Lower pay award	(2,970)	
Detailed Salary Budget Build	(12,750)	
Saving		
Change in support costs	(10,320)	
Change in recharges	31,310	
Virement - Multi Functional Devic	(7,100)	
Budget 2010/11	-	

NOTES
5.02 FTE

REVENUE BUDGET

SERVICE	VISITOR AND CALL CENTRE
SERVICE DESCRIPTION	The provision of the customer contact and call centres.

SERVICE MANAGER	HEAD OF ICT SERVICES
BUDGET MANAGER	CUSTOMER SERVICES MANAGER

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/9	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
			EXPENDITURE	
444,446	487,280	463,661	Employees	450,320
115	-	-	Premises	-
66,311	44,560	49,723	Supplies and Services	42,030
4,049	2,000	4,500	Transport	2,000
171,254	148,590	148,590	Support Services	160,250
12,699	-	-	Capital Charges	-
698,874	682,430	666,474	TOTAL EXPENDITURE	654,600
(45,881)	(46,700)	(45,000)	Income	(46,700)
(683,199)	(635,740)	(635,740)	Recharges	(607,900)
(30,206)	(10)	(14,266)	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	(10)	
Inflation	3,530	
Increments	2,410	
2009/10 Lower pay award	(7,540)	
Detailed Salary Budget Build	(14,240)	
Change in support costs	11,660	
Change in recharges	27,840	
Virement - Multi Functional Devices	(3,650)	
Deletion of vacant post	(20,000)	
Budget 2010/11	-	

NOTES
20 FTE (incl 2 Modern Apprentices)

REVENUE BUDGET

SERVICE	TELEPHONES AND TELEPHONISTS
SERVICE DESCRIPTION	This is the budget for all of the organisations telephones and is recharged to individual services.

SERVICE MANAGER	HEAD OF ICT SERVICES
BUDGET MANAGER	TECHNICAL SUPPORT MANAGER

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/9	2009/10	2009/10		2010/11
£	£	£		£
22,811	27,410	27,410	EXPENDITURE	
63,567	65,160	67,710	Employees	27,770
			Supplies and Services	60,160
			Transport	
7,761	8,090	8,090	Support Services	8,600
-	10,240	10,240	Capital Charges	-
94,139	110,900	113,450	TOTAL EXPENDITURE	96,530
(2,714)	(5,000)	(4,000)	INCOME	(5,000)
(93,755)	(105,890)	(105,890)	RECHARGES	(91,530)
(2,330)	10	3,560	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
		COMMENTS
Base Budget 2009/10	10	
Inflation	140	
Increments	140	
2009/10 Lower pay award	(430)	
Detailed Salary Budget Build	510	
	(5,000)	Reduction in cost agreed with supplier
Saving		
Change in support costs	510	
Change in Capital Charges	(10,240)	
Change in recharges	14,360	
Virement - Multi Functional Devices		
Budget 2010/11	-	

1.08 FTE

REVENUE BUDGET

SERVICE	PRINTING
SERVICE DESCRIPTION	The provision of the in-house printing service.

SERVICE MANAGER	HEAD OF ICT SERVICES
BUDGET MANAGER	CUSTOMER SERVICES MANAGER

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/9	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
			EXPENDITURE	
46,654	45,200	47,960	Employees	46,980
56,549	81,160	81,321	Supplies and Services	72,500
13,576	13,320	13,320	Support Services	13,760
116,779	139,680	142,601	TOTAL EXPENDITURE	133,240
(1,869)	(4,000)	(4,000)	INCOME	(4,000)
(119,834)	(135,680)	(135,680)	RECHARGES	(129,240)
(4,924)	-	2,921	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	-	
Inflation	2,960	
Increments	220	
2009/10 Lower pay award	(710)	
Detailed Salary Budget Build	2,050	
Saving	(5,000)	Changes in print room machines
Change in support costs	440	
Change in recharges	6,440	
Virement - Multi Functional Device	(6,400)	
Budget 2010/11	-	

NOTES
2 Full time equivalent staff

REVENUE BUDGET

HOUSING GENERAL FUND

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
			Housing General Fund	
268,231	203,790	190,087	Private Sector Housing	195,580
1,120,553	103,400	97,510	Housing Strategy & Enabling	119,260
338,420	317,450	304,811	Housing Options	468,390
(15,190)	29,470	46,685	Gypsy Site - Chilmington	2,070
139,575	(20,000)	(20,000)	Private Sector Leasing	(246,400)
-	-	-	Trailblazer Programme	-
1,851,589	634,110	619,093		538,900

SUBJECTIVE ANALYSIS - REVENUE BUDGET 2010/11

HOUSING GENERAL FUND

	Private Sector Stock	Social Housing	Housing Options	Gypsy Site	P.S.L.	Trailblazer	TOTAL
EXPENDITURE							
Employees	114,100	44,050	359,420	13,170	25,520	70,000	626,260
Premises	-	-	-	27,760	35,000	-	62,760
Transport	-	-	-	-	-	-	-
Supplies and Services	37,830	15,930	236,430	2,320	400,990	95,000	788,500
DIRECTLY CONTROLLED COSTS	151,930	59,980	595,850	43,250	461,510	165,000	1,477,520
Capital Charges	-	36,500	-	-	-	-	36,500
Support Services	47,650	23,770	70,540	4,860	27,090	-	173,910
Recharges	-	-	-	-	-	-	-
Transfer to Reserves	-	-	-	-	-	-	-
TOTAL EXPENDITURE	199,580	120,250	666,390	48,110	488,600	165,000	1,687,930
INCOME							
Government Grants	-	-	-	-	-	(165,000)	(165,000)
Rents and Other Income	(4,000)	(990)	(198,000)	(46,040)	(700,000)	-	(949,030)
Contribution from Reserves	-	-	-	-	(35,000)	-	(35,000)
TOTAL INCOME	(4,000)	(990)	(198,000)	(46,040)	(735,000)	(165,000)	(1,149,030)
NET EXPENDITURE	195,580	119,260	468,390	2,070	(246,400)	-	538,900

REVENUE BUDGET

SERVICE	PRIVATE SECTOR HOUSING
SERVICE DESCRIPTION	To improve the quality of private sector housing stock and to provide services to private sector landlords. Also, to administer disabled facilities grants.

SERVICE MANAGER	HEAD OF HOUSING SERVICES
BUDGET MANAGER	HOUSING OPERATIONS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
128,065	124,050	92,500	EXPENDITURE	
50,917	60,720	54,297	Employees	114,100
-	-	350	Supplies and Services	37,830
27,107	23,020	46,940	Premises	-
64,522	-	-	Support Services	47,650
			Capital Charges	
270,611	207,790	194,087	TOTAL EXPENDITURE	199,580
(2,380)	(4,000)	(4,000)	INCOME	(4,000)
268,231	203,790	190,087	NET EXPENDITURE	195,580

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	203,790	
Inflation	610	
Virement	(1,370)	2009/10 Pay award lower than budget
	(9,190)	Detailed Salaries budget Build
	(27,820)	Change in Housing Salary allocations
Change due to reallocation of staff	4,930	
Changes in Support Services	24,630	
Budget 2010/11	195,580	

NOTES
<p>3.1 Full time equivalent staff</p> <p>The service works in partnership with Care and Repair, Kent Energy Centre and Southern Private Landlords Association. It is predominately a reactive rather than a proactive service.</p> <p>Total capital spend on mandatory disabled facilities grants is estimated to be £450k in 2009/10, and £396k in 2010/11. This will allow approximately 60 DFG's to be completed in 2009/10, and a reduced number in 2010/11.</p>

REVENUE BUDGET

SERVICE	HOUSING STRATEGY AND ENABLING
SERVICE DESCRIPTION	To encourage the provision of social housing outside of the HRA.

SERVICE MANAGER	HEAD OF HOUSING SERVICES
BUDGET MANAGER	STRATEGIC INITIATIVES MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
29,279	51,120	44,660	EXPENDITURE	
0	-	-	Employees	44,050
13,815	13,890	10,720	Premises	-
17,762	34,800	33,480	Supplies and Services	15,930
1,060,687	4,580	9,640	Support Services	23,770
			Capital Charges	36,500
1,121,543	104,390	98,500	TOTAL EXPENDITURE	120,250
(990)	(990)	(990)	Recharges	(990)
1,120,553	103,400	97,510	NET EXPENDITURE	119,260

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	103,400	
Inflation	250	
Virement	(570)	2009/10 Pay award Lower than Budget
	(6,750)	Detailed Salaries budget Build
Change to due reallocation of	2,040	
Changes in Capital Charges	31,920	
Changes in Support Services	(11,030)	
Budget 2010/11	119,260	

NOTES
2.8 Full time equivalent staff

REVENUE BUDGET

SERVICE	HOUSING OPTIONS
SERVICE DESCRIPTION	The administration of the homeless service including B & B, providing housing advice and maintenance of the housing register

SERVICE MANAGER	HEAD OF HOUSING SERVICES
BUDGET MANAGER	HOUSING OPERATIONS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
214,099	187,230	195,100	EXPENDITURE	
-	-	1,300	Employees	359,420
258,432	231,470	239,450	Premises	-
-	-	110	Supplies and Services	236,430
79,712	78,750	74,640	Transport	-
			Support Services	70,540
552,243	497,450	510,600	TOTAL EXPENDITURE	666,390
(213,824)	(180,000)	(205,789)	INCOME	(198,000)
338,420	317,450	304,811	NET EXPENDITURE	468,390

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	317,450	
Inflation	930	
Virement	(2,070)	2009/10 lower pay award
Virement	(350)	Multi Functional Devices
Virement	30,000	Mediation Service Costs
Virement	20,000	Rent deposit Scheme costs
Virement	112,330	Detailed Salaries budget build
Change to due reallocation of Recharges/Income	10,310	
Changes in Support Services	(12,000)	Charge more cost to HRA
Budget 2010/11	468,390	

NOTES
13 Full time equivalent staff It is estimated that the number of people on the housing register will be approx. 1,700, dependent upon economic conditions.

REVENUE BUDGET

SERVICE	CHILMINGTON TRAVELLERS SITE
SERVICE DESCRIPTION	Provision of the travellers site at Chilmington

SERVICE MANAGER	HEAD OF HOUSING SERVICES
BUDGET MANAGER	ELDERLY SERVICES MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
11,273	18,620	13,980	Employees	13,170
31,920	27,540	54,970	Premises	27,760
110	1,500	500	Supplies and Services	2,320
5,160	8,830	225	Support Services	4,860
(28,529)	18,340	22,370	Capital Charges	-
19,934	74,830	92,045	TOTAL EXPENDITURE	48,110
(35,123)	(45,360)	(45,360)	INCOME	(46,040)
(15,190)	29,470	46,685	NET EXPENDITURE	2,070

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	29,470	
Inflation	(880)	
Virement	(210)	2009/10 lower pay award
	(5,340)	Detailed salaries budget build
Adjustment to income levels	520	
Change to due reallocation of	820	
Changes in Capital Charges	(18,340)	
Changes in Support Services	(3,970)	
Budget 2010/11	2,070	

NOTES
0.54 Full time equivalent staff The service manages 16 plots for travellers.

REVENUE BUDGET

SERVICE	PRIVATE SECTOR LEASING (PSL)
SERVICE DESCRIPTION	To assist in placing homeless individual and families in temporary accommodation within Private Sector properties

SERVICE MANAGER	HEAD OF HOUSING SERVICES
BUDGET MANAGER	HOUSING OPERATIONS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
153,142	244,550	218,790	EXPENDITURE	
334,320	300,000	37,900	Employees	25,520
115,361	35,000	349,950	Premises	35,000
29,736	50,000	55,480	Supplies and Services	400,990
			Support Services	27,090
632,559	629,550	662,120	TOTAL EXPENDITURE	488,600
(492,985)	(540,000)	(632,120)	INCOME	(700,000)
	(109,550)	(50,000)	CONTRIBUTION FROM RESERVE	(35,000)
139,575	(20,000)	(20,000)	NET EXPENDITURE	(246,400)

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	(20,000)	
Rents	92,000	Additional properties brought into scheme
Rental Income	(160,000)	Additional income generated by new properties.
Virement	(219,030)	Reduction in salaries allocations
Change to due reallocation of staff	8,990	
Change in Support costs	(22,910)	
Change in Contribution from Reserves	74,550	
Budget 2010/11	(246,400)	

NOTES
0.8 FTE. Forecast to maintain 63 PSL properties during 2010/11; however, this position will be reviewed as with the changing economic climate. Management of the scheme has now been brought in house, to make an estimated saving of £37k in 2010/11.

REVENUE BUDGET

SERVICE	TRAILBLAZER PROGRAMME (Enhanced Housing Advisory Services)
SERVICE DESCRIPTION	Delivery of programmed works as approved by DCLG to enhance housing options.

SERVICE MANAGER	HEAD OF HOUSING SERVICES
BUDGET MANAGER	HOUSING OPERATIONS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
5,000	70,250	40,000	EXPENDITURE	70,000
15,096	54,750	98,100	Employees	95,000
			Supplies and Services	
20,096	125,000	138,100	TOTAL EXPENDITURE	165,000
(20,096)	(125,000)	(138,100)	GOVERNMENT GRANT	(165,000)
-	-	-	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	-	
Direct salaries charged	(250)	
Supplies and services	40,250	
Government grant	(40,000)	
Budget 2010/11	-	

NOTES
3 year programme funded by central government totalling £320,000. Last year of funding is 2010/11.

REVENUE BUDGET

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			Environmental Services	
17,491	-	(2,500)	Environmental Services Manage. & Admin	-
313,450	311,380	316,570	Public Conveniences	276,250
1,561,545	1,692,110	1,677,540	Refuse Collection	1,701,960
628,703	360,120	462,630	Waste Reduction and Recycling	461,720
85,538	86,630	116,000	Bulk Refuse and Abandoned Vehicles	22,640
963,629	1,024,310	1,022,350	Street Cleansing	1,035,880
2,150,118	1,154,500	1,151,430	Parks and Open Spaces	1,222,040
77,944	100,280	103,990	Cemeteries	107,420
43,018	48,900	50,760	Allotments	50,900
91,098	85,420	82,050	Pest Control	64,630
128,554	105,380	106,230	Control of Dogs	138,550
28,097	13,900	32,060	Street Markets	(17,140)
740,546	980,900	995,944	Environmental Health and Control	922,450
(13,409)	9,200	9,200	Hackney Carriages	6,790
342,262	212,170	368,240	Monitoring Centre	333,390
220,395	96,480	97,430	Community Safety	122,510
(631,366)	(703,210)	(566,350)	Car Parks	(281,300)
1,524	-	3,340	On street car parking	-
201,711	229,210	137,176	Engineering Services	205,330
			Emergency Planning*	64,770
6,950,847	5,807,680	6,164,090	SERVICE EXPENDITURE	6,438,790

SUBJECTIVE ANALYSIS - REVENUE BUDGET 2010/11

ENVIRONMENTAL SERVICES

	Environmental Services Man. & Admin	Public Conveniences	Refuse Collection	Waste Reduct. & recycling	Bulk Refuse and Aban. Vehicles	Street Cleansing	Parks and Open Spaces	Cemeteries	Allotments	Pest Control	Sub Total
EXPENDITURE											
Employees	729,310	-	-	-	-	-	-	-	-	-	729,310
Premises	-	78,320	-	-	-	-	1,088,220	126,880	23,260	-	1,316,680
Transport	33,240	-	-	-	-	-	-	-	-	-	33,240
Supplies and Services	15,160	164,220	2,135,570	755,120	71,870	1,099,430	1,850	5,410	470	56,700	4,305,800
DIRECTLY CONTROLLED COSTS	777,710	242,540	2,135,570	755,120	71,870	1,099,430	1,090,070	132,290	23,730	56,700	-
Capital Charges	-	17,820	-	-	-	-	149,900	1,730	-	-	169,450
Support Services	201,670	23,540	69,170	63,570	26,640	75,160	220,770	66,930	30,460	13,060	790,970
Recharges	(979,380)	(5,890)	-	-	(10,970)	(126,140)	-	-	-	-	(1,122,380)
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE	-	278,010	2,204,740	818,690	87,540	1,048,450	1,460,740	200,950	54,190	69,760	(161,960)
INCOME											
Government Grants	-	-	-	-	-	-	-	-	-	-	-
Rents and Other Income	-	(1,760)	(502,780)	(356,970)	(64,900)	(12,570)	(238,700)	(93,530)	(3,290)	(5,130)	(1,279,630)
Contribution from Reserves	-	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME	-	(1,760)	(502,780)	(356,970)	(64,900)	(12,570)	(238,700)	(93,530)	(3,290)	(5,130)	(1,279,630)
NET EXPENDITURE	-	276,250	1,701,960	461,720	22,640	1,035,880	1,222,040	107,420	50,900	64,630	(1,441,590)

SUBJECTIVE ANALYSIS - REVENUE BUDGET 2010/11

ENVIRONMENTAL SERVICES

	Sub Total	Control of dogs	Street Markets	Env. Health and Control	Hackney Carriages	Monitoring Centre	Community Safety	Car Parks	On street parking	Engineering Services	Emergency Planning	TOTAL
EXPENDITURE												
Employees	729,310	-	-	753,820	45,260	418,150	84,700	216,140	216,140	32,860	64,450	2,560,830
Premises	1,316,680	-	11,250	-	-	32,000	-	370,920	22,000	92,920	-	1,845,770
Transport	33,240	10,000	-	30,560	-	3,740	6,920	5,980	6,560	-	-	97,000
Supplies and Services	4,305,800	65,090	14,380	85,610	14,490	156,500	40,760	123,030	52,510	46,430	4,390	4,908,990
DIRECTLY CONTROLLED COSTS	-	75,090	25,630	869,990	59,750	610,390	132,380	716,070	297,210	172,210	68,840	9,412,590
Capital Charges	169,450	-	-	-	-	114,270	-	251,400	-	-	-	535,120
Support Services	790,970	65,150	1,910	201,290	10,160	110,550	122,510	283,230	51,790	33,120	21,720	1,692,400
Recharges	(1,122,380)	-	-	-	-	(408,270)	-	-	-	-	-	(1,530,650)
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE	(161,960)	140,240	27,540	1,071,280	69,910	426,940	254,890	1,250,700	349,000	205,330	90,560	10,109,460
INCOME												
Government Grants	-	-	-	-	-	-	-	-	-	-	-	-
Rents and Other Income	(1,279,630)	(1,690)	(44,680)	(148,830)	(63,120)	(93,550)	(132,380)	(1,532,000)	(349,000)	-	(25,790)	(3,670,670)
Contribution from Reserves	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME	(1,279,630)	(1,690)	(44,680)	(148,830)	(63,120)	(93,550)	(132,380)	(1,532,000)	(349,000)	-	(25,790)	(3,670,670)
NET EXPENDITURE	(1,441,590)	138,550	(17,140)	922,450	6,790	333,390	122,510	(281,300)	-	205,330	64,770	6,438,790

REVENUE BUDGET

SERVICE	ENVIRONMENTAL SERVICES MANAGEMENT AND ADMIN.
SERVICE DESCRIPTION	

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
659,549	724,550	722,050	EXPENDITURE	
17,849	14,850	14,850	Employees	729,310
21,465	35,710	35,710	Supplies and Services	15,160
157,280	140,710	140,710	Transport	33,240
856,143	915,820	913,320	Support Services	201,670
			TOTAL EXPENDITURE	979,380
(838,653)	(915,820)	(915,820)	RECHARGES	(979,380)
17,491	-	(2,500)	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	-	
Inflation	3,583	
Increments	3,850	
2009/10 Lower pay award	(8,000)	
Detailed salaried budget build	6,367	
Lease Car virement	(470)	Procurement Saving
Virement	(2,730)	Multifunctional Devices
Changes in Support Services	60,960	
Changes in Capital Charges		
Changes in Recharges	(63,560)	
Budget 2010/11	-	

NOTES

REVENUE BUDGET

SERVICE	PUBLIC CONVENIENCES
SERVICE DESCRIPTION	Operation of Public Conveniences within the Borough

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	CONTRACTS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
105,538	77,620	82,810	EXPENDITURE	
172,252	204,220	204,220	Premises	78,320
24,736	19,310	19,310	Supplies and Services	164,220
17,809	17,790	17,790	Support Services	23,540
			Capital Charges	17,820
320,335	318,940	324,130	TOTAL EXPENDITURE	283,900
(1,046)	(1,760)	(1,760)	INCOME	(1,760)
(5,840)	(5,800)	(5,800)	RECHARGES	(5,890)
313,450	311,380	316,570	NET EXPENDITURE	276,250

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	311,380	
Inflation	700	
Budget Reduction Strategy	(40,000)	Rationalisation of facilities
Changes in Support Services	4,230	
Changes in Capital Charges	30	
Changes in Recharges	(90)	
Budget 2010/11	276,250	

NOTES
There are 2 PC's in Ashford town centre supported by 3 automatic PC's. There are 2 PC's in Tenterden town centre and 8 PC's in various rural locations.

REVENUE BUDGET

SERVICE	REFUSE COLLECTION
SERVICE DESCRIPTION	Collection of domestic refuse within the Borough

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	CONTRACTS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
1,977,069	2,141,470	2,126,900	EXPENDITURE	
52,054	58,500	58,500	Supplies and Services	2,135,570
			Support Services	69,170
2,029,123	2,199,970	2,185,400	TOTAL EXPENDITURE	2,204,740
(467,578)	(507,860)	(507,860)	INCOME	(502,780)
-	-	-	RECHARGES	-
1,561,545	1,692,110	1,677,540	NET EXPENDITURE	1,701,960

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	1,692,110	
Inflation	(21,330)	Contract indices suggest reduction in cost.
Growth and other Items:		
Growth in property numbers	15,430	Based on revised figures.
Changes in recharges	-	
Changes in Support Services	10,670	
Changes in income	5,080	
Budget 2010/11	1,701,960	

NOTES
Throughout Kent, domestic waste is estimated to be growing at approx 3% per year. Despite this Council extending its recycling services across the Borough, the amount of residual waste in Ashford is growing at a greater rate year on year.

REVENUE BUDGET

SERVICE	WASTE REDUCTION AND RECYCLING
SERVICE DESCRIPTION	Recycling initiatives, including the Council's 'Blue Box' scheme, and advising residents on waste reduction.

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	CONTRACTS MANAGER

ACTUAL 2008/09` £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
955,823	981,480	763,990	EXPENDITURE	
50,821	59,220	59,220	Supplies and Services	755,120
			Support Services	63,570
1,006,644	1,040,700	823,210	TOTAL EXPENDITURE	818,690
(377,941)	(680,580)	(360,580)	INCOME	(356,970)
628,703	360,120	462,630	NET EXPENDITURE	461,720

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	360,120	
Inflation	(2,750)	
Budget reduction Strategy 09/10	80,000	Net pressure after removing green waste service
Budget reduction Strategy 09/10	20,000	Loss of recycling credit after cancellation of green waste
Changes in Support Services	4,350	
Budget 2010/11	461,720	

NOTES

REVENUE BUDGET

SERVICE	BULK REFUSE AND ABANDONED VEHICLES
SERVICE DESCRIPTION	Collection of bulk refuse, and administration relating to removal of abandoned vehicles

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	CONTRACTS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
59,760	71,270	82,640	EXPENDITURE	
82,944	89,580	89,580	Supplies and Services	71,870
			Support Services	26,640
142,704	160,850	172,220	TOTAL EXPENDITURE	98,510
(48,015)	(63,410)	(45,410)	INCOME	(64,900)
(9,151)	(10,810)	(10,810)	RECHARGES	(10,970)
85,538	86,630	116,000	NET EXPENDITURE	22,640

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	86,630	
Inflation	(890)	
Changes in recharges	(160)	
Changes in Support Services	(62,940)	
Budget 2010/11	22,640	

NOTES

REVENUE BUDGET

SERVICE	STREET CLEANSING
SERVICE DESCRIPTION	Cleansing of streets and public areas and provision of litter bins, within the Borough. Also maintenance of Ashford High Street fountain.

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	CONTRACTS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
1,034,173	1,076,320	1,074,360	EXPENDITURE	
71,365	84,840	84,840	Supplies and Services	1,099,430
			Support Services	75,160
1,105,538	1,161,160	1,159,200	TOTAL EXPENDITURE	1,174,590
(21,817)	(12,570)	(12,570)	INCOME	(12,570)
(120,092)	(124,280)	(124,280)	RECHARGES	(126,140)
963,629	1,024,310	1,022,350	NET EXPENDITURE	1,035,880

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	1,024,310	
Inflation	12,110	
Growth and other Items:		
Growth in roads cleaned	11,000	
Changes in recharges	(1,860)	
Changes in Support Services	(9,680)	
Budget 2010/11	1,035,880	

NOTES
In excess of 400km of roads within the Borough are swept on a regular basis, in addition the Council spends £320,000 picking up litter and other rubbish as well as removing graffiti from Council owned property.

REVENUE BUDGET

SERVICE	PARKS AND OPEN SPACES
SERVICE DESCRIPTION	Maintenance and upkeep of parks and open spaces within the Borough.

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	CONTRACTS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
978,469	1,054,630	1,051,560	EXPENDITURE	
49,636	37,690	37,690	Premises	1,088,220
167,567	172,900	172,900	Supplies and Services	1,850
1,221,495	126,050	126,050	Support Services	220,770
			Capital Charges	149,900
2,417,167	1,391,270	1,388,200	TOTAL EXPENDITURE	1,460,740
(267,049)	(236,770)	(236,770)	INCOME	(238,700)
2,150,118	1,154,500	1,151,430	NET EXPENDITURE	1,222,040

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	1,154,500	
Inflation	(4,180)	
Growth and other Items:		
Growth in areas maintained		
Changes in Support Services	47,870	
Changes in capital charges	23,850	
Budget 2010/11	1,222,040	

NOTES
The Council maintains 189 hectares of open space and 49 play areas. In addition the Council currently maintains highway verges on behalf of Kent Highways.

REVENUE BUDGET

SERVICE	CEMETERIES
SERVICE DESCRIPTION	Provision of graves and maintenance of cemeteries within the Borough.

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	CONTRACTS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
124,095	125,760	129,470	EXPENDITURE	
6,490	5,410	5,410	Premises	126,880
47,465	54,880	54,880	Supplies and Services	5,410
1,728	1,730	1,730	Support Services	66,930
			Capital Charges	1,730
179,778	187,780	191,490	TOTAL EXPENDITURE	200,950
(101,834)	(87,500)	(87,500)	INCOME	(93,530)
77,944	100,280	103,990	NET EXPENDITURE	107,420

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	100,280	
Inflation	(1,160)	
Virement	(3,750)	Additional income above inflation and discretionary charges
Changes in capital charges	-	
Changes in Support Services	12,050	
Budget 2010/11	107,420	

NOTES
There are currently 4 open cemeteries in the Borough that are managed by this authority, along with some 10 closed burial grounds.

REVENUE BUDGET

SERVICE	ALLOTMENTS
SERVICE DESCRIPTION	Provision of allotments within the Borough

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	CONTRACTS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
20,665	23,070	24,930	EXPENDITURE	
336	470	470	Premises	23,260
26,981	28,570	28,570	Supplies and Services	470
			Support Services	30,460
47,982	52,110	53,970	TOTAL EXPENDITURE	54,190
(4,964)	(3,210)	(3,210)	INCOME	(3,290)
43,018	48,900	50,760	NET EXPENDITURE	50,900

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	48,900	
Inflation	110	
Changes in Support Services	1,890	
Budget 2010/11	50,900	

NOTES
The Council liaises closely with the Ashford Allotment Forum, which is made up of representatives of each allotment site. There are 15 allotment sites comprising of approx. 420 plots that are managed by the authority.

REVENUE BUDGET

SERVICE	PEST CONTROL
SERVICE DESCRIPTION	Administration of Pest Control service for domestic properties within the Borough.

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	CONTRACTS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
61,208	56,170	52,800	EXPENDITURE	
29,905	34,250	34,250	Supplies and Services	56,700
			Support Services	13,060
91,113	90,420	87,050	TOTAL EXPENDITURE	69,760
(15)	(5,000)	(5,000)	INCOME	(5,130)
91,098	85,420	82,050	NET EXPENDITURE	64,630

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	85,420	
Inflation	400	
Changes in Support Services	(21,190)	
Budget 2010/11	64,630	

NOTES
The pest control service is provided by a specialist contractor. Fees are payable for most pests except rats and mice.

REVENUE BUDGET

SERVICE	CONTROL OF DOGS
SERVICE DESCRIPTION	Provision of dog warden, emptying of dog bins and rental of kennel facilities for stray dogs.

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	CONTRACTS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
12,575	15,250	16,100	Premises	0
57,773	49,260	49,260	Supplies and Services	65,090
5,095	7,000	7,000	Transport	10,000
56,935	35,560	35,560	Support Services	65,150
132,378	107,070	107,920	TOTAL EXPENDITURE	140,240
(3,824)	(1,690)	(1,690)	INCOME	(1,690)
128,554	105,380	106,230	NET EXPENDITURE	138,550

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	105,380	
Inflation	580	
Additional Vehicle	3,000	MTFP but approved as part of section re-organisation.
Changes in Support Services	29,590	
Budget 2010/11	138,550	

NOTES
The Council is required to have a dog warden for dealing with stray dogs. The Council only provides the dog warden service during normal working hours.

REVENUE BUDGET

SERVICE	STREET MARKETS
SERVICE DESCRIPTION	Provision of street markets in Ashford and Tenterden

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	CONTRACTS MANAGER

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
			EXPENDITURE	
10,140	11,140	11,140	Premises	11,250
19,748	14,290	19,450	Supplies and Services	14,380
36,865	40,060	40,060	Support Services	1,910
66,753	65,490	70,650	TOTAL EXPENDITURE	27,540
(38,656)	(51,590)	(38,590)	INCOME	(44,680)
28,097	13,900	32,060	NET EXPENDITURE	(17,140)

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	13,900	
Inflation	(890)	
Reduction in income	8,000	
Changes in Support Services	(38,150)	
Budget 2010/11	(17,140)	

NOTES
Ashford market is held Tuesday to Saturday. Tenterden market is held on Friday. Number of pitches available varies according to the size of the stalls

REVENUE BUDGET

ENVIRONMENTAL SERVICES

SERVICE	ENVIRONMENTAL HEALTH AND CONTROL
SERVICE DESCRIPTION	

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGERS	DIVISIONAL MANAGERS

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
624,685	757,460	740,460	EXPENDITURE	
90,445	85,360	115,774	Employees	753,820
11,795	31,560	33,190	Supplies and Services	85,610
233,416	245,420	245,420	Transport	30,560
795	7,630	7,630	Support Services	201,290
			Capital Charges	-
961,136	1,127,430	1,142,474	TOTAL EXPENDITURE	1,071,280
(220,590)	(146,530)	(146,530)	INCOME	(148,830)
740,546	980,900	995,944	NET EXPENDITURE	922,450

ANALYSIS OF BUDGET VARIATIONS			COMMENTS
	£		
Base Budget 2009/10	980,900		
Inflation	2,270		
Increments	3,630		
Detailed Salaries budget build	(2,660)		
Virement	(8,360)		2009/10 Lower pay award
Virement	(1,380)		Income increased higher than inflation 2009/10 Budget Reduction Strategy
Virement	690		Discretionary Charges 2009/10 Budget Reduction Strategy
Virement	(750)		Multi Functional Devices 2009/10 Budget Reduction Strategy
Additional Fee Income	(130)		
Changes in Capital Charges	(7,630)		
Changes in Support Services	(44,130)		
Budget 2010/11	922,450		

NOTES

19.6 full time equivalent staff

REVENUE BUDGET

SERVICE	HACKNEY CARRIAGE LICENCES
SERVICE DESCRIPTION	Monitoring the taxi trade within the Borough

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	DIVISIONAL MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
40,241	45,910	45,910	EXPENDITURE	
12,875	14,490	14,490	Employees	45,260
7,860	11,300	11,300	Supplies and Services	14,490
			Support Services	10,160
60,976	71,700	71,700	TOTAL EXPENDITURE	69,910
(74,385)	(62,500)	(62,500)	INCOME	(63,120)
(13,409)	9,200	9,200	NET EXPENDITURE	6,790

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	9,200	
Inflation	(390)	
Increments		
Detailed Salaries budget build	110	
Virement	(510)	2009/10 Lower pay award
Delete Medicals from budget	(480)	
Changes in Support Services	(1,140)	
Budget 2010/11	6,790	

NOTES
In 2007/2008 the Council issued 95 Hackney Carriage driver licences, 163 Hackney Carriage vehicle licences, 71 Hackney Carriage and Private Hire joint licences, 12 Private Hire operators licences, 153 Private Hire driver licences and 126 Private Hire vehicle licences

REVENUE BUDGET

SERVICE	MONITORING CENTRE
SERVICE DESCRIPTION	Provision of the CCTV monitoring system, including the Piper Lifeline service

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	OPERATIONS MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
398,502	397,390	431,460	EXPENDITURE	
18,987	32,000	32,000	Employees	418,150
238,991	176,740	176,740	Premises	32,000
985	4,240	4,240	Supplies and Services	156,500
100,988	118,610	118,610	Transport	3,740
114,602	114,270	114,270	Support Services	110,550
			Capital Charges	114,270
873,055	843,250	877,320	TOTAL EXPENDITURE	835,210
(316,893)	(226,100)	(104,100)	INCOME	(93,550)
(213,900)	(404,980)	(404,980)	RECHARGES	(408,270)
342,262	212,170	368,240	NET EXPENDITURE	333,390

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	212,170	
Inflation	1,820	
Increments	2,110	
Detailed Salaries budget build	21,070	
Virement	(4,390)	2009/10 Lower pay award
Virement	(5,960)	Income increased higher than inflation 2009/10 Budget
Virement	2,980	Discretionary Charges 2009/10 Budget Reduction
Virement	(2,060)	Multi Functional Devices 2009/10 Budget Reduction
MTFP adjustment	100,000	Removal of 3rd Party Contribution - included in MTFP
MTFP adjustment	37,000	Removal of Income target from Commercial Review - a further £13k target from the Budget reduction strategy for 2010/11 has also been removed.
Networking Costs	(20,000)	Use of Kent Public Network for Streaming CCTV pictures from Tenterden.
Changes in Capital Charges	-	
Changes in Support Services	(8,060)	
Changes in recharges	(3,290)	
Budget 2010/11	333,390	

NOTES
<p>15 Full time equivalent staff.</p> <p>The monitoring centre holds accreditation with the National Security Inspectorate (NSI) for alarm handling and with Telecare Services Associations (TSA) for social alarms part one and part two (monitoring and installing)</p> <p>431 intruder alarms, 3472 social alarms and 243 lone workers are monitored</p> <p>85 CCTV cameras are operated</p>

REVENUE BUDGET

SERVICE	COMMUNITY SAFETY
SERVICE DESCRIPTION	

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	COMMUNITY SAFETY OFFICER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
48,377	84,700	84,700	EXPENDITURE	
79,358	40,760	41,710	Employees	84,700
14,828	6,920	6,920	Supplies and Services	40,760
77,832	96,480	96,480	Transport	6,920
			Support Services	122,510
220,395	228,860	229,810	TOTAL EXPENDITURE	254,890
-	(132,380)	(132,380)	INCOME	(132,380)
220,395	96,480	97,430	NET EXPENDITURE	122,510

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2008/09	96,480	
Inflation		
Virement		
Change in Support Services	26,030	Multi Functional Devices 2009/10 Budget
Budget 2009/10	122,510	

NOTES
1 full time equivalent staff The Community Safety Team work closely with the Police and other agencies.

REVENUE BUDGET

SERVICE	CAR PARKS
SERVICE DESCRIPTION	Provision, maintenance and enforcement of off-street parking.

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGERS	PARKING OPERATIONS MANAGER AND PROJECT ENGINEER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
188,715	217,920	216,780	EXPENDITURE	
318,450	368,010	372,010	Employees	216,140
108,590	112,060	124,060	Premises	370,920
6,268	6,840	8,840	Supplies and Services	123,030
276,706	270,220	270,220	Transport	5,980
29,937	28,740	28,740	Support Services	283,230
			Capital Charges	251,400
928,666	1,003,790	1,020,650	TOTAL EXPENDITURE	1,250,700
(1,560,032)	(1,707,000)	(1,587,000)	INCOME	(1,532,000)
(631,366)	(703,210)	(566,350)	NET EXPENDITURE	(281,300)

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	(703,210)	
Inflation	4,760	
Increments		
Detailed Salaries budget build	(450)	
Virement	(2,410)	2009/10 Lower pay award
MTFP adjustment	100,000	Reduction of Income Target
Budget Reduction Strategy	(50,000)	Impact of 10p increase in charges from April
Virement	(90)	Multi Functional Devices 2009/10 Budget Reduction
Budget Pressure	125,000	ING Income for County Square
Budget Pressure	10,000	Cash collection Contract
Virement	(570)	Lease Car Procurement Saving
Capital Charges	222,660	
Support Services	13,010	
Budget 2010/11	(281,300)	

NOTES
8 full time equivalent staff. 1990 car park spaces 8846 penalty notices issued in 2007/2008

REVENUE BUDGET

SERVICE	ON STREET CAR PARKING
SERVICE DESCRIPTION	Provision, maintenance and enforcement of on-street parking regulations.

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	PARKING OPERATIONS MANAGER AND PROJECT ENGINEER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
202,235	217,920	222,920	EXPENDITURE	
-	22,000	22,000	Employees	216,140
32,549	52,320	52,320	Premises	22,000
	(27,300)	(65,460)	Supplies and Services	52,510
5,639	6,840	6,840	Contribution to/from Reserve	-
59,705	77,220	77,220	Transport	6,560
	-		Support Services	51,790
			Capital Charges	
300,128	349,000	315,840	TOTAL EXPENDITURE	349,000
(298,604)	(349,000)	(312,500)	INCOME	(349,000)
1,524	-	3,340	NET EXPENDITURE	-

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	-	
Inflation		
Increments		
Detailed Salaries budget build	(1,780)	
Virement	(90)	Discretionary Charges 2009/10 Budget Reduction
Capital Charges	-	
Support Services	(25,430)	
Transfer to/from Reserve	27,300	
Budget 2010/11	-	

NOTES
8 full time equivalent staff. Approx. 950 managed spaces 6815 penalty notices issued in 2007/2008

REVENUE BUDGET

SERVICE	ENGINEERING SERVICES
SERVICE DESCRIPTION	General maintenance of footway and festive lighting, street furniture and nameplates within the Borough.

SERVICE MANAGER	HEAD OF ENVIRONMENTAL SERVICES
BUDGET MANAGER	PROJECT ENGINEER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
27,317	77,060	(2,940)	EXPENDITURE	
49,826	85,920	73,886	Employees	32,860
106,688	46,430	46,430	Premises	92,920
17,880	32,800	32,800	Supplies and Services	46,430
			Support Services	33,120
201,711	242,210	150,176	TOTAL EXPENDITURE	205,330
	(13,000)	(13,000)	INCOME	
	-	-	RESERVE	-
			RECHARGES	
201,711	229,210	137,176	NET EXPENDITURE	205,330

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	229,210	
Inflation	380	
Increments		
Detailed Salaries budget build	(610)	
Virement	(850)	2009/10 Lower pay award
MFTP adjustment	20,000	Reduction of Income Target
Removal of vacant post	(43,120)	
Contributions from Reserves		
Support Services	320	
Budget 2010/11	205,330	-

NOTES
2 full time equivalent staff.

REVENUE BUDGET

SERVICE	Emergency Planning
SERVICE DESCRIPTION	Preparing for and responding to Emergencies and Business Continuity Management.

BUDGET MANAGER	
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ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
			Employees	64,450
			Supplies and Services	4,390
			Transport	0
			Support Services	21,720
			TOTAL EXPENDITURE	90,560
			INCOME	(25,790)
			RECHARGES	0
0	0	0	NET EXPENDITURE	64,770

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Budget 2009/10		
Virement	65,500	Budget Transferred from Corporate Core
Inflation	-440	
Increments	350	
Reduction in Salary Budget	(1,720)	
Changes in Support Services	1,080	
Budget 2010/11	64,770	

Notes
The service is to be transferred to Environmental Services wef 01.04.2010 to work more closely with the Community Safety Unit; it was previously the responsibility of the Head of Service of Ashford Property Partnership.

REVENUE BUDGET

CULTURAL SERVICES

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/9	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
			Cultural Services	
364,431	292,590	292,590	Management	254,110
152,966	156,480	148,940	Neighbourhood Engagement	154,528
126,438	38,810	51,630	Sports Development	200,372
75,673	81,340	81,340	Youth Development	88,030
78,953	80,910	80,910	The Arts	85,100
131,873	99,330	93,330	Community Planning	90,550
875,241	1,091,650	1,124,650	Stour Centre Client Costs	1,105,400
167,772	189,980	184,590	Tenterden Recreation Centre	190,950
183,117	173,240	239,240	Julie Rose Stadium	246,380
58,547	102,940	105,440	Conservation	160,010
185,896	220,830	223,830	Tourism	233,460
187,562	(150)	(150)	Project Office	(16,440)
26,737	33,710	33,710	Land Drainage	33,200
2,615,206	2,561,660	2,660,050	SERVICE EXPENDITURE	2,825,650

**SUBJECTIVE ANALYSIS - 2010/11 ESTIMATE
CULTURAL SERVICES**

	Cultural Services Management	Neighbourhood Engagement	Sports Development	Youth Development	The Arts	Community Planning	Stour Centre (Client)	Sub Total
EXPENDITURE								
Employees	118,270	111,408	141,642	71,560	43,620	67,270	-	553,770
Premises	-	-	37,690	140	-	-	393,200	431,030
Supplies and Services	31,900	9,880	23,140	6,180	27,380	11,240	92,850	202,570
Transport	4,060	4,280	6,630	3,090	1,800	3,120	-	22,980
Capital Charges	8,670	8,870	166,320	-	-	-	570,000	753,860
SUB TOTAL	162,900	134,438	375,422	80,970	72,800	81,630	1,056,050	1,964,210
Recharged from other Accounts	144,350	30,090	35,360	12,210	12,300	11,050	49,350	294,710
Recharged to other Accounts	(53,140)	(10,000)	-	-	-	-	-	(63,140)
TOTAL EXPENDITURE	254,110	154,528	410,782	93,180	85,100	92,680	1,105,400	2,195,780
INCOME								
Government Grants	-	-	-	-	-	-	-	-
Rents and Other Income	-	-	(210,410)	(5,150)	-	(2,130)	-	(217,690)
TOTAL INCOME	-	-	(210,410)	(5,150)	-	(2,130)	-	(217,690)
NET EXPENDITURE	254,110	154,528	200,372	88,030	85,100	90,550	1,105,400	1,978,090

**SUBJECTIVE ANALYSIS - 2010/11 ESTIMATE
CULTURAL SERVICES**

	Sub-Total B/fwd	Tenterden Leisure Centre (Client)	Julie Rose Stadium (Client)	Conservation	Tourism and Heritage	Project Office	Land Drainage	Total
EXPENDITURE								
Employees	553,770	-	-	32,320	129,300	305,410	-	1,020,800
Premises	431,030	53,100	11,500	18,000	11,160	-	-	524,790
Supplies and Services	202,570	60,570	128,020	34,620	37,750	(10)	3,800	467,320
Transport	22,980	-	-	2,530	3,520	16,080	-	45,110
Capital Charges	753,860	62,070	69,670	49,630	1,310	8,170	-	944,710
SUB TOTAL	1,964,210	175,740	209,190	137,100	183,040	329,650	3,800	3,002,730
Recharged from other Accounts	294,710	15,210	51,190	24,130	68,580	42,860	29,400	526,080
Recharged to other Accounts	(63,140)	-	-	-	-	(342,890)	-	(406,030)
TOTAL EXPENDITURE	2,195,780	190,950	260,380	161,230	251,620	29,620	33,200	3,122,780
INCOME								
Government Grants	-	-	-	-	-	-	-	-
Rents and Other Income	(217,690)	-	(14,000)	(1,220)	(18,160)	(46,060)	-	(297,130)
TOTAL INCOME	(217,690)	-	(14,000)	(1,220)	(18,160)	(46,060)	-	(297,130)
NET EXPENDITURE	1,978,090	190,950	246,380	160,010	233,460	(16,440)	33,200	2,825,650

REVENUE BUDGET 2010/11

SERVICE	CULTURAL SERVICES MANAGEMENT
SERVICE DESCRIPTION	Management function of the Cultural Services Team, including administration and safeguarding children co-ordination

SERVICE MANAGER	Head Of Cultural Services
BUDGET MANAGER	Head Of Cultural Services

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
103,855	116,030	116,030	EXPENDITURE	
6,504	-	-	Employees	118,270
41,151	27,740	27,740	Premises	-
4,477	10,270	10,270	Supplies and Services	31,900
126,345	139,770	139,770	Transport	4,060
153,605	51,130	51,130	Support Services	144,350
			Capital Charges	8,670
435,937	344,940	344,940		307,250
(15,750)	-	-	INCOME	-
(55,756)	(52,350)	(52,350)	RECHARGES	(53,140)
364,431	292,590	292,590	NET EXPENDITURE	254,110

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	292,590	
Inflation	770	
Increments	-	
2009/10 Lower pay award	(2,478)	
	3,498	Re-allocation of budget across service to reflect actual resource allocation - balances to £0 across service.
Detailed Salary Budget Build		
Change in support costs	4,580	
Change in capital charges	(42,460)	Singleton Environment Centre moved to Conservation
Change in recharges	(790)	
Virement - Multi Functional Dev	(1,600)	
Budget 2010/11	254,110	

NOTES
2.1 Full Time Equivalent Staff

REVENUE BUDGET 2010/11

SERVICE		NEIGHBOURHOOD ENGAGEMENT		
SERVICE DESCRIPTION		Includes community forums, grants, liaison with the voluntary sector and support for Bockhanger Community Centre and locally driven regeneration initiatives.		
SERVICE MANAGER		Head Of Cultural Services		
BUDGET MANAGER		Voluntary Sector Manager and Re-generation Projects Co-ordinator		
ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
87,565	115,070	115,070	EXPENDITURE	
3,400	2,540	2,540	Employees	111,408
33,070	6,590	4,050	Premises	-
754	5,030	5,030	Supplies and Services	9,880
29,209	28,380	28,380	Transport	4,280
8,870	8,870	8,870	Support Services	30,090
			Capital Charges	8,870
162,868	166,480	163,940	TOTAL EXPENDITURE	164,528
(7,015)	(10,000)	(10,000)	RECHARGES	(10,000)
(2,887)	-	(5,000)	INCOME	-
152,966	156,480	148,940	NET EXPENDITURE	154,528

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	156,480	
Inflation	330	
Increments	-	
2009/10 Lower pay award	(1,860)	
Detailed Salary Budget Build	(2,132)	Re-allocation of budget across service to reflect actual resource allocation - balances to £0 across service.
Change in support costs	1,710	
Change in capital charges	-	
Change in recharges	-	
Budget 2009/10	154,528	

NOTES
3.5 Full time equivalent staff

REVENUE BUDGET 2010/11

SERVICE	SPORTS DEVELOPMENT
SERVICE DESCRIPTION	This includes the costs that are associated with the Mini soccer centre, Courtside Netball Centre and the Sports Development Officer.

SERVICE MANAGER	Head Of Cultural Services
BUDGET MANAGER	Cultural Projects Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
149,705	134,770	134,770	Employees	141,642
27,594	37,690	45,190	Premises	37,690
65,945	23,140	23,140	Supplies and Services	23,140
2,035	6,630	6,630	Transport	6,630
33,834	36,430	36,430	Support Services	35,360
104,588	-	-	Capital Charges	166,320
383,701	238,660	246,160	TOTAL EXPENDITURE	410,782
(21,912)	-	-	Recharges	-
(235,351)	(199,850)	(194,530)	Income	(210,410)
126,438	38,810	51,630	NET EXPENDITURE	200,372

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	38,810	
Inflation	550	
Increments	1,100	
2009/10 Lower pay award	(2,742)	
Detailed Salary Budget Build	9,964	Re-allocation of budget across service to reflect actual resource allocation - balances to £0 across
Change in support costs	(1,070)	
Change in capital charges	166,320	
Change in recharges	-	
Virement - Income Target	(1,560)	
Active Ashford PCT funding	(11,000)	
Budget 2010/11	200,372	

NOTES
4 full time equivalent staff and 4 part-time casual staff

REVENUE BUDGET 2010/11

SERVICE	YOUTH DEVELOPMENT
SERVICE DESCRIPTION	Play Strategy Delivery and youth engagement projects including the Ashford Youth Forum Trust and associated projects, such as neighbourhood youth forums and delivery of the Ashford Youth Framework.

SERVICE MANAGER	Head Of Cultural Services
BUDGET MANAGER	Cultural Projects Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
53,280	61,930	61,930	EXPENDITURE	71,560
149	140	140	Employees	140
17,282	6,180	6,180	Premises	6,180
4,429	3,090	3,090	Supplies and Services	3,090
15,944	15,000	15,000	Transport	12,210
			Support Services	
			Capital Charges	
91,084	86,340	86,340	TOTAL EXPENDITURE	93,180
(3,911)	-	-	Recharges	-
(11,500)	(5,000)	(5,000)	Income	(5,150)
75,673	81,340	81,340	NET EXPENDITURE	88,030

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	81,340	
Inflation	500	
Increments	-	
2009/10 Lower pay award	(1,080)	
Detailed Salary Budget Build	10,060	Re-allocation of budget across service to reflect actual resource allocation - balances to £0 across
Change in support costs	(2,790)	
Change in capital charges	-	
Change in recharges	-	
S106 Management Fee	(5,000)	Repton Park Management Fee - Only available for 1 Year
Removal of management fee	5,000	Income from S106 project only available for duration of project Bushy Royds
Budget 2010/11	88,030	

NOTES
2.2 Full Time Equivalent Staff

REVENUE BUDGET 2010/11

SERVICE	THE ARTS
SERVICE DESCRIPTION	Support to the Arts include the costs of the Create Festival and other events, arts projects, and Arts at St Marys project.

SERVICE MANAGER	Head Of Cultural Services
BUDGET MANAGER	Cultural Projects Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
36,993	39,670	39,670	EXPENDITURE	
1,153	-	-	Employees	43,620
147,318	26,380	26,380	Premises	-
103	1,800	1,800	Supplies and Services	27,380
10,077	13,060	13,060	Transport	1,800
2,250	-	-	Support Services	12,300
			Capital Charges	-
197,894	80,910	80,910	TOTAL EXPENDITURE	85,100
705	-	-	Income	-
(119,646)	-	-	Contributions from Reserves	-
78,953	80,910	80,910	NET EXPENDITURE	85,100

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	80,910	
Inflation	110	
Increments		
2009/10 Lower pay award	(770)	
Detailed Salary Budget Build	(4,390)	Re-allocation of budget across service to reflect actual resource allocation - balances to £0 across
Change in support costs	(760)	
Change in capital charges	-	
Change in recharges		
Create Festival	10,000	
Budget 2010/11	85,100	

NOTES
1.2 Full time equivalent staff

REVENUE BUDGET 2010/11

SERVICE	COMMUNITY PLANNING
SERVICE DESCRIPTION	This budget includes the costs of Deputy Head of Cultural Services including support for the Ashford Partnership and cultural planning work.

SERVICE MANAGER	Head Of Cultural Services
BUDGET MANAGER	Deputy Head of Cultural Services

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
104,940	72,820	72,820	EXPENDITURE	
			Employees	67,270
			Premises	
11,840	10,240	10,240	Supplies and Services	11,240
6,344	3,120	3,120	Transport	3,120
13,220	15,280	15,280	Support Services	11,050
			Capital Charges	
136,344	101,460	101,460	TOTAL EXPENDITURE	92,680
-	-	-	Recharges	-
(4,472)	(2,130)	(8,130)	Income	(2,130)
			Contributions from reserves	
131,873	99,330	93,330	NET EXPENDITURE	90,550

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	99,330	
Inflation	420	
Increments		
2009/10 Lower pay award	(1,760)	
Detailed Salary Budget Build	(4,210)	Re-allocation of budget across service to reflect actual resource allocation - balances to £0 across
Change in support costs	(4,230)	
Change in capital charges	-	
Change in recharges	-	
Community Strategy	1,000	
Budget 2010/11	90,550	

NOTES
1 Full Time Equivalent Staff

REVENUE BUDGET 2010/11

SERVICE	STOUR CENTRE (Client)
SERVICE DESCRIPTION	The Client costs of the operation of the Stour Centre including the management fee for Stour Leisure.

SERVICE MANAGER	Head Of Cultural Services
BUDGET MANAGER	Head Of Cultural Services

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
157,606	346,880	379,880	Employee costs	-
43,243	70,740	70,740	Operational Management Fee	393,200
40,241	92,850	92,850	Premises	92,850
57,732	61,470	61,470	Supplies and Services	49,350
567,324	519,710	519,710	Support Services	570,000
			Capital Charges	
866,146	1,091,650	1,124,650	TOTAL EXPENDITURE	1,105,400
9,095	-	-	Income	-
-	-	-	Contribution from Reserves	-
875,241	1,091,650	1,124,650	NET EXPENDITURE	1,105,400

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	1,091,650	
Inflation	7,000	
Change in support costs	(12,120)	
Change in capital charges	50,290	
Change in recharges	-	
Virement	(31,420)	Transfer premises maintenance budget to central property maintenance code.
Budget 2010/11	1,105,400	

REVENUE BUDGET 2010/11

SERVICE	TENTERDEN LEISURE CENTRE - CLIENT
SERVICE DESCRIPTION	This includes the contract fee paid to SERCO and the costs of operating the building.

SERVICE MANAGER	Head Of Cultural Services
BUDGET MANAGER	Head Of Cultural Services

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
2,400	-	-	EXPENDITURE	
59,397	53,100	53,100	Employees	-
50,711	58,540	53,150	Premises	53,100
18,197	16,270	16,270	Supplies and Services	60,570
37,067	62,070	62,070	Support Services	15,210
			Capital Charges	62,070
167,772	189,980	184,590	NET EXPENDITURE	190,950

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	189,980	
Inflation	2,030	
Change in support costs	(1,060)	
Change in capital charges	-	
Change in recharges		
Budget 2010/11	190,950	

NOTES

REVENUE BUDGET 2010/11

SERVICE	JULIE ROSE STADIUM - CLIENT
SERVICE DESCRIPTION	The Client costs of the operation of the Julie rose stadium including the managing contractors fee

SERVICE MANAGER	Head Of Cultural Services
BUDGET MANAGER	Head Of Cultural Services

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
20,184	11,330	11,330	Premises	11,500
98,359	46,940	126,940	Supplies and Services	128,020
72,851	45,300	45,300	Support Services	51,190
18,006	69,670	69,670	Capital Charges	69,670
209,400	173,240	253,240	TOTAL EXPENDITURE	260,380
(26,283)	-	(14,000)	Income - recharge	(14,000)
183,117	173,240	239,240	NET EXPENDITURE	246,380

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	173,240	
Inflation	1,250	
Change in support costs	5,890	
Change in capital charges	-	
Change in recharges		
Rental Income	(14,000)	
Savings target not delivered	80,000	
Budget 2010/11	246,380	

NOTES

REVENUE BUDGET 2010/11

SERVICE		CONSERVATION		
SERVICE DESCRIPTION		This budget includes grants to various conservation projects, including Singleton Environment Centre and the costs for the Hothfield Warden.		
SERVICE MANAGER		Head Of Cultural Services		
BUDGET MANAGER		Tourism & Heritage Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/9	2009/10	OUTTURN		2010/11
£	£	£		£
			EXPENDITURE	
27,494	31,530	31,530	Employees	32,320
5,905	18,000	18,000	Premises	18,000
32,509	34,400	34,400	Supplies and Services	34,620
2,868	2,530	2,530	Transport	2,530
13,742	21,480	21,480	Support Services	24,130
(7,004)	-	-	Capital Charges	49,630
75,514	107,940	107,940	TOTAL EXPENDITURE	161,230
(15,900)	(5,000)	(2,500)	Income	(1,220)
(1,067)	-	-	Recharges	-
58,547	102,940	105,440	NET EXPENDITURE	160,010

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	102,940	
Inflation	350	
Increments		
2009/10 Lower pay award	(1,150)	
Detailed Salary Budget Build	590	Re-allocation of budget across service to reflect actual resource allocation - balances to £0 across
Change in support costs	2,650	
Change in capital charges	49,630	
Change in recharges	-	
S106 Management Fee	5,000	Removal of one off saving from 2009/10
Budget 2010/11	160,010	

NOTES
1 Full Time Equivalent Staff

REVENUE BUDGET 2010/11

SERVICE	TOURISM & HERITAGE
SERVICE DESCRIPTION	This budget covers the provision of the Tourist information offices at Tenterden and Ashford and the wider tourism activities. This budget also includes twinning costs and museum grants.

SERVICE MANAGER	Head Of Cultural Services
BUDGET MANAGER	Tourism & Heritage Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
104,101	127,640	130,640	EXPENDITURE	
6,279	11,160	11,160	Employees	129,300
108,043	40,650	40,650	Premises	11,160
4,282	3,520	3,520	Supplies and Services	37,750
46,944	54,810	54,810	Transport	3,520
1,313	1,210	1,210	Support Services	68,580
			Capital Charges	1,310
			Reserves	
270,962	238,990	241,990	TOTAL EXPENDITURE	251,620
(85,067)	(18,160)	(18,160)	Income	(18,160)
185,896	220,830	223,830	NET EXPENDITURE	233,460

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	220,830	
Inflation	570	
Increments		
2009/10 Lower pay award	(2,290)	
Detailed Salary Budget Build	3,380	Re-allocation of budget across service to reflect actual resource allocation - balances to £0 across
Change in support costs	13,770	
Change in capital charges	100	
Change in recharges		Reduction in advertising budget
Budget Reduction Strategy	(5,000)	
Twinning	2,100	Additional contribution to twinning budget to allow for reserve to be established to fund EU and Us
Budget 2010/11	233,460	

NOTES
4 Full time equivalent staff

REVENUE BUDGET 2010/11

SERVICE	Project Office
SERVICE DESCRIPTION	Holding account for the salaries and other associated costs of running the Project Office. These costs are fully allocated to services or off set by external funding.

SERVICE MANAGER	Head of Cultural and Project Services
BUDGET MANAGER	Project Office Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
390,007	470,600	470,600	EXPENDITURE	
185	-	-	Employees	305,410
214,662	(10)	(10)	Premises	-
10,211	16,080	16,080	Supplies and Services	(10)
70,152	47,440	47,440	Transport	16,080
8,167	8,170	8,170	Support Services	42,860
			Capital Charges	8,170
693,384	542,280	542,280	TOTAL EXPENDITURE	372,510
-	(222,500)	(222,500)	INCOME	(46,060)
(505,822)	(319,930)	(319,930)	RECHARGES	(342,890)
187,562	(150)	(150)	NET EXPENDITURE	(16,440)

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	-150	
Inflation	1,650	
Increments	9,600	
Reduction in Establishment	-157,680	Capacity reduced to match workload. Flexible working and holding vacancies
Reduction in Income	157,680	Target reduced in line with lower capacity.
Change in support costs	-4,580	
Change in recharges	-22,960	
Budget 2010/11	(16,440)	

Notes
6.7 Full time equivalent staff

REVENUE BUDGET 2010/11

SERVICE	Land Drainage
SERVICE DESCRIPTION	Statutory function giving advice to Planning and partners and Housing on drainage, flooding and sewage treatment and pumping stations.

SERVICE MANAGER	Head of Cultural Services
BUDGET MANAGER	Project Office Manager

ACTUAL 2008/9 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
2,544	3,800	3,800	EXPENDITURE	
24,193	29,910	29,910	Supplies and Services	3,800
			Support Services	29,400
26,737	33,710	33,710	TOTAL EXPENDITURE	33,200
26,737	33,710	33,710	NET EXPENDITURE	33,200

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	33,710	
Changes in Support Services	(510)	
Budget 2010/11	33,200	

Notes

REVENUE BUDGET 2010/11

SERVICE	Capital Charges and Net Interest
SERVICE DESCRIPTION	Includes the income earned on investments, capital charges (contra entries).

SERVICE MANAGER	
BUDGET MANAGER	Finance Manager

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
545	1,200	1,200	Leasing	0
(13,745)	16,333	16,333	PWLB Premiums	12,236
(420,682)	(192,974)	(192,974)	Item 8 Credit	(238,306)
321,352	165,029	165,029	Item 8 Debit	195,693
173,818	275,500	275,500	Interest Paid	209,625
0	25,000	25,000	MRP	80,000
(1,904,919)	(1,703,290)	(1,703,290)	General Fund Capital Charges	(1,933,960)
(1,843,631)	(1,413,202)	(1,413,202)	TOTAL EXPENDITURE	(1,674,712)
(1,184,613)	(585,588)	(660,588)	INCOME	(689,548)
(3,028,244)	(1,998,790)	(2,073,790)	NET EXPENDITURE	(2,364,260)

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	(1,998,790)	
Growth and other Items:		
Change in PWLB Premiums	(4,097)	
Change in Item 8	(14,668)	
Reduction in Interest earnings	(103,959)	
MRP	55,000	
Cost of borrowing	(65,875)	
Finance Leases	(1,200)	
Changes in Capital	(230,670)	
Budget 2010/11	(2,364,260)	

SERVICE MEASUREMENT 2010/11

REVENUE BUDGET

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2008/09	2009/10	OUTTURN		2010/11
£	£	2009/10		£
		£		
			Housing Revenue Account	
3,894,346	4,102,710	4,010,060	HRA Administration Costs	3,954,180
(21,115,647)	(21,136,550)	(20,621,680)	HRA Income	(20,485,880)
8,599,095	7,362,200	8,007,000	HRA Repairs & Maintenance	7,550,000
7,736,483	8,912,590	7,860,370	HRA Other Expenditure	8,250,950
886,951	800,000	736,500	HRA Special Management	771,500
1,228	40,950	(7,750)		40,750

SUBJECTIVE ANALYSIS - REVENUE BUDGET 2010/11

HOUSING REVENUE ACCOUNT

	HRA Administration Costs	HRA Income	HRA Repairs & Maintenance	HRA Other Expenditure	HRA Special Management
EXPENDITURE					
Employees	1,906,060	-	-	-	-
Premises	140,350	-	7,550,000	1,496,480	319,000
Transport	-	-	-	-	-
Supplies and Services	758,050	-	-	6,754,470	22,500
DIRECTLY CONTROLLED COSTS	2,804,460	-	7,550,000	8,250,950	341,500
Support Services	1,191,360	-	-	-	430,000
Recharges	(31,640)	-	-	-	-
Transfer to Reserves	-	-	-	-	-
TOTAL EXPENDITURE	3,964,180	-	7,550,000	8,250,950	771,500
Income					
Rents and Other Income	(10,000)	(17,485,880)	-	(3,000,000)	-
TOTAL INCOME	(10,000)	(17,485,880)	-	(3,000,000)	-
NET EXPENDITURE	3,954,180	(17,485,880)	7,550,000	5,250,950	771,500

REVENUE BUDGET

SERVICE	HRA Administration Costs
SERVICE DESCRIPTION	Employee costs, Support Costs charged to the HRA, overheads and day to day service costs.

SERVICE MANAGER	HEAD OF HOUSING SERVICES
BUDGET MANAGER	Housing Resource Manager

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
2,460,375	2,104,610	2,104,610	EXPENDITURE	
141,083	140,350	140,350	Employees	1,906,060
210,700	749,270	739,120	Premises	140,350
1,107,164	1,156,000	1,098,500	Supplies & Services	758,050
			Support Services	1,191,360
3,919,322	4,150,230	4,082,580	TOTAL EXPENDITURE	3,995,820
-	(29,020)	(54,020)	Recharges	(31,640)
(8,000)	-	-	Government Grant	-
(16,976)	(18,500)	(18,500)	Other Income	(10,000)
3,894,346	4,102,710	4,010,060	NET EXPENDITURE	3,954,180

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	4,102,710	
Changes due to reallocation of staff	(198,550)	
Computer System Costs	19,000	
Various minor savings	(4,340)	
Changes in Support Services	35,360	
Budget 2010/11	3,954,180	

NOTES
2008/09 employee costs included overhead costs now allocated to Supplies and Services.

REVENUE BUDGET

SERVICE	HRA Income
SERVICE DESCRIPTION	Income collected from Council Tenants, Garage rents, service charges and Supporting People income and investment income

SERVICE MANAGER	HEAD OF HOUSING SERVICES
BUDGET MANAGER	HOUSING RESOURCE MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
(1,180)	(1,180)	(1,180)	INCOME	
(19,938,144)	(20,036,600)	(19,521,730)	Recharges	(1,180)
(406,043)	(337,000)	(337,000)	Rents	(19,338,180)
(770,280)	(761,770)	(761,770)	Government Grant	(337,000)
			Other Income	(809,520)
(21,115,647)	(21,136,550)	(20,621,680)	NET EXPENDITURE	(20,485,880)

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	(21,136,550)	
Decrease in dwelling rents	680,370	Actual rent in 2009/10 lower due to change in DCLG guidance.
Reduced garage use	29,460	
Increase in garage rent	(11,410)	Assuming a 2% increase
Reduction in service charges	(131,000)	
Reduced investment income	83,250	
Budget 2010/11	(20,485,880)	

NOTES
5,065 Properties - including Stanhope plus 1,750 Garages

REVENUE BUDGET

SERVICE	HRA Maintenance & Repairs
SERVICE DESCRIPTION	Council Housing stock Maintenance and Repair costs. Includes maintenance of Decent Homes Standard and regeneration work on Bybrook to 2009.

SERVICE MANAGER	HEAD OF HOUSING SERVICES
BUDGET MANAGER	Housing Resource Manager

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	ROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
8,599,095	7,362,200	8,007,000	EXPENDITURE Premises	7,550,000
8,599,095	7,362,200	8,007,000	NET EXPENDITURE	7,550,000

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	7,362,200	
Inflation	359,524	Contract inflation @ 5%
Reduced spend on repairs	(320,000)	
Increased maintenance spend	748,276	In line with planned work schedule database
Bybrook regeneration	(600,000)	Ended 2009/10
Budget 2010/11	7,550,000	

NOTES
ABC achieved the Decent Homes Standard in 2004/5 and continues to maintain the standard in line with Government policy. The national target for achieving the Decent Homes Standard is December 2010.

REVENUE BUDGET

SERVICE	HRA Other Expenditure
SERVICE DESCRIPTION	Covers HRA subsidy payments to Government, PFI costs, provisions/reserves movements and various one off costs.

SERVICE MANAGER	HEAD OF HOUSING SERVICES
BUDGET MANAGER	HOUSING RESOURCE MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	ROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
			EXPENDITURE	
			Premises:	
(362,668)	620,000	517,160	Net Payment to PFI contractor	1,016,720
529,742	675,000	781,030	Cost of Stanhope PFI	329,760
-	-	205,000	Little Hill PFI	100,000
-	-	-	Sheltered Housing Feasibility Study	50,000
42,440	-	-	Buy back of ex council properties	-
			Supplies and Services:	
6,724,828	7,181,950	6,746,540	HRA Subsidy	6,623,590
420,682	455,640	455,640	Loan Charges to HRA	455,640
561,893	100,000	80,000	Provision for Bad Debts	80,000
21,130	80,000	80,000	Review of SSV	-
366,433	150,000	120,000	Housing IT System	25,000
(567,997)	(350,000)	(1,125,000)	Transfer to/(from) Reserve	(429,760)
7,736,483	8,912,590	7,860,370	NET EXPENDITURE	8,250,950

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	8,912,590	
Little Hill PFI	100,000	To be covered by movement from Reserve
Stanhope PFI costs	396,720	Contract price - step change increase
Stanhope PFI costs	(345,240)	One off costs in 2009/10
Feasibility study	50,000	Sheltered units
Housing IT system	(125,000)	
Reduction in bad debt provision	(20,000)	
Review of SSV options	(80,000)	No longer required
Reduction in transfer from reserve	(79,760)	
Reduction in Housing Subsidy	(558,360)	
Budget 2010/11	8,250,950	

NOTES

REVENUE BUDGET

SERVICE	HRA Special Management
SERVICE DESCRIPTION	Covers Council properties grounds maintenance, communal cleaning and Sheltered Scheme costs to the HRA.

SERVICE MANAGER	HEAD OF HOUSING SERVICES
BUDGET MANAGER	HOUSING RESOURCE MANAGER

ACTUAL 2008/09 £	ESTIMATE 2009/10 £	PROJECTED OUTTURN 2009/10 £	DETAIL	ESTIMATE 2010/11 £
393,631	364,000	304,000	EXPENDITURE Premises	319,000
27,472	26,000	22,500	Supplies and Services	22,500
465,848	410,000	410,000	Support Services	430,000
886,951	800,000	736,500	NET EXPENDITURE	771,500

ANALYSIS OF BUDGET VARIATIONS		
	£	COMMENTS
Base Budget 2009/10	800,000	
Increase in grounds maintenance costs	30,000	
Support for elderly Piper system	28,000	Utility bills - to be recharged
Lighting & lifts	10,000	
Misc savings	(75,000)	Included in maintenance programme
Budget 2010/11	(21,500)	
	771,500	

NOTES
ABC has 13 Sheltered Schemes.

Capital Programme

	Original Budget	Current Budget	Previous years	2009/10	2010/11	2011/12	2012/13
Corporate Core							
Repairs and renewals funded from capital	0	75,000	0	0	75,000	0	0
Total Corporate Services	0	75,000	0	0	75,000	0	0
Planning & Development							
Procurement of Town Centre Partnership	150,000	50,000	45,134	4,866	0	0	0
Total Planning & Development	150,000	50,000	45,134	4,866	0	0	0
ICT							
Virtual Customer Services Agent	24,000	24,000	0	24,000	0	0	0
Total ICT	24,000	24,000	0	24,000	0	0	0
Housing General Fund							
Housing Enabling post	280,000	280,000	N/A	70,000	70,000	70,000	70,000
Mandatory Disabled Facility Grants							
Expenditure	1,638,000	1,638,000	N/A	450,000	396,000	396,000	396,000
Income	-1,216,000	-1,216,000	N/A	-304,000	-304,000	-304,000	-304,000
	422,000	422,000	0	146,000	92,000	92,000	92,000
Total - Housing General Fund	702,000	702,000	0	216,000	162,000	162,000	162,000
Environmental Services							
Tenterden Parking Study (phase 1 & 2)							
Expenditure	75,000	85,000	75,200	9,800	0	0	0
Income	0	-10,000	0	-10,000	0	0	0
	75,000	75,000	75,200	-200	0	0	0
Tenterden Health check							
Expenditure	300,000	300,000	36,380	263,620	0	0	0
Income	-290,000	-290,000	-26,380	-263,620	0	0	0
	10,000	10,000	10,000	0	0	0	0
Total Environmental Services	85,000	85,000	85,200	-200	0	0	0
Cultural Services							
Community Projects Fund	300,000	300,000	N/A	75,000	75,000	75,000	75,000
Hothfield Common Heritage Lottery Fund							
Expenditure	20,000	215,000	99,720	115,280	0	0	0
Income	0	-195,000	-79,720	-115,280	0	0	0
	20,000	20,000	20,000	0	0	0	0
Willesborough Community Centre	10,000	10,000	0	0	0	0	10,000
St Mary's Church							
Expenditure	369,500	369,500	0	0	369,500	0	0
Income	-269,500	-269,500	0	0	-269,500	0	0
	100,000	100,000	0	0	100,000	0	0
Conningbrook Lakes Scoping	25,000	25,000	0	0	25,000	0	0
Hothfield Play Area							
Expenditure	64,340	64,341	7,813	32,000	24,527	0	0
Income	-64,340	-64,341	-7,813	-32,000	-24,527	0	0
	0	0	0	0	0	0	0
Beaver Ward Play Area							
Expenditure	140,000	140,000	15,901	1,000	123,099	0	0
Income	-70,000	-70,000	-15,901	-1,000	-53,099	0	0
	70,000	70,000	0	0	70,000	0	0
Singleton Village Hall							
Expenditure	250,000	250,000	1,108	248,892	0	0	0
Income	-250,000	-250,000	-1,108	-248,892	0	0	0
	0	0	0	0	0	0	0
Singleton MUGA							
Expenditure	70,000	70,000	0	0	70,000	0	0
Income	-70,000	-70,000	0	0	-70,000	0	0
	0	0	0	0	0	0	0
Great Chart Pavilion							
Expenditure	66,000	66,000	0	0	66,000	0	0
Income	-66,000	-66,000	0	0	-66,000	0	0
	0	0	0	0	0	0	0
Bushy Royds Youth Facility							
Expenditure	721,000	721,000	43,145	50,000	627,855	0	0
Income	-721,000	-721,000	-43,145	-50,000	-627,855	0	0
	0	0	0	0	0	0	0
Park Farm Facilities (South & East)	272,000	272,000	0	0	272,000	0	0
	-272,000	-272,000	0	0	-272,000	0	0
	0	0	0	0	0	0	0
Total Cultural Services	525,000	525,000	20,000	75,000	270,000	75,000	85,000
General Fund Total	1,486,000	1,461,000	150,334	319,666	507,000	237,000	247,000
HRA Capital works	0	0	0	4,823,000	4,696,000	4,696,000	4,696,000
Grand total	1,486,000	1,461,000	150,334	5,142,666	5,203,000	4,933,000	4,943,000

Capital Programme

	Original Budget	Current Budget	Previous years	2009/10	2010/11	2011/12	2012/13
SUMMARY							
Corporate Services	0	75,000	0	0	75,000	0	0
Planning & Development	150,000	50,000	45,134	4,866	0	0	0
Financial Services	0	0	0	0	0	0	0
ICT	24,000	24,000	0	24,000	0	0	0
Housing General Fund	702,000	702,000	0	216,000	162,000	162,000	162,000
Environmental Services	85,000	85,000	85,200	-200	0	0	0
Cultural Services	525,000	525,000	20,000	75,000	270,000	75,000	85,000
GENERAL FUND	1,486,000	1,461,000	150,334	319,666	507,000	237,000	247,000
HOUSING REVENUE ACCOUNT	0	0	0	4,823,000	4,696,000	4,696,000	4,696,000
	1,486,000	1,461,000	150,334	5,142,666	5,203,000	4,933,000	4,943,000

Schedule of Condition & Required Maintenance of Assets

Asset	Responsible service unit	Name	Required condition category (as per R&M strategy)	Current condition category (as per R&M strategy)	Repairs and Renewals expenditure (over and above day to day planned & reactive maintenance)			Comments/justification
					Priority 1	Priority 2	Priority 3	
Civic Centre	Corporate Property	PB	B	B	£199,600	£108,300	£146,700	Allowance for new generator and resurfacing of access road and car park.
Tenterden Gateway	Corporate Property	PB	B	A	£2,000	£2,500	£17,500	Major decorations allowed for as Priority 3.
Stour Centre - remodelled part	Project Office until end of litigation, then ALT and Corporate Property	JL	A	A	£10,000	£20,000	£65,000	No condition survey carried out as yet. Minimal works assumed within 5 years.
Stour Centre - unmodernised part	Corporate Property	JL	B	C	£125,000	£350,000	£500,000	Condition survey now required. To be commissioned. Property Services projected budget estimates only.
Tenterden Leisure Centre	Corporate Property	JL	B	C	£11,175	£240,675	£35,800	Figures exclude capital contribution of £500K in 2011.
Julie Rose Stadium	Corporate Property	JL	B	B	£36,190	£141,250	£417,700	No allowance made in these figures for internal maintenance - formally responsibility of ALT.
Kingsnorth Recreation Centre (formally Park Farm)	Corporate Property	JL	A	A	£21,750	£12,000	£37,750	Council responsible for plant replacement, structure and exterior of building only. Allowance include for internally maintenance formally responsibility of ALT.
Bockhanger Community Centre	Corporate Property	JM	B	B	£70,600	£8,750	£3,000	Replacement roof required
Sandyacres Community Centre	Corporate Property	JM	B	B	£14,500	£2,020	£4,250	Council responsible for structure and exterior of building only.
Goat Lees Community Centre	Corporate Property	JM	A	A	£850	£950	£5,250	Council responsible for structure and exterior of building only.
Sk8side	Corporate Property	JM	B	B	£1,600	£1,975	£55,150	Council responsible for structure and exterior of building only.
Spearpoint pavilion	Corporate Property	JM	C	D	£3,125	£3,520	£11,250	Building life expired and awaiting redevelopment proposals. Assume minimal investment. Costs difficult to accurately forecast.

Asset	Responsible service unit	Name	Required condition category (as per R&M strategy)	Current condition category (as per R&M strategy)	Repairs and Renewals expenditure (over and above day to day planned & reactive maintenance)			Comments/justification
					Priority 1	Priority 2	Priority 3	
Victoria Park pavilion	Corporate Property	JM	B	B	£35,500	£25,000	£2,750	Under-used asset - requires options appraisal to assess future use. Currently managed by ALT. Assume phased refurbishment within 5 years.
SWAN Centre football changing	Corporate Property	JM	B	B	£575	£710	£4,100	Leased to Bromley Green Football Club
Christchurch mini soccer centre	Corporate Property	JM	A	A	£2,400	£675	£16,700	
Courtside netball centre	Corporate Property	JM	A	A	£1,700	£1,870	£6,350	
Ashford tourist information centre	Corporate Property	JM	B	B	£13,500	£4,500	£7,969	Cyclical painting and repairs to the structure and exterior
Willesborough Windmill & Barn	Corporate Property	AA	B	B	£0	£0	£0	R&M is the responsibility of the trustees. Annual grant funded from revenue.
Woodchurch windmill	Corporate Property	AA	B	B	£4,120	£605	£24,375	
Tenterden museum	Corporate Property	JM	B	C	£9,750	£3,120	£74,500	Lift installation required to comply with the Disability Discrimination Act
Ashford museum (Dr Wilks Hall)	Corporate Property	JM	B	B				All repairs funded from separate trust account.
Public conveniences: <i>Appledore</i>	Environmental Services	PhB	B	B	£2,425	£140	£9,000	Re-roofing required.
<i>Charing</i>	Environmental Services	PhB	B	B	£75	£925	£1,832	
<i>Woodchurch</i>	Environmental Services	PhB	B	B	£165	£1,820	£6,000	
<i>Wye</i>	Environmental Services	PhB	B	B	£70	£850	£7,225	
<i>St. Michaels</i>	Environmental Services	PhB	B	B	£200	£2,000	£6,250	
<i>Bybrook Cemetery, Kennington</i>	Environmental Services	PhB	B	B	£0	£0	£5,250	
<i>Chilham</i>	Environmental Services	PhB	A	A	£45	£50	£3,200	
<i>Station Road, Tenterden</i>	Environmental Services	PhB	A	A	£160	£575	£1,700	
<i>Recreation Ground Road, Tenterden</i>	Environmental Services	PhB	B	A	£1,110	£8,900	£1,350	Re-roofing required.
<i>St. Johns Lane, Ashford</i>	Environmental Services	PhB	B	B	£775	£1,875	£990	Building likely to be removed as part of development proposals for car park.
<i>New Rents, Ashford</i>	Environmental Services	PhB	A	A	£490	£1,050	£620	
<i>Hothfield</i>	Environmental Services	PhB	B	C	£750	£5,550	£2,800	Re-roofing required.

Asset	Responsible service unit	Name	Required condition category (as per R&M strategy)	Current condition category (as per R&M strategy)	Repairs and Renewals expenditure (over and above day to day planned & reactive maintenance)			Comments/justification
					Priority 1	Priority 2	Priority 3	
<i>Victoria Park pavilion</i>	Environmental Services	PhB	B	C	£800	£1,875	£975	Public toilets are attached to under-used pavilion. Study required to consider long term future.
Industrial units, Ellingham Industrial Estate	Corporate Property	JL	B	C	£29,200	£23,500	£30,275	Common parts maintenance only.
Surplus/under-used land (including disused allotments)	Corporate Property	JL	C	C	£3,250	£2,750	£8,750	Costs incurred due to fly tipping/vandalism are currently met from existing revenue budgets.
Shops at Bockhanger Court	Corporate Property	JL	B	B	£3,200	£14,600	£6,400	Repairs to paved areas and car park.
Shops at Brookfield Court	Corporate Property	JL	A	C	£12,900	£1,050	£4,300	Redevelopment proposals shelved for 5-10 years
Shrubcote Stores, Tenterden	Corporate Property	JL	B	B	£250	£275	£710	
Montgomery House, Brookfield Road	Corporate Property	JL	B	C	£2,625	£13,120	£7,400	External areas generally in poor condition.
Conningbrook Barn and Cottage					£3,200	£3,600	£11,400	
Conningbrook Manor					£2,800	£3,165	£10,320	
Play areas:								
<i>Newtown Green</i>	Environmental Services	AD	B	C	£0	£0	£125,000	£125,000 Developer contribution available
<i>Spearpoint</i>	Environmental Services	AD	B	C	£0	£0	£150,000	Failing equipment has been removed, almost nothing left. No external funding available.
<i>Rylands Road</i>	Environmental Services	AD	A	B	£0	£0	£140,000	£11,000 developer contribution estimated for 2009/10. No external funding for the remainder of the cost.
<i>Heathfield</i>	Environmental Services	AD	B	C	£0	£0	£80,000	Existing equipment almost obsolete replacement parts no longer available. Needed for young age groups only.
<i>Singleton Lake</i>	Environmental Services	AD	B	D	£0	£0	£140,000	Play area now completely removed. £140,000 Developer funding likely available estimated for 2009/10
<i>Kennington</i>	Environmental Services	AD	B	C	£0	£0	£140,000	Equipment almost completely removed now. No external funding currently available.

Asset	Responsible service unit	Name	Required condition category (as per R&M strategy)	Current condition category (as per R&M strategy)	Repairs and Renewals expenditure (over and above day to day planned & reactive maintenance)			Comments/justification
					Priority 1	Priority 2	Priority 3	
<i>Rigden Road</i>	Environmental Services	AD	B	C	£0	£0	£80,000	Significant deterioration in the teenage equipment. No external funding currently available.
Edinburgh Road multi storey car park	Environmental Services	RW	B	C	£14,900	£27,250	£56,000	
Surface car parks								
Ashford								
<i>Elwick Road (temporary)</i>	Environmental Services	RW	B	B/C	£0	£0	£0	Lease expires 18/1/08
<i>Vicarage Lane</i>	Environmental Services	RW	B	B	£0	£0	£0	Earmarked for development
<i>Dover Place (temporary)</i>	Environmental Services	RW	A	A	£0	£0	£0	5-year lease. Review if life extended.
<i>Station Road</i>	Environmental Services	RW	B	B/C	£0	£100,000	£0	Built to temporary standard - now needs permanent surface
<i>Flour Mills</i>	Environmental Services	RW	B	B	£0	£0	£0	Assumed no major investment required within 5 years.
<i>Henwood</i>	Environmental Services	RW	B	C	£0	£20,000	£0	
<i>Civic/Stour Centre</i>	Environmental Services	RW	B	B/C	£0	£0	£0	Design faults to be rectified - assumed that these will form part of claim against HMA
Tenterden	Environmental Services	RW						
<i>Bridewell Lane</i>	Environmental Services	RW	B	B	£0	£0	£0	Assumed no major investment required within 5 years.
<i>Recreation Gnd Rd</i>	Environmental Services	RW	B	B/C	£0	£0	£60,000	25 years old - resurfacing required.
<i>Leisure Centre</i>	Environmental Services	RW	B	B	£0	£0	£50,000	17 years old - resurfacing required.
<i>Station Road</i>	Environmental Services	RW	B	B	£0	£0	£0	Part of Tenterden Improved project
Rural	Environmental Services	RW						
<i>Chilham</i>	Environmental Services	RW	B	A/B	£0	£0	£0	Gravel section at back
<i>Kingsnorth</i>	Environmental Services	RW	B	B	£0	£0	£5,000	Resurfacing required within 5 years
<i>Charing (Station Road)</i>	Environmental Services	RW	B	B	£0	£0	£0	Assumed no major investment required within 5 years.
<i>Charing (Village)</i>	Environmental Services	RW	B	B	£0	£0	£0	Assumed no major investment required within 5 years.
<i>Egerton</i>	Environmental Services	RW	B	B	£0	£0	£0	Assumed no major investment required within 5 years.
<i>Hamstreet</i>	Environmental Services	RW	B	B	£0	£0	£0	Assumed no major investment required within 5 years.
<i>Wye</i>	Environmental Services	RW	B	B	£0	£0	£0	Assumed no major investment required within 5 years.

Asset	Responsible service unit	Name	Required condition category (as per R&M strategy)	Current condition category (as per R&M strategy)	Repairs and Renewals expenditure (over and above day to day planned & reactive maintenance)			Comments/justification
					Priority 1	Priority 2	Priority 3	
Bowls Centre car park	Environmental Services	DR			£0	£0	£20,000	Tarmac surface required to replace existing gravel
CCTV cameras	Environmental Services	HO'N	Varies	Varies	£0	£0	£0	Assumed no major investment required within 5 years.
Hubert Fountain, Victoria Park	Environmental Services	PhB	A	A	£0	£0	£0	Assumed no major investment required within 5 years.
Railway Wheel fountain, Lower High Street	Environmental Services	PhB	A	A	£0	£0	£0	Assumed no major investment required within 5 years.
Pumping stations - housing	Housing	DG	Varies	Varies	£0	£0	£0	Funded from HRA
Pumping stations - non-housing	Corporate Property	JL	Varies	Varies	£4,500	£8,500	£13,500	Works relate to 2 pumping stations at Ellingham Way and 3 at the Civic Centre.
Drainage infrastructure	Project Office	SP	Varies	Varies	£0	£1,000	£6,000	Contingency sum only.
Un-adopted roads and paths - housing	Corporate Property	JL	Varies	Varies	£0	£0	£15,750	
Un-adopted roads and paths - non-housing	Corporate Property	JL	Varies	Varies	£0	£0	£15,750	
External lights								
<i>District lighting</i>	Environmental Services	RW	Varies	Varies	£25,000	£30,000	£70,000	Survey of columns required. 1300 columns - assume 25 year life
<i>Stour Centre river lights</i>	Environmental Services	RW	Varies	Varies	£0	£0	£0	Assumed no major investment required within 5 years.
<i>Julie Rose car park</i>	Environmental Services	RW	Varies	Varies	£0	£0	£0	Assumed no major investment required within 5 years.
Bus shelters	Environmental Services	RW	B	B/C	£0	£10,000	£15,000	
Youth shelters (6No)	Environmental Services	PhB	B	B	£0	£0	£0	Assumed no major investment required within 5 years.
Multi Use Games Areas (MUGAs)	Environmental Services	PhB	B	B	£0	£0	£0	Assumed no major investment required within 5 years.
Skate park	Environmental Services	PhB	B	A	£0	£0	£0	Work to improve safety is being carried out and will be funded from revenue.
Footbridges	Planning and Development (Ian Pyne)	JL	Varies	Varies	£8,100	£8,500	£27,750	Does not include for replacement bridges

Asset	Responsible service unit	Name	Required condition category (as per R&M strategy)	Current condition category (as per R&M strategy)	Repairs and Renewals expenditure (over and above day to day planned & reactive maintenance)			Comments/justification
					Priority 1	Priority 2	Priority 3	
St Mary's Ruin, Little Chart	Property Services	JM	C	C	£450	£475	£76,500	Council has met with and is awaiting comment from English Heritage on extent of restoration/ stabilisation works required.
Hothfield Common	Cultural Services	TJ			£0	£0	£0	Assumed no major investment required within 5 years.
Ashford Community Woodland	Cultural Services	TJ			£0	£0	£0	Assumed no major investment required within 5 years.
The Warren	Cultural Services	TJ			£0	£0	£0	Assumed no major investment required within 5 years.
Singleton Environment Centre (SEC)	Cultural Services / Corporate Property	TJ	A	A	£750	£820	£3,925	Assumed no major investment required within 5 years.
Boys Hall Moat Ancient Monument	Cultural Services / Environmental Services	PhB			£0	£0	£0	Assumed no major investment required within 5 years.
The Dene, St Michaels "nature reserve"	Environmental Services	PhB			£0	£0	£0	Assumed no major investment required within 5 years.
Bybrook "nature reserve"	Environmental Services	PhB			£0	£0	£0	Assumed no major investment required within 5 years.
World War One Tank	Environmental Services	PhB	A	A	£0	£0	£10,000	Repairs should be carried out prior to the centenary in 2014
Martyrs seat	Environmental Services	PhB	A	A	£0	£0	£0	Assumed no major investment required within 5 years.
Cemeteries - OPEN (9)	Environmental Services	PhB	B	B	£0	£0	£0	Assumed no major investment required within 5 years.
Cemeteries - CLOSED (9)	Environmental Services	PhB	B	B	£0	£0	£0	Assumed no major investment required within 5 years.
Allotments	Environmental Services	PhB	B	B	£0	£0	£0	Fencing at Westrees Allotments funded from revenue.
Public Art	Environmental Services	PhB	A	A	£0	£0	£0	Assumed no major investment required within 5 years.
Belvederes	Environmental Services	PhB	A	A	£0	£0	£0	Assumed no major investment required within 5 years.
War Memorials	Environmental Services	PhB	A	A	£0	£0	£0	Assumed no major investment required within 5 years.
Water Courses	Environmental Services	PhB	A	A	£0	£0	£0	Assumed no major investment required within 5 years.

Asset	Responsible service unit	Name	Required condition category (as per R&M strategy)	Current condition category (as per R&M strategy)	Repairs and Renewals expenditure (over and above day to day planned & reactive maintenance)			Comments/justification
					Priority 1	Priority 2	Priority 3	
Litter and dog bins	Environmental Services	PhB	B	B/C/D	£0	£15,000	£30,000	To replace the bins on a 7 year rolling programme as recommended by Environmental Services would cost £57,000 per annum. A more realistic "say" figure has therefore been used.
Trees	Environmental Services	PhB	B	B/C/D	£0	£15,000	£15,000	A survey is still required to assess the number and condition of the trees in the borough and produce planned maintenance programme.
Blue boxes	Environmental Services	PhB	B	B	£0	£0	£90,000	Complete replacement may be required within 5 years.
Singleton Lake and The Moat, Park Farm	Environmental Services	PhB			£0	£0	£0	Assumed no major investment required within 5 years.
Railings and Gates	Environmental Services	PhB	B	B/C	£0	£0	£15,000	
Street name plates	Environmental Services	RW	B	B/C/D	£0	£20,000	£100,000	25 year replacement cycle required
Festive lighting	Environmental Services	RW	B	B/C/D	£0	£20,000	£20,000	Partly funded from LABGI money.
Town Centre bandstand	Property Services	JM			£260	£610	£1,260	Managed by Town Centre Partnership and no revenue budget allocated for maintenance.
TOTALS					£682,385	£1,293,245	£3,134,276	
TOTAL REQUIRED MAINTENANCE WITHIN 5 YEARS							£5,109,906	

Required Maintenance definitions

remedy a serious breach of legislation
safety of the occupants and/or remedy a minor breach of the legislation.
the occupants and/or a minor breach of the legislation

Condition category definitions

A: Good – Performing as intended and operating efficiently
B: Satisfactory – Performing as intended but showing minor deterioration
C: Poor – Showing major defects and/or not operating as intended
D: Bad – life expired and/or serious risk of imminent failure

DISCRETIONARY & STATUTORY FEES 2010/1

LICENSING FEES

Item	Statutory or Discretionary		VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11
Licensing Act						
Premises - new application	Statutory	Fee band - A	NB	100.00	100.00	100.00
		Fee band - B	NB	190.00	190.00	190.00
		Fee band - C	NB	315.00	315.00	315.00
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol <u>double</u> the fee	NB	450.00	450.00	450.00
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol <u>triple</u> the fee	NB	635.00	635.00	635.00
		Premises allowing 5000+ people attract additional fees		See regulations for details		
		Premises where only licensable activity is regulated entertainment & premises is education, church hall, village hall or similar		No fee payable		
Premises - annual fee	Statutory	Fee band - A	NB	70.00	70.00	70.00
		Fee band - B	NB	180.00	180.00	180.00
		Fee band - C	NB	295.00	295.00	295.00
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol <u>double</u> the fee	NB	320.00	320.00	320.00
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol <u>triple</u> the fee	NB	350.00	350.00	350.00
		Premises allowing 5000+ people attract additional fees				
Personal	Statutory		NB	37.00	37.00	37.00
Temporary Event Notice	Statutory		NB	21.00	21.00	21.00
Change of address notification	Statutory		NB	10.50	10.50	10.50
Replacement licence etc (due to loss/theft etc)	Statutory		NB	10.50	10.50	10.50
Designated premises supervisor variation	Statutory		NB	23.00	23.00	23.00
Premises licence transfer	Statutory		NB	23.00	23.00	23.00
Club registration change	Statutory		NB	10.50	10.50	10.50
Club name or rules notification	Statutory		NB	10.50	10.50	10.50
Interim Authority Notice	Statutory		NB	23.00	23.00	23.00
Provisional Statement	Statutory		NB	315.00	315.00	315.00
Freeholder notification of licensing matters	Statutory		NB	21.00	21.00	21.00
Minor Variation	Statutory		NB	N/A	89.00	89.00
Animal Welfare and Public Health Licences						
Dog Breeding Establishments	Discretionary	New Licence	NB	120.00	130.00	133.00

DISCRETIONARY & STATUTORY FEES 2010/1

LICENSING FEES

Item	Statutory or Discretionary		VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11
	Discretionary	Renewal	NB	95.00	105.00	108.00
	Discretionary	Variation	NB	95.00	105.00	108.00
	Discretionary	Concurrent 2nd application	NB	20.00	22.00	23.00
Animal Boarding Establishments	Discretionary	New Licence	NB	120.00	130.00	133.00
	Discretionary	Renewal	NB	95.00	105.00	108.00
	Discretionary	Variation	NB	95.00	105.00	108.00
	Discretionary	Concurrent 2nd application	NB	20.00	22.00	23.00
Home Boarding	Discretionary	New Licence	NB	60.00	65.00	67.00
	Discretionary	Renewal	NB	47.50	51.00	52.00
Pet Shops	Discretionary	New Licence	NB	120.00	130.00	133.00
	Discretionary	Renewal	NB	95.00	105.00	108.00
	Discretionary	Variation	NB	95.00	105.00	108.00
	Discretionary	Concurrent 2nd application	NB	20.00	22.00	23.00
Riding Establishments	Discretionary	New Licence	NB	120.00	130.00	133.00
	Discretionary	Renewal	NB	40.00	45.00	46.00
	Discretionary	Variation	NB	40.00	45.00	46.00
	Discretionary	Concurrent 2nd application	NB	20.00	22.00	23.00
Dangerous Wild Animals	Discretionary	New Licence	NB	350.00	380.00	390.00
	Discretionary	Renewal	NB	238.00	260.00	267.00
	Discretionary	Variation	NB	238.00	260.00	267.00
	Discretionary	Concurrent 2nd application	NB	60.00	65.00	67.00
Zoos	Discretionary	Consideration	NB	875.00	920.00	943.00
	Discretionary	Licence	NB	1400.00	1520.00	1558.00
	Discretionary	Renewal	NB	2100.00	2280.00	2337.00
	Discretionary	Dispensation - 14(1)(a)	NB	350.00	370.00	379.00
Public Health Licences						
Acupuncture	Discretionary	Initial Registration	NB	Fee Structure	140.00	144.00
	Discretionary	Additional Practitioner	NB		60.00	62.00
	Discretionary	Changes including new practitioner	NB		86.00	88.00
Tattooing	Discretionary	Initial Registration	NB		270.00	277.00
	Discretionary	Additional Practitioner	NB		60.00	62.00
	Discretionary	Changes including new practitioner	NB		86.00	88.00
Electrolysis	Discretionary	Initial Registration	NB		140.00	144.00
	Discretionary	Additional Practitioner	NB		60.00	62.00
	Discretionary	Changes including new practitioner	NB		86.00	88.00

DISCRETIONARY & STATUTORY FEES 2010/1

LICENSING FEES

Item	Statutory or Discretionary		VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11
Cosmetic Piercing (excluding ear piercing)	Discretionary	Initial Registration	NB	New	270.00	277.00
	Discretionary	Additional Practitioner	NB		60.00	62.00
	Discretionary	Changes including new practitioner	NB		86.00	88.00
Ear Piercing	Discretionary	Initial Registration	NB		140.00	144.00
	Discretionary	Additional Practitioner	NB		60.00	62.00
	Discretionary	Changes including new practitioner	NB		86.00	88.00
Hairdressing	Statutory	Registration		No fee payable		
Sex Establishments Licence						
Sex Establishments Licence	Discretionary	New	NB	2540.00	2670.00	2737.00
	Discretionary	Renewal	NB	1865.00	1920.00	500.00
	Discretionary	Transfer	NB	1710.00	1760.00	1804.00
Street Trading and Consents						
Publicity Displays	Statutory			No fee payable		
Street Collection Permit	Statutory			No fee payable		
Street Trading Licence	Discretionary	Yearly	NB	60.00	63.00	65.00
Casual Street Trading Licence for market	Discretionary	Monthly	NB	20.00	21.00	22.00
Street Trading Consent	Discretionary	Yearly	NB	60.00	63.00	65.00
Street Trading Consent Rents						
Furners Wood Lay-by - cherry stall	Discretionary	Monthly rents	NB	64.00	67.00	69.00
Great Chart - A28 Tenterden bound - Food	Discretionary	Monthly rents	NB	133.00	139.00	142.00
Great Chart - A28 Tenterden bound - Non Food	Discretionary	Monthly rents	NB	47.00	49.00	50.00
Great Chart - A28 Ashford bound - Food	Discretionary	Monthly rents	NB	133.00	139.00	142.00
Great Chart - A28 Ashford bound Non Food	Discretionary	Monthly rents	NB	47.00	49.00	50.00
Hothfield - A20 Maidstone bound - Non Food	Discretionary	Monthly rents	NB	64.00	67.00	69.00
Hothfield - A20 Maidstone bound - Food	Discretionary	Monthly rents	NB	133.00	139.00	142.00
Hothfield - A20 Ashford bound - Non Food	Discretionary	Monthly rents	NB	64.00	67.00	69.00
Hothfield - A20 Ashford bound - Food	Discretionary	Monthly rents	NB	133.00	139.00	142.00
Henwood	Discretionary	Monthly rents	NB	158.00	165.00	169.00
Recreation Ground Road car park	Discretionary	Monthly rents	NB	191.00	206.00	211.00
Potters Corner, Hothfield	Discretionary	Monthly rents	NB	133.00	139.00	142.00
Brunswick Road	Discretionary	Monthly rents	NB	102.00	107.00	142.00
Hall Avenue, Sevington	Discretionary	Max 28 days use per year	NB	177.00	185.00	190.00
Chilham Mill	Discretionary		NB	133.00	139.00	142.00
Henwood Carpark		Monthly rents	NB	NA	NA	325.00
Council Land						

DISCRETIONARY & STATUTORY FEES 2010/1

LICENSING FEES

Item	Statutory or Discretionary		VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11
Charity	Discretionary			NA		
Commercial (eg circuses and funfairs)	Discretionary	per operating day	NB	192.00	205.00	210.00
	Discretionary	per non-operating day	NB	135.00	145.00	149.00
Food Hygiene						
Level 1 course	Discretionary		EX	73.00	58.00	59.00
Level 2 course	Discretionary		EX	73.00	58.00	59.00
Level 2 course if other course booked	Discretionary		EX	-	30.00	31.00
Block booking - weekday per day	Discretionary		EX	360.00	378.00	387.00
Block booking - weekday per person	Discretionary		EX	25.00	26.00	27.00
Block booking - weekend per day	Discretionary		EX	555.00	583.00	598.00
Re-sit (at time of next course)	Discretionary		EX	11.50	12.00	12.00
Re-sit (oral)	Discretionary		EX	33.50	35.00	36.00
Food Safety Charges						
Food Surrender Certificate	Discretionary		NB	60.00	68.00	70.00
Inspection (Voluntary Surrender) or Disposal	Discretionary	Per hour	NB	65.00	73.00	75.00
plus tipping charge at cost	Charged by tip			NA	NA	
Export Certificate for food manufacture	Discretionary		NB	100.00	113.00	116.00
Miscellaneous						
Scrap Metal Dealer Registration	Statutory			No fee payable		
Replacement certificates if not specifically set	Discretionary		NB	33.00	10.50	10.50
Gambling Act						
New small casino		New application	NB		6285.00	6285.00
		Annual fee	NB		3575.00	3575.00
		Variation	NB		2580.00	2580.00
		Transfer	NB		1500.00	1500.00
		Re-instatement	NB		1260.00	1260.00
		Provisional statement	NB		6285.00	6285.00
		Provisional statement holders	NB		2240.00	2240.00
		Copy licence	NB		25.00	25.00
		Notification of change	NB		50.00	50.00
New large casino		New application	NB		7540.00	7540.00
		Annual fee	NB		7215.00	7215.00
		Variation	NB		3410.00	3410.00
		Transfer	NB		1760.00	1760.00

DISCRETIONARY & STATUTORY FEES 2010/1

LICENSING FEES

Item	Statutory or Discretionary		VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11
		Re-instatement	NB		1985.00	1985.00
		Provisional statement	NB		7540.00	7540.00
		Provisional statement holders	NB		3700.00	3700.00
		Copy licence	NB		25.00	25.00
		Notification of change	NB		50.00	50.00
Regional casino		New application	NB		11880.00	11880.00
		Annual fee	NB		11140.00	11140.00
		Variation	NB		5570.00	5570.00
		Transfer	NB		4055.00	4055.00
		Re-instatement	NB		4055.00	4055.00
		Provisional statement	NB		11880.00	11880.00
		Provisional statement holders	NB		5785.00	5785.00
		Copy licence	NB		25.00	25.00
		Notification of change	NB		50.00	50.00
Bingo club		New application	NB		2160.00	2160.00
		Annual fee	NB		670.00	670.00
		Variation	NB		1475.00	1475.00
		Transfer	NB		820.00	820.00
		Re-instatement	NB		820.00	820.00
		Provisional statement	NB		2160.00	2160.00
		Provisional statement holders	NB		890.00	890.00
		Copy licence	NB		25.00	25.00
		Notification of change	NB		50.00	50.00
Betting Premises (excluding tracks)		New application	NB		2160.00	2160.00
		Annual fee	NB		430.00	430.00
		Variation	NB		1245.00	1245.00
		Transfer	NB		820.00	820.00
		Re-instatement	NB		820.00	820.00
		Provisional statement	NB		2160.00	2160.00
		Provisional statement holders	NB		890.00	890.00
		Copy licence	NB		25.00	25.00
		Notification of change	NB		50.00	50.00
Tracks		New application	NB		1690.00	1690.00
		Annual fee	NB		670.00	670.00
		Variation	NB		1130.00	1130.00

DISCRETIONARY & STATUTORY FEES 2010/1

LICENSING FEES

Item	Statutory or Discretionary		VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11
		Transfer	NB		820.00	820.00
		Re-instatement	NB		820.00	820.00
		Provisional statement	NB		1690.00	1690.00
		Provisional statement holders	NB		890.00	890.00
		Copy licence	NB		25.00	25.00
		Notification of change	NB		50.00	50.00
Family Entertainment Centres		New application	NB		1690.00	1690.00
		Annual fee	NB		580.00	580.00
		Variation	NB		760.00	760.00
		Transfer	NB		820.00	820.00
		Re-instatement	NB		820.00	820.00
		Provisional statement	NB		1690.00	1690.00
		Provisional statement holders	NB		735.00	735.00
		Copy licence	NB		25.00	25.00
		Notification of change	NB		50.00	50.00
Adult Gaming Centre		New application	NB		1690.00	1690.00
		Annual fee	NB		670.00	670.00
		Variation	NB		670.00	670.00
		Transfer	NB		820.00	820.00
		Re-instatement	NB		820.00	820.00
		Provisional statement	NB		1690.00	1690.00
		Provisional statement holders	NB		890.00	890.00
		Copy licence	NB		25.00	25.00
		Notification of change	NB		25.00	25.00
Temporary Use Notices		New application	NB		200.00	200.00
		Copy licence	NB		25.00	25.00
Licensed Premises Gaming Machine Permit		Grant	NB		150.00	150.00
		Existing operator grant	NB		100.00	100.00
		Variation	NB		100.00	100.00
		Transfer	NB		25.00	25.00
		Annual Fee	NB		50.00	50.00
		Change of name	NB		25.00	25.00
		Copy of permit	NB		15.00	15.00
Licensed Premises Automatic Notification Process		Notification	NB		50.00	50.00

DISCRETIONARY & STATUTORY FEES 2010/1

LICENSING FEES

Item	Statutory or Discretionary		VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11
Club Gaming Permits		Grant	NB		200.00	200.00
		Grant (Club Premises Certificate holder)	NB		100.00	100.00
		Existing operator grant	NB		100.00	100.00
		Variation	NB		100.00	100.00
		Renewal	NB		200.00	200.00
		Renewal (Club Premises Certificate holder)	NB		100.00	100.00
		Annual Fee	NB		50.00	50.00
		Copy of permit	NB		15.00	15.00
Club Machine Permits		Grant	NB		200.00	200.00
		Grant (Club Premises Certificate holder)	NB		100.00	100.00
		Existing operator grant	NB		100.00	100.00
		Variation	NB		100.00	100.00
		Renewal	NB		200.00	200.00
		Renewal (Club Premises Certificate holder)	NB		100.00	100.00
		Annual Fee	NB		50.00	50.00
		Copy of permit	NB		15.00	15.00
Family Entertainment Centre Gaming Machine Permit		Grant	NB		300.00	300.00
		Renewal	NB		300.00	300.00
		Existing operator grant	NB		100.00	100.00
		Change of name	NB		25.00	25.00
		Copy of permit	NB		15.00	15.00
Prize Gaming Permits		Grant	NB		300.00	300.00
		Renewal	NB		300.00	300.00
		Existing operator grant	NB		100.00	100.00
		Change of name	NB		25.00	25.00
		Copy of permit	NB		15.00	15.00
Small Lottery Registration		Grant	NB		40.00	40.00
		Annual Fee	NB		20.00	20.00
Hackney Carriage/Private Hire						
Drivers Licence			NB		49.00	49.00
Vehicle Licence			NB		290.00	290.00

DISCRETIONARY & STATUTORY FEES 2010/1

LICENSING FEES

Item	Statutory or Discretionary		VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11
Joint Drivers Licence - additional			NB		16.00	16.00
Private Hire Operators						
		1-3 Vehicles	NB		73.00	73.00
		4-10 Vehicles	NB		310.00	310.00
		11-20 Vehicles	NB		620.00	620.00
Drivers Badges			NB		15.00	15.00
Vehicle Plates/brackets			NB		17.00	17.00
Internal Vehicle Plate			NB		15.00	15.00
Knowledge Test			NB		30.00	30.00
2nd Knowledge Test			NB		30.00	30.00
Fee for Returned (Bounced) Cheques			NB		16.00	16.00
Transfer of vehicle licence (including plate)			NB		16.00	16.00
Replacement Licence			NB		16.00	16.00
CRB			NB		36.00	36.00

VAT Indicator NB = Non Business no VAT

VAT Indicator EX = Exempt from VAT

DISCRETIONARY FEES 2010/11

Charge for the Supply of Information and Photocopies of Documents

Item	Description/Comments	VAT Indicator	Revised Charge from 1.12.08 £	Charge 1.4.09 - 31.12.09 £	Charge 1.1.10 £	Proposed Charge 1.4.10 £	% Increase on 09/10
General Photocopying	Per sheet of photocopy (for the first 10 sheets)	SR	0.30	0.30	0.30	0.31	3.33%
	Further Copies	SR	0.15	0.15	0.15	0.15	0.00%
Fax	First Page	SR	1.15	1.15	1.15	1.18	2.61%
	Each page thereafter	SR	0.60	0.60	0.60	0.62	3.33%
Notices and Extracts	Authenticated Building Control Regulation Approval or Completion Certificate (photocopy - copying charge only)	SR	6.00	6.35	6.50	6.66	2.46%
	Architects Plans (A3 & A4)	SR	0.30	0.30	0.30	0.31	3.33%
	Architects Plans (A2+)	SR	4.65	5.00	5.10	5.23	2.55%
Fact sheets	Major Development Proposals in Ashford (per page)	SR	1.25	1.35	1.40	1.44	2.86%
	All other fact sheets (per page)	SR	0.30	0.30	0.30	0.31	3.33%
	Requests for Planning Information	SR	40.75	44.00	45.00	46.13	2.51%
	Requests for Building Control Information	SR	40.85	44.00	45.00	46.13	2.51%
	Inspection of approved Building Regulation Plans	SR	40.85	44.00	45.00	46.13	2.51%
	Gas and Pipeline Extracts	SR	5.10	5.40	5.50	5.64	2.55%
	Hard Copy Provision of Weekly List	SR	129.75	140.00	143.00	146.58	2.50%
	Postage and Packing	SR	0.30	0.30	0.30	0.31	3.33%

Sale of Documents and Room Hire

Item	Description/Comments	VAT Indicator	Revised Charge from 1.12.08 £	Charge 1.4.09 - 31.12.09 £	Charge 1.1.10 £	Proposed Charge 1.4.10 £	% Increase on 09/10
Minutes	Council and Committees - per annum	SR	126.75	143.25	146.35	150.01	2.50%
	(excluding the Planning Committee) - per cycle	SR	25.70	29.00	29.60	30.34	2.50%
	Executive only - per annum	SR	84.00	95.00	97.00	99.43	2.51%
	- per cycle	SR	17.20	19.40	19.85	20.35	2.52%
	Planning Committee only - per annum	SR	84.00	95.00	97.00	99.43	2.51%
	- per cycle	SR	17.20	19.40	19.85	20.35	2.52%
	A single committee and its Sub- Committee - per annum	SR	42.60	48.15	49.20	50.43	2.50%

	(excluding the Planning Committee)	- per cycle	SR	9.00	10.00	10.20	10.46	2.55%
Agendas and Reports	Council and Committees	- per annum	SR	227.00	256.50	262.00	268.55	2.50%
	(excluding the Planning Committee)	- per cycle	SR	45.75	51.70	52.85	54.17	2.50%
	Executive only	- per annum	SR	425.00	480.25	490.00	502.25	2.50%
		- per cycle	SR	18.20	20.50	21.00	21.53	2.52%
	Planning Committee only	- per annum	SR	425.00	480.25	490.00	502.25	2.50%
		- per cycle	SR	18.20	20.50	21.00	21.53	2.52%
	A single committee and its Sub- Committee	- per annum	SR	45.75	51.75	52.85	54.17	2.50%
	(excluding the Planning Committee)	- per cycle	SR	9.75	10.75	11.00	11.28	2.55%
<i>NB The Democratic Services Manager may determine a higher charge where the Agenda and Reports are in excess of 200 pages</i>								
Retrieval of Minutes & Agendas for third parties		- per hour	SR	68.50	77.50	79.20	81.18	2.50%
Other Publications	Annual Budget Book / Statement of Accounts							
		- requested by individuals	SR	6.25	6.90	7.10	7.28	2.54%
		- requested by commercial bodies	SR	30.20	34.15	34.90	35.77	2.49%
	Council Year Book		SR	2.50	2.80	2.85	2.92	2.46%
	Copy of Lease, Order etc		SR	5.50	6.10	6.25	6.41	2.56%
Copy of Byelaws - Statutory Fee			SR	0.20	0.20	0.20	0.21	5.00%
Room Hire	Council Chamber	- Up to 4 hours	SR	116.50	131.65	134.50	137.86	2.50%
		- Full Day	SR	204.50	231.10	236.10	242.00	2.50%
		- Evening after	SR	187.50	211.85	216.50	221.91	2.50%
	Committee Rooms	- Up to 4 hours	SR	61.00	69.00	70.50	72.26	2.50%
		- Full Day	SR	107.00	121.00	126.60	129.77	2.50%
		- Evening after	SR	105.50	119.25	121.85	124.90	2.50%

Fees are inclusive of VAT

VAT Indicator SR = Standard Rate 15% to 31.12.09 17½% from 1.1.10

DISCRETIONARY FEES 2010/11

Cemetery Charges - Bybrook and Willesborough Cemeteries

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase on 09/10
COMPOSITE BURIAL FEE FOR NEW GRAVES (Includes Digging Fee, Purchase of Right of Burial for 30 years and wooden cross)	(1) Single Grave Depth	EX	850.00	915.00	938.00	2.51%
	(2) Double Grave Depth	EX	938.00	1,010.00	1035.00	2.48%
	(3) Triple Grave Depth	EX	1,097.00	1,180.00	1210.00	2.54%
	(4) Child up to and including 16 years <i>(NB If grave required to be reopened to enable further family burial(s) the fees in (2) and (3) apply</i>		FREE			
	(5) Cremated Remains - Garden of Remembrance Willesborough	EX	304.00	328.00	336.00	2.44%
REOPENING OF EXISTING GRAVES OPENING OF PRE-PURCHASED GRAVES	(1) Single Grave Depth	EX	491.00	530.00	543.00	2.45%
	(2) Double Grave Depth	EX	402.80	435.00	446.00	2.53%
	(3) Cremated Remains	EX	85.00	91.00	93.00	2.20%
Additional fee for Saturday interment	(consideration will be given in special circumstances)		By negotiation			
<i>Non standard grave sizes may incur an additional charge</i>						
<i>NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH. (THIS IS COMMON PRACTICE WITH OTHER AUTHORITIES)</i>						

Cemetery Charges - Tenterden Cemetery

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase on 09/10 £
COMPOSITE BURIAL FEE FOR NEW GRAVES	(1) Single Grave Depth	EX	899.00	970.00	994.00	2.47%
	(2) Single Grave Depth (plus purchase of right of burial in adjoining grave) (ie single depth charge plus purchase charge)	EX	1,285.00	1,385.00	1420.00	2.53%

(Includes Digging Fee, Purchase of Right of Burial for 30 years and	(3) Child up to and including 16 years	EX		FREE		
	(4) Cremated Remains - Garden of Remembrance - Small Plot	EX	254.00	274.00	281.00	2.55%
	(5) Cremated Remains - Garden of Remembrance - Large Plot	EX	358.00	386.00	396.00	2.59%
REOPENING OF EXISTING GRAVES	(1) Single Grave Depth	EX	458.00	495.00	507.00	2.42%
OPENING OF PRE-PURCHASED GRAVES	(2) Double Grave Depth	EX	541.00	584.00	599.00	2.57%
	(3) Cremated Remains	EX	138.00	149.00	153.00	2.68%
Additional fee for Saturday interments	(consideration will be given in special circumstances)		By negotiation			
<i>Non standard grave sizes may incur an additional charge</i>						
<i>NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH. (THIS IS COMMON PRACTICE WITH OTHER AUTHORITIES)</i>						

Cemetery Charges - All Cemeteries

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase on 09/10 £
PURCHASE OF RIGHT OF BURIAL FOR 30 YEARS Applies to prepurchase of graves and where burial rights were not purchased prior to introduction of composite	(1) One grave space	EX	387.00	417.00	427.00	2.40%
	(2) One cremation plot - Willesborough	EX	215.00	232.00	238.00	2.59%
	- Tenterden - Small Plot	EX	100.00	108.00	111.00	2.78%
	- Tenterden - Large Plot	EX	215.00	232.00	238.00	2.59%
RIGHT TO ERECT A MEMORIAL	(1) Right to erect a headstone or tablet (including inscription to one person)					
	- Adult	EX	127.00	137.00	140.00	2.19%
	- Child to 16 years	EX	FREE			
	(2) Right to erect a kerbstone (including inscription to one person)					
	- Adult	EX	182.00	196.00	201.00	2.55%

	- Child to 16 years	EX	FREE			
	(3) Additional inscription (per person after first)	EX	42.00	45.00	46.00	2.22%
PURCHASE OF WOODEN CROSS INCLUDING PLAQUE	(Ashford Borough Cemeteries only)	EX	31.00	33.00	34.00	3.03%
		EX				
FAMILY MANAGED BURIALS	Additional administrative cost of this option	EX	125.50	135.50	139.00	2.58%
FAMILY HISTORY SEARCH	Per Name	EX	18.50	20.00	21.00	5.00%
	Over 4 Names	EX	60.00	65.00	67.00	3.08%
<i>NB A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH</i>						
MAINTENANCE OF GRAVES	(1) Maintenance and Planting twice yearly with plants supplied by the Council	NB	117.00	127.00	130.00	2.36%
	(2) Cleaning of kerbstone (per annum)	NB	70.00	75.00	77.00	2.67%
	(3) Cleaning of headstone or memorial (per annum)	NB	117.00	126.00	129.00	2.38%

WOODLAND BURIALS

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase on 09/10 £
BYBROOK CEMETERY	Composite Woodland Burial Fee including coffin and tree *					
	- one grave space	EX	667.00	720.00	738.00	2.50%
	- two adjacent grave spaces	EX	1,257.00	1,357.00	1391.00	2.51%
	Woodland Burial Fee excluding coffin, but including tree	EX				
	- one grave	EX	546.00	589.00	604.00	2.55%
	- two adjacent graves	EX	1,020.00	1,100.00	1128.00	2.55%
TENTERDEN CEMETERY	Interment of cremated remains (in grave space) including casket and tree*	EX	469.00	506.00	519.00	2.57%
	Selection of grave space	EX	66.00	71.00	73.00	2.82%
	(* These fees may be prepaid)					
TENTERDEN CEMETERY	Composite Woodland Burial Fee including coffin and tree *					
	- one grave space	EX	717.00	774.00	793.00	2.45%
	- two adjacent grave spaces	EX	1,306.00	1,410.00	1445.00	2.48%
	Woodland Burial Fee excluding coffin, but including tree	EX				
	- one grave	EX	595.00	642.00	658.00	2.49%

	- two adjacent graves	EX	1,070.00	1,156.00	1185.00	2.51%
	Interment of cremated remains (in grave space) including casket and tree*	EX	524.00	565.00	579.00	2.48%
	Selection of grave space	EX	66.00	71.00	73.00	2.82%
	(* These fees may be prepaid)					
ALL CEMETERIES	Further interment of cremated remains including casket					
	- Ashford	EX	98.00	105.00	108.00	2.86%
	- Tenterden	EX	148.00	159.00	163.00	2.52%
	Interment of a child to 16 years (NOT including coffin or tree)	EX	FREE			
	Grave reservation	EX	132.00	142.00	146.00	2.82%
	Selection of grave space	EX	66.50	71.50	73.00	2.10%
NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH						
MEMORIAL BENCH WITH DEDICATION INSCRIPTION (Subject to space being available)		EX	485.00	520.00	533.00	2.50%

VAT Indicator NB = Non Business no VAT

VAT Indicator EX = Exempt from VAT

DISCRETIONARY FEES 2010/11

Planning Services

Item	Description/Comments		VAT Indicator	Revised Charge from 1.12.08 £	Charge 1.4.09 - 31.12.09 £	Charge 1.1.10 £	Proposed Charge 1.4.10 £	% Increase on 09/10
Pre-Application Advice	Level 1 will be charged for written advice on all proposals that will require consent from the Local Planning Authority under the Planning Acts, other than those listed above and in levels 2 and 3		SR	59.25	64.00	65.40	67.00	2.45%
	Level 2 will be charged for written advice on all minor developments		SR	118.50	128.00	130.00	133.00	2.31%
	Level 3 will be charged for meetings with officers (If the meeting is on site then travelling time will be included in the assessment)	per hour or part thereof	SR	296.10	320.00	327.00	335.00	2.45%
Amendments to Planning Permissions	Per Submission for all minor and other applications		SR	59.25	64.00	65.40	67.00	2.45%
	Per submission for all mayor applications		SR	118.50	128.00	130.00	133.00	2.31%
	<i>Payment will be refunded if the amendments are considered too significant and a fresh application is required</i>							
Compliance Check (Confirmation that a development has been built in accordance with the approved plans	For domestic Development		SR	59.30	64.00	65.40	67.00	2.45%
	For a Domestic proposal that requires a site visit		SR	118.50	128.00	130.00	133.00	2.31%
Research of Planning History	To confirm whether or not permitted development rights have been removed from a dwelling		SR	29.70	32.00	32.70	34.00	3.98%
	<i>(Copies of Decision Notices are charged extra)</i>							
Formal Complaint under High Hedges Legalisation			SR	352.90	381.00	390.00	400.00	2.56%

Fees are inclusive of VAT

VAT Indicator SR = Standard Rate 15% to 31.12.09 17½% from 1.1.10

DISCRETIONARY FEES 2010/11

SPORTING HIRE CHARGES

Item	Description/Comments	VAT Indicator	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase on 09/10
Football Pitch at Spearpoint Adult	Per season	SR	405.00	415.00	2.47%
Football Pitch at Spearpoint Junior	Per season	SR	189.00	194.00	2.65%
Football pitch at Hythe Road	Per season	SR	216.00	221.00	2.31%
Match Pitch Hire, Mini Soccer Centre	Per season	SR	189.00	194.00	2.65%
Grass Training Mini Soccer centre	Per Hour	SR	19.50	20.00	2.56%
Linden Grove Muga Adult	Per Hour	SR	19.00	19.00	0.00%
Linden Grove Muga Junior	Per Hour	SR	16.20	17.00	4.94%
Football Pitch Hire Sandyacres	At discretion of Ernie Warren (Leaseholder)				
Courtside Large hard court	Per Hour	SR	29.75	30.00	0.84%
Courtside Small hard court	Per Hour	SR	21.50	22.00	2.33%
Courtside Netball show courts	Per Hour	SR	27.00	28.00	3.70%
Courtside All courts	Per Hour	SR	81.00	83.00	2.47%
Courtside casual court hire tennis	Per Hour	SR	5.50	6.00	9.09%
Courtside casual court hire netball	Per Hour	SR	16.20	17.00	4.94%
Meeting Room hire	Per Hour	SR	16.20	17.00	4.94%
Table tennis	Per Hour	SR	3.80	4.00	5.26%

All price changes effective September 1st 2008 subject to approval.

SPORTING ACTIVITY CHARGES

Item	Description/Comments	VAT Indicator	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase on 09/10
Brazilian Soccer School:					
School Breakfast Club	Per Term	EX	17.30	18.00	4.05%
After School Club	Per Term	EX	34.55	35.00	1.30%
Evening/Saturday sessions	Per Term	EX	48.60	50.00	2.88%
Evening/Saturday sessions	Half Term	EX	29.70	30.00	1.01%
Evening/Saturday sessions	Per session (60-90 min session)	EX	4.85	5.00	3.09%
Socatots:					
Sessions	Per Term	EX	48.60	50.00	2.88%
Membership	One off to include kit, ball, skills booklets	EX	32.40	33.00	1.85%
Courtside:					

Holiday courses	Per Week	EX	29.70	30.00	1.01%
Holiday courses	Per day advance	EX	6.45	7.00	8.53%
Holiday courses	Per day on the day	EX	8.65	9.00	4.05%
Junior Tennis Club	Per session	EX	2.70	3.00	11.11%
Adult Return to Netball	Per session	EX	3.25	3.00	-7.69%
Adult Return to Netball	One off membership	EX	3.25	3.00	-7.69%

All price changes effective September 1st 2009 subject to approval.

Fees are inclusive of VAT

VAT Indicator SR = Standard Rate 15% to 31.12.09 17½% from 1.1.10

VAT Indicator EX = Exempt from VAT

DISCRETIONARY FEES 2010/11

Monitoring Centre

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase on 09/10
Telecare/Lifeline						
Telecare Lifeline Installation	One Off Payment per client	SR	25.00	25.75	26.00	0.97%
Telecare Lifeline Installation (Equipment postal service)	One Off Payment per client	SR	-	15.00	15.00	0.00%
Telecare Lifeline Monitoring and Equipment Hire	} Monthly Fee per client	SR	10.30	10.80	11.00	1.85%
	} Annual Fee per client	SR	123.60	129.60	133.00	2.62%
Telecare Monitoring Fee only	Annual	SR	19.24	20.20	21.00	3.96%
Supply of Second Pendant sensor	One off payment per client	SR	54.02	55.64	57.00	2.44%
Supply of Keysafe	One Off Payment per client	SR	39.38	40.56	42.00	3.55%
Supply of Key release Door Chain	One off Payment per client	SR	18.94	19.50	20.00	2.56%
Telecare/Lifeline Equipment	Replacement of Equipment due to Damage/Non Return	SR	153.47	161.14	165.00	2.40%
Loneworker (external only)						
Loneworker Registration Fee	One off Payment per client	SR	12.36	12.85	13.00	1.17%
Loneworker Monitoring	Monthly Fee per client	SR	9.01	9.28	10.00	7.76%
Optyma Intruder Alarms						
Guardian Staff Safety	Monthly Fee	SR	55.00	57.75	59.00	2.16%
Optyma Social Alarms	Monthly Monitoring Fee per Client	SR	0.65	0.68	1.00	47.06%

Fees are exclusive of VAT

VAT Indicator SR = Standard Rate 15% to 31.12.09 17½% from 1.1.10

DISCRETIONARY FEES 2010/11

Property Services

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase on 09/10
Licences - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer. £225 represents their normal minimum charge.	EX	225.00	231.75	238.00	2.70%
Licences - inspection/administration	The cost of the site inspection has not previously been charged for. The fee may be £75 or £100 depending upon whether a new boundary fence needs to be erected.	SR	150.00	154.50	158.00	2.27%
Land sales - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer. £225 represents their normal minimum charge.	EX	225.00	231.75	238.00	2.70%
Land sales - inspection/administration	The cost of the site inspection has not previously been charged for.	SR	150.00	154.50	158.00	2.27%
Easements - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer. £225 represents their normal minimum charge.	EX	225.00	231.75	238.00	2.70%
Easements - administration		SR	100.00	103.00	106.00	2.91%
Release of covenant - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer. £225 represents their normal minimum charge.	EX	225.00	231.75	238.00	2.70%
Release of covenant - administration		SR	100.00	103.00	106.00	2.91%
Boundary disputes	Charge only applies if unlawful encroachment on Council land is found to have occurred. Final cost will depend upon complexity of dispute.	EX	150.00	154.50	158.00	2.27%
Wayleaves - inspection/administration	The cost of the site inspection has not previously been charged for.	SR	100.00	103.00	106.00	2.91%

Fees are exclusive of VAT

VAT Indicator SR = Standard Rate 15% to 31.12.09 17½% from 1.1.10

VAT Indicator EX = Exempt from VAT

DISCRETIONARY FEES 2010/11

Legal Changes						
Item	Description/Comments	VAT Indicator	Minimum Charge 2008/09 £	Minimum Charge 2009/10 £	Minimum Charge 2010/11 £	% Increase on 09/10
S9 Agreements	(including caution/note on Register)	NB	237.00	244.10	250.00	2.42%
S9 Transfers	Plus Land Registry Fees	NB	195.75	201.60	210.00	4.17%
S106 agreements		NB	309.00	318.25	326.00	2.44%
Grazing Licences		NB	77.25	79.55	82.00	3.08%
Licences to Assign		NB	154.50	159.15	164.00	3.05%
Other Licences		NB	154.50	159.15	164.00	3.05%
Sales or Easements	Up to £2,500 in value	NB	206.00	212.20	218.00	2.73%
Sales	over £2,500 - Basic Fee plus 1% of sale price	NB	257.50	265.25	272.00	2.54%
Ellingham Leases		NB	257.50	265.25	272.00	2.54%
Surrenders		NB	154.50	159.15	164.00	3.05%
Landlord consent etc		NB	51.50	53.05	55.00	3.68%
Transfer of Equity (mortgage)		NB	165.00	169.95	175.00	2.97%
Redemptions		NB	51.50	53.05	55.00	3.68%
Mortgagees Enquiries		NB	67.00	69.00	71.00	2.90%
Release of expired Statutory Charge		NB	77.25	79.55	82.00	3.08%
Waiver (Improvement Grant)		NB	77.25	79.55	82.00	3.08%
Notice of Charge		NB	46.50	47.90	50.00	4.38%
Counterpart Lease		NB	41.25	42.50	44.00	3.53%
Engross Transfer/conveyance		NB	25.75	26.50	28.00	5.66%
Notice to Assign		NB	46.50	47.90	50.00	4.38%
Wayleaves		NB	123.75	127.45	130.00	2.00%

Where an actual recharge (based on hours worked) exceeds minimum figures above, the actual charge is to be levied unless commercial in which case an uplift of a minimum of 50% should be considered with Team Leader or Head of Service.

VAT Indicator NB = Non Business no VAT

DISCRETIONARY FEES 2010/11

Land Charges

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase
	All Land Charges Fees are to be set at on full cost recovery Basis - these need to be reviewed periodically throughout the year to ensure that this is achieved.					
Standard Search Fee	Domestic Properties	NB	140.00	140.00		
	Non-Domestic Properties	NB	190.00	190.00		
Extra Questions		NB	11.50	11.50		At Cost Recovery

VAT Indicator NB = Non Business no VAT

Street Administration

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Charge 2010/11 £	% Increase
Street Naming and numbering	per property	NB	36.00	37.00	37.95	2.57%
Address Change	per property	NB	56.75	58.50	59.95	2.48%

VAT Indicator NB = Non Business no VAT

Building Control

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Charge 2010/11 £	% Increase
Discretionary Works Exempt Letters	Including Party Wall surveying, Fire Risk assessments, Access audits, SBEM, SAP ratings and other surveying activities	SR SR	At cost recovery 31.00	31.95	32.75	2.50%

Fees are exclusive of VAT

VAT Indicator SR = Standard Rate 15% to 31.12.09 17½% from 1.1.10

Waste Collection

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge £	% Increase
Bulk Collection		SR	20.00	20.00	21.00	5.00%

Fees are exclusive of VAT

VAT Indicator SR = Standard Rate 15% to 31.12.09 17½% from 1.1.10

Chilmington Road Travellers Site

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase
Rent		NB	35.00	36.00	36.90	2.50%

VAT Indicator NB = Non Business no VAT

Allotment Rents

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase
Rent		EX	3.80	3.90	4.00	2.56%

VAT Indicator NB = Non Business no VAT

Concessionary Fares

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase
Companion Pass	This annual charge is pro rata quarterly depending on date of issue.	SR	21.25	22.00	22.50	2.27%

Fees are exclusive of VAT

VAT Indicator SR = Standard Rate 15% to 31.12.09 17½% from 1.1.10

Ashford Voice

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase
Advertising Charge	Back page 4 page insert	SR	600.00	700.00	717.50	2.50%
		SR	NA	2,800.00	2870.00	2.50%

Fees are exclusive of VAT

VAT Indicator SR = Standard Rate 15% to 31.12.09 17½% from 1.1.10

Council Tax Collection

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase
Court costs	Summons costs Liability orders	NB	30.00	30.00	30.00	0.00%
		NB	70.00	70.00	90.00	28.57%

VAT Indicator NB = Non Business no VAT

Homelessness

Item	Description/Comments	VAT Indicator	Charge 2008/09 £	Charge 2009/10 £	Proposed Charge 2010/11 £	% Increase
Copy of File		SR	10.00	10.80	11.05	2.31%

Fees are exclusive of VAT

VAT Indicator SR = Standard Rate 15% to 31.12.09 17½% from 1.1.10