

APPLICATION FOR NAMING/NUMBERING OF STREETS AND BUILDINGS

Public Health Act 1925
Town Improvement Clauses Act 1847

Complete and return, together with payment, to:
Street Naming and Numbering, Planning and Development, Ashford Borough Council, Civic Centre, Tannery Lane, Ashford, TN23 1PL.
Email: snn@ashford.gov.uk. Direct Line: 01233 330626

Applicants Details:

Name:

Address:

Telephone:

Fax:

Email:

Are you the owner of the property/site?

N.B In line with our Street Naming and Numbering Policy, we are only able to accept applications from property owners. Where properties are being purchased, we will require evidence contracts have been exchanged before processing the application. Alternatively, please attach supplementary evidence to support your case.

Application Site Details:

Site Location/Address:

Planning Reference (where applicable):

Building Control Reference (where applicable):

Is the property a Listed Building? (please circle) YES NO

Application Type: Please tick as appropriate:

- Application for Naming/Re-naming of Street(s) (Complete Section 1 overleaf)
- Application for Registration of New Property/Properties (Complete Section 2 overleaf)
- Application for Renaming an Existing Property/Properties (Complete Section 3 overleaf)

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Section 1: Naming/Re-Naming of Street(s).
Fee £100 creation of new street; £150 naming/re-naming existing street.

Number of Streets within application:

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|------------------------|---------------------------|
| Proposed Road Name(s): | Origin/Relevance to area: |
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Section 2: Registration of New Property/Properties.
Fee per unit: One plot/unit £45.00; 2-10 plots/units £38.00; Over 10 plots/units £34.00.

Number of properties within application:

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|---|--|
| Houses | |
| Flats | |
| Commercial Units | |
| Total: | |
| Please provide background information for site i.e. New Development? Vacant Land? Conversion of existing property? | |

Proposed Property Name(s): (Please provide at least 2 suggestions in order of preference)

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| Option 1. |
| Option 2. |

Section 3: Renaming an Existing Property/Properties.
Fee £45.00 per unit.

Proposed Property Name(s): (Please provide at least 2 suggestions in order of preference)

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| Option 1. |
| Option 2. |

Additional Information:
 Fees are exempt from VAT. Cheques should be made payable to Ashford Borough Council. **A site location plan is required with every application.** Plans for new properties should include details regarding street entrances and floor levels (where appropriate i.e. flats). Full details regarding our Policy can be found at www.ashford.gov.uk.

Applicants Signature:

Date: