

RIDING ESTABLISHMENTS ACTS 1964 & 1970



**ASHFORD**  
BOROUGH COUNCIL

APPLICATION FOR LICENCE\*  
EXTENSION OF PROVISIONAL LICENCE\*

\*Delete as applicable

1. Full name of applicant(s)	
2. Age (if under 18 years) SEE NOTE 1	
3. Private address (or if a Body corporate, name of Body and address of registered office)	
4. Telephone Number	
5. Address of riding establishment (if different from above)	
6. Telephone number of riding establishment (if different from above)	
7. Is the establishment operative throughout the year?  If not state period when normally operative	YES/NO
8. Who will have direct control or management of the establishment?	
9. If that person is the holder of any of the certificates shown opposite, tick against the name(s) of the one(s) held and enclose the certificate(s) with this application.	Assistant Instructor's Certificate of the British Horse Society ( ) Instructor's Certificate of the British Horse Society ( ) Fellowship of the British Horse Society ( ) Fellowship of the Institute of the Horse ( )
10. If the person named at 8 above does not hold any of these certificates, give details of his or her experience in the management of horses.  (continue on a separate sheet if necessary)	
11. Is a responsible person living on the establishment?  If not what arrangements are there in case of emergency?	YES/NO

<p>12. Will the carrying on of the business of the establishment be left at any time in the charge of a person under 16 years of age?</p> <p>SEE NOTE 1</p>	<p>YES/NO</p>
<p>13. Will supervision by a responsible person of the age of 16 years or over be provided at all times while horses from the establishment are used for providing instruction in riding (except in the case of a horse let out for hire or riding when the hirer is competent to ride without supervision)?</p>	<p>YES/NO</p>
<p>14. Are you, or any person who will have control or management of the establishment disqualified for the time being from:</p> <ul style="list-style-type: none"> <li>a. Keeping a riding establishment?</li> <li>b. Keeping a dog?</li> <li>c. Keeping a pet shop?</li> <li>d. Having custody of animals?</li> <li>e. Keeping an animal boarding establishment?</li> <li>f. Keeping a dog breeding establishment?</li> </ul>	<p>YES/NO  YES/NO  YES/NO  YES/NO  YES/NO  YES/NO</p>
<p>15. Are you the holder of a current insurance policy which</p> <ul style="list-style-type: none"> <li>a. insures you against liability for any injury sustained by those who hire a horse from you for riding and those who use a horse in the course of receiving from you, in return for payment, instruction for riding;</li> <li>b. insures you against liability arising out of such hire or use of a horse; and</li> <li>c. insures such hirers or users in respect of any liability which may be incurred by them in respect of injury to any person caused by, or arising from, such hire or use?</li> </ul>	<p>YES/NO</p>
<p>16. Name, address and telephone number of your insurance company and policy number details. Please note this may be checked for confirmation.</p>	
<p>17. How many horses are kept under the terms of the Act at the present time?</p> <p>How many horses is it intended to keep under the terms of the Act during the year?</p> <p>SEE NOTE 3</p>	

<p>18. What accommodation is available for:</p> <p>a. Horses?</p> <p>b. Forage and bedding?</p> <p>c. Equipment and saddlery?</p>	<p>Stalls Boxes Covered yard (Please state number, or dimensions in the case of a yard)</p>
<p>19. Is land available for:</p> <p>a. Grazing</p> <p>b. Instruction or demonstration riding?</p> <p>(Please give details)</p>	
<p>20. What is the name, address and telephone number of your usual veterinary surgeon/practitioner?</p>	

I AM AWARE OF THE PROVISIONS OF THE RIDING ESTABLISHMENTS ACTS 1964 & 1970 AND I APPLY FOR A LICENCE\*/AN EXTENSION TO MY PROVISIONAL LICENCE\* TO KEEP A RIDING ESTABLISHMENT COMMENCING ON THE FIRST DAY OF ISSUE.

- **I/WE** confirm that the above details are correct to the best of **MY/OUR** knowledge.
- **I/WE** confirm that the certificate(s) referred to at item 9. above are enclosed.
- **I/WE** confirm that the policy or other evidence of insurance referred to at items 15 and 16. above are enclosed. (Please note, applications received without evidence of relevant Public Liability Insurance, will not be processed and will be returned).
- **I/WE** permit a person authorised by the Council to inspect the premises before a licence is issued.
- **I/WE** apply under the above legislation for a licence to keep a Riding Establishment at the above premises
- **I/WE** enclose the sum of £ \_\_\_\_\_, being the fee for this licence application.
- **I/WE** accept that all veterinary fees incurred by the authority in respect to the licence application will be recoverable at cost.
- **I/WE** accept that in the event of **MY/OUR** application being refused **I/WE** will not be refunded the application fee or any part thereof under any circumstances.
- **I/WE** accept that should **I/WE** withdraw this application **I/WE** will not be refunded the application fee or any part thereof under any circumstances.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name(s) (in capitals) \_\_\_\_\_

If signing on behalf of a Body Corporate, state appointment held:

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- Notes**
1. A licence may be granted to an individual over the age of eighteen or a body corporate. It will be a condition of any licence granted that the carrying on of the business of a riding establishment shall at no time be left in the charge of any person under 16 years of age.
  2. It will be a condition of any licence granted that no horse will be let out for hire for riding or used for providing instruction in riding without supervision by a responsible person of the age of 16 years or over unless (in the case of a horse let out for hire for riding) the holder of the licence is satisfied that the hirer of the horse is competent to ride without supervision.
  3. (i) "Horse" includes any mare, gelding, pony, foal, colt, filly or stallion, and also any ass, mule or jennet.  
(ii) The Act regulates riding establishments which let out horses on hire or use them for the purpose of providing, in return for payment, instruction for riding or for the purpose of demonstrating riding.

