

Application For A Council Garage



By signing this form you understand and accept that our garages are let on the condition that they are only to be used for parking motorised vehicles with a current MOT Certificate and road tax disc.

If you need advice or assistance completing this form, please contact Housing Services on 01233 330688.

ASHFORD
BOROUGH COUNCIL

Completed forms should be returned to:
Housing Services
Civic Centre
Ashford
Kent
TN23 1PL

DATE STAMP

1. Applicant Details				
Title (Mr, Mrs, etc.)	<input type="text"/>			
Forenames	<input type="text"/>			
Surname	<input type="text"/>			
Date of Birth	Day <input type="text"/>	Month <input type="text"/>	Year <input type="text"/>	<input type="text"/>
National Insurance No.	<input type="text"/>			
Address	<input type="text"/>			
	<input type="text"/>			
Post Code	<input type="text"/>		<input type="text"/>	
Home Telephone No.	<input type="text"/>			
Mobile Telephone No.	<input type="text"/>			

2. Equal Opportunities (Please tick the box that applies to you.)			
The Council wants to treat everybody equally. The information below is to help us make sure this happens.			
White			
British ^(WB) <input type="checkbox"/>	Irish ^(WI) <input type="checkbox"/>	Any other White background ^(WO) <input type="checkbox"/>	
Mixed			
White & Black Caribbean ^(MWBC) <input type="checkbox"/>	White & Black African ^(MWBA) <input type="checkbox"/>	White & Asian ^(MWA) <input type="checkbox"/>	Any other mixed background ^(MO) <input type="checkbox"/>
Asian or Asian British			
Indian ^(AI) <input type="checkbox"/>	Pakistani ^(AP) <input type="checkbox"/>	Bangladeshi ^(AB) <input type="checkbox"/>	Any other Asian background ^(AO) <input type="checkbox"/>
Black or Black British			
Caribbean ^(BC) <input type="checkbox"/>	African ^(BA) <input type="checkbox"/>	Any other Black background ^(BO) <input type="checkbox"/>	
Chinese or Other Ethnic Group			Do not want to answer?
Chinese ^(CC) <input type="checkbox"/>	Any other ethnic background ^(CO) <input type="checkbox"/>		Decline to answer ^(DTA) <input type="checkbox"/>

Continued over the page...

3. Current Tenancy Details

Do you already rent your home or a garage from the Council? (please tick one)

Yes

No

If you answered 'Yes' please give details in the space provided below.

4. Garage Location

Please enter the Garage block(s) or area you wish to be considered for.* We do not put your choices in any order of priority and will offer you a garage in whichever area you are matched with first.

Choice 1

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Choice 2

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Choice 3

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Choice 4

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*Applications received for individual garages will be treated as a choice for any garage in that block. If a choice is too wide e.g. 'Anywhere' or 'Ashford', we may return your application or register a choice for a block nearest to your address.

5. Data Protection Act

Information contained on this form may be used for the prevention and detection of fraud.

5. Confirmation

Please check that you have completed sections 1-4 before signing.

Signature

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Date

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6. For use by Ashford Borough Council

Application Number

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Notes

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Entered By

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Date

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Renting a Council Garage



Location of Garage Blocks

Listed below are the location of all our garages to assist you identify the areas of choice to include on your Garage Application Form.

When choosing areas to include on your application, you can specify at the Area or Block level. You can improve your chances of being offered a garage by making your choice as wide as possible.

Please note, the List includes the number of garages within each block. This should not be confused with the availability of garages within the block. You can check the general availability of garages by contacting the Housing Services Team by phone on 01233 330688 or by email at housing@ashford.gov.uk.

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Locality	Block Name	No. in Block
Aldington	Earlsfield	5
	Ragstone Hollow	6
Appledore	Elm Tree	5
	Hawthorn	12
	Heathside	24
Bethersden	Bailey Field	8
	Chester Avenue	6
	The Dene	6
Biddenden	Cheeslands	4
	Chulhurst	13
	The Meadows	22
	The Weavers	18
Brookfield	Arlington	20
	Boxley	43
	Cleves Way	32
	Crownfield Road	9
	Hillbrow Lane	15
	Maypits	13
	Pollards Close	10
	Watercress Lane	10
Charing	Clearmount Drive	6
	Downs Way	6
	Moat Park	7
	Wheeler Road	22
	Wind Hill	9
Chilham	Felborough Close	9
Egerton	New Road	12
Great Chart	Coronation Drive	8
	Hillcrest	2
	Hillcrest Villas	4
	Singleton Road	22
	The Paddocks	11
Hamstreet	Carters Wood	12
	Cotton Hill House	1
	Fairfield Terrace	4

Locality	Block Name	No. in Block
High Halden	Greenside	14
	The Chennells	24
	Tilden Close	15
Hothfield	Beech Drive	6
	Coach Drive	2
	Plantation Close	22
	Sackville Close	7
	Thanet Terrace	12
Kenardington	The Wish	6
Kennington	Beecholme Drive	77
	Bockhanger Court	2
	Bockhanger Lane	116
	Bybrook Road	2
	Hurst Road	21
	Kenbrook	18
	Mardol Road	1
	Nine Acres	1
	Rothbrook Drive	17
	Towers View	72
Kingsnorth	Church Hill	8
	Kingsford Terrace	12
	Riverside Close	18
Musgrove	Bond Road	29
	Godfrey Walk Garages	19
	Harper Road	55
	Jemmett Road	12
	Musgrove	11
	Noakes Meadow	50
	Oak Tree Road	21
Newenden	Heron Cottages	1
	Lossenham Lane	5
Newtown	Newtown Green	1
	Stirling Road	1
Pluckley	Station Road	4
	Thorne Estate	18
Rolvenden	Gatefield	12
	Maytham Road	8
	Monypenny	12
	Sparkeswood Avenue	32
Shadoxhurst	Moreton Terrace	3
	Nairne Close	16
Smarden	Glebe Close	6
	Green Lane	8
	The Oaks	12
Smeeth	Calland	30
	Caroland Close	3
South Willesborough	Albion Place	8
	Bath Road	34
Spearpoint	Dudley Road	1
	Great Burton House	14
	Nettlefields	17
St Michaels	Boresisle	1
	Chalk Avenue	42
	Crisfield Court	8

Locality	Block Name	No. in Block
	Marshalls Land	10
	The Pavement	6
Stone	Oxney Cottages	8
	Quarry Cottages	3
	Stone Green	7
Tenterden	Coombe Lane	12
	Danemore	1
	Pittlesden	11
	Priory Way	53
	Station Road Cottages	6
Town (Ashford)	Repton Manor	33
Willesborough	Alsops Road	8
	Bentley Road	14
	Breadlands Road	17
	Hunter Close	13
	Milne Road	3
	Orion Way	35
	Osborne Road	13
	Twelve Acres	6
	Waterside	1
Watercress	River View	46
	Stour Close	50
	Watercress House	21
Westwell	Gold Hill	7
Wittersham	Forge Meads	20
	Lloyds Green	6
	Swan Cottages	8
Woodchurch	Brattle	18
	Mill View	6
Woolreeds	Arcon Road	19
	Beaver Lane	29
	Cryol Road	9
	Elm Place	19
	Essetford Road	58
	Simons Avenue	20
	Watermead Close	1
Wye	Bramble Lane	6
	Churchfield Way	14
	Little Chequers	45
	Luckley House	1

Frequently Asked Questions

Q. How are Garages allocated

A. When allocating garages we use a date order system. Priority is given to those who are currently council tenants, however many garages are rented to private tenants where there are vacancies.

Q. Conditions of allocation

A. We will not offer you a garage to rent if you are in arrears with the rent account for your property. In addition we will terminate your garage tenancy if you allow arrears to accrue on your property or your garage.

Q. How do I get a Garage?

A. You will need to complete an application form. You can request a form from the Housing Services Team or download the form from our web site at www.ashford.gov.uk

Q. Can I rent more than one garage.

A. Yes you can rent a second or third garage. However we will only consider this if there is no one else on the list waiting to rent their first garage.

Q. How can I pay my garage rent?

A. Garage rent is payable monthly in advance and we prefer that you pay by monthly direct debit. Payment methods include:

- Direct Debit
- Standing Orders
- By telephone using a debit or Credit Card
- At the Post Office
- At any PayPoint or PayZone outlet
- Cash paid into the Cash Receipting Machine at the Civic Centre

Q. Can I use my garage to store other things?

A. The primary purpose of the garage is to garage a taxed and insured motor vehicle. Other items can be stored with the motor vehicle, but you should not store petroleum or any other flammable liquid or substance, other than in the petrol tank of the vehicle. You should also remember that garages can be vulnerable to theft of items stored inside.

Q. Can I claim compensation for damage or loss of items stored in the garage from the Council?

A. No. It is the Tenant's responsibility to arrange their own insurance cover.

Q. Can I exchange garages with another tenant?

A. We are usually happy to agree to this and will undertake all the necessary paperwork to ensure your rent payments continue to be received for your tenancy.

Q. Can I rent the Garage to someone else?

A. No. Sub-Letting is in breach of your tenancy agreement.

Q. How do I end my Garage Tenancy?

A. The most straight forward way is to complete our Notice to Vacate Form. You can request the form from the Housing Services Team or download the form from our web site at www.ashford.gov.uk.

Contact Details

You can download a Garage Application Form from our website at www.ashford.gov.uk or request one from the Housing Services Team by phoning 01233 330688, by email at housing@ashford.gov.uk or, by post at:

Housing Services
Ashford Borough Council
Civic Centre
Ashford
Kent
TN23 1PL