



TENTERDEN
NEIGHBOURHOOD PLAN

Steering Committee Meeting 5 August 2020

Present:

Cllr J Crawford
Cllr K Walder
Irene Dibben
Joseph Franklin
Richard Masefield
Siggi Nepp
Sue Quinton
Samantha Reed
Graham Smith
Helen Whitehead

Apologies:

Cllr J Curteis
Stephen Sidebottom

1. Minutes of 1 July 2020 were accepted and approved

2. Matters Arising None raised

3. Working Group progress

a) Urban Boundary

Helen presented the map of the Parish with built confines, 300m and parish boundaries marked and areas of AONB and Ancient Woodland shaded. The 300m outer boundary for green space assessment replaces that of a '5-minute walk from town.' In a detailed examination of the built confines boundary, Helen provided reasons for inclusions and exclusions. Following a full discussion, the Committee accepted and approved the delineated boundary, subject to further Land Registry research on 3 properties, which were approved for purchase. ABC will be required to consider and approve the urban boundary in due course.

b) Green Spaces and Biodiversity & Wildlife

The group will meet on Friday to agree the criteria by which a modified list of green spaces, within the built confines and the outer 300m boundary that encircles them, will be assessed in detail – this following site visits with Tony Fullwood and his helpful document offering further Local Green Space Designation Advice.

c) Landscape

Prior to the meeting, Siggi circulated the Landscape Evidence Base Framework Landscape Assessment Report and the AECOM report.

1) Landscape Evidence Base Framework report.

Following discussion, Siggie was thanked for her recent work and undertook to recirculate the report to include an additional map and further sections on waterways and flood plains. Discussion included a query as to where biodiversity will fit into the report, and Sam agreed to forward her work on the subject to Siggie. The Committee's approval will be subject to these further additions.

2) AECOM

The Committee approved Tony Fullwood's approach and response to the AECOM Design Codes document in relating the Codes to the Tent1B site as a planned fringe development. It was confirmed that Simon Cole supports the proposals made by TF. A new brief for AECOM is to be arranged.

3) Landscape views

The Landscape and Green Space working groups will liaise over any key views established in ongoing site assessments.

d) Routeways

Report to follow. Irene to ask Stephen to update the committee.

e) Local Economy

Report to follow as above. It was noted that Stephen had met with members of the Civil Society regarding the questionnaire sent to businesses.

f) Communications

The Committee approved an article on the Neighbourhood Plan drafted by Kate, Richard and Joseph for the Town Council's September Newsletter.

4. Protocol for raising issues with Town Councillors

John set out and the Committee approved a standardised approach for reporting urgent planning issues and infringements, i.e.:

- 1) Advise one of the three councillors on the NPSC
- 2) Advise the town clerk/deputy town clerk, to inform them of the matter and forewarn them of other possible contacts from residents
- 3) Advise the borough ward councillor if the issue specifically relates to their ward, to allow them to contact the relevant officer at ABC to assist with the issue.

5. Budget

Income to date is £8525 against an expenditure £5542.8. John reminded the group that he is unable to apply for a further Locality Grant for Phase B until Phase A is completed and signed off.

6. AOB

Richard reported that the locally based design agency, Gravity Global, have repeated their offer to assist with design and print work for the Neighbourhood Plan. Richard to arrange a meeting with Tony Fullwood, Siggie and Sam to discuss a brief.

Next SC meeting to be scheduled for 2 September.

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