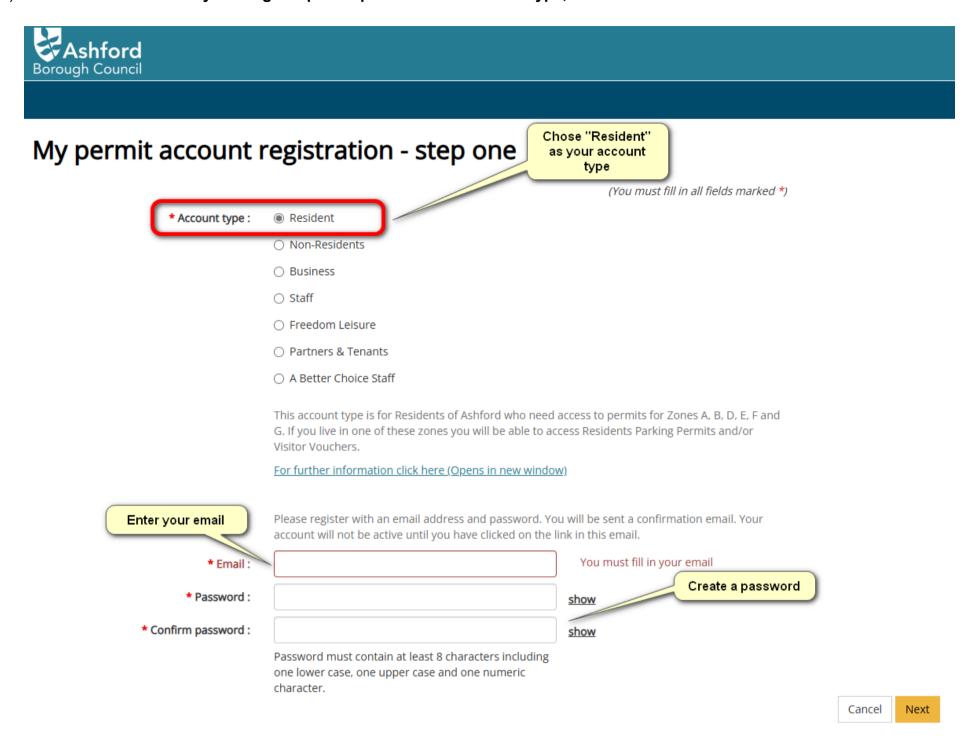
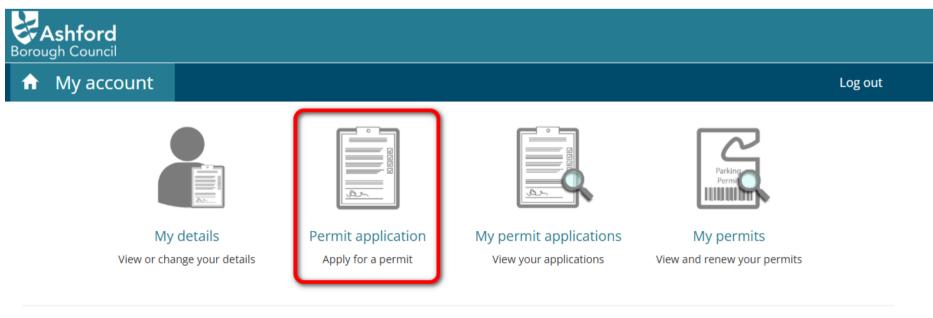
Permit Signup

1) Create a new account by visiting our permit portal. Under account type, select "Resident".



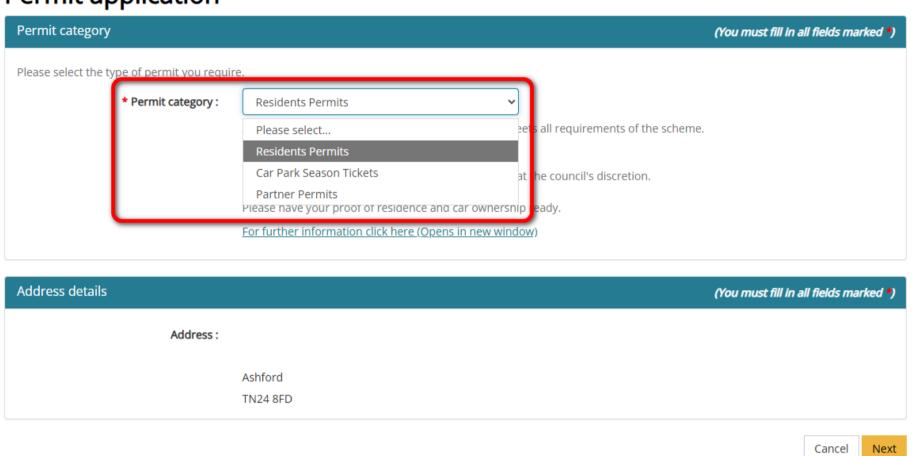
2) Once you have registered, check your email inbox and confirm your account by pressing the link. Login to your account and press "Permit Application".



3) Under permit category, choose "Resident Permits"



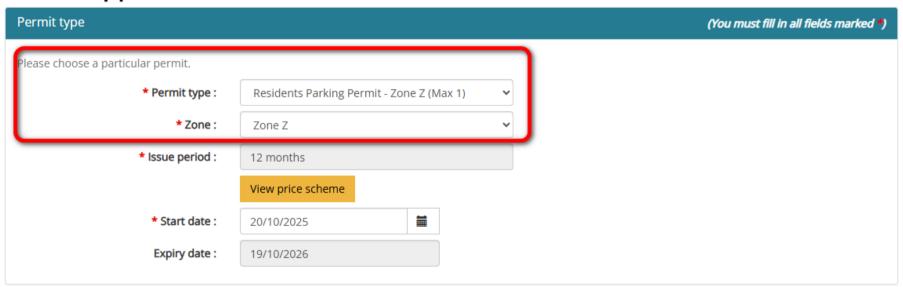
Permit application

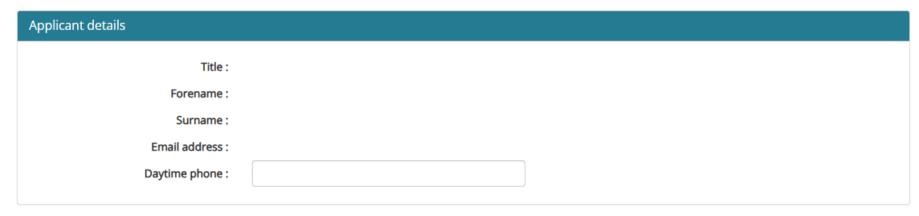


4) Ensure you choose the correct zone (Zone X- Z). Some properties are eligible to park in existing on-street residential scheme (Zones A-G)

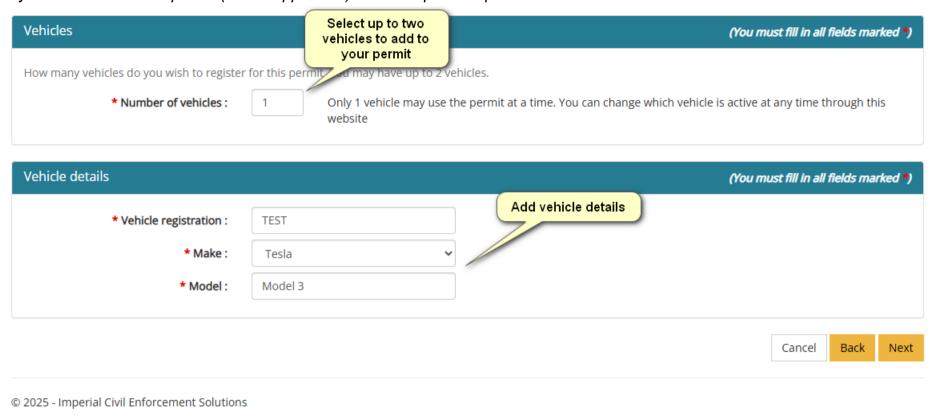


Permit application

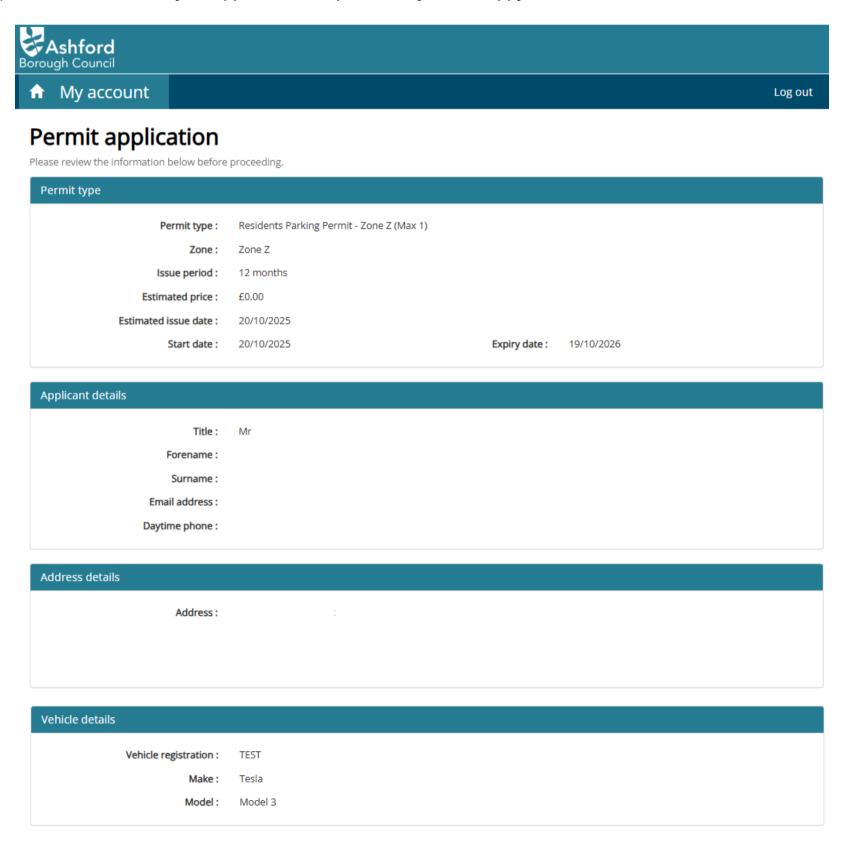




5) Select how many vehicles you want attached to your permit. Please note; only one vehicle can be "active" (parked) at any one time. A second permit (where applicable) will be required to park two vehicles at the same time.



6) Check the details on your application and proceed if you are happy it is all correct



7) You will now be required to upload your supporting documents.

For a parking permit, we require....

Proof of residency (one of):

- Your latest council tax bill
- A utility bill within the past three months (excluding mobile phone contracts)
- A tenancy agreement
- Property ownership documents (such as completion letter)

Proof of vehicle ownership (one of):

- A copy of your V5C, showing the correct address your application relates to
- A copy of your insurance documents, showing both vehicle registration and the correct address your application relates to

For a visitor parking permit, we require....

Proof of residency (one of):

- Your latest council tax bill
- A utility bill within the past three months (excluding mobile phone contracts)
- A tenancy agreement
- Property ownership documents (such as completion letter)

Once your documents have been uploaded, submit your application and await further email instructions.

Please note: We will reject all applications where the minimum evidence is not supplied. Reapplication with the correct documents will be necessary to obtain your permit.



Permit application confirmation

Application number: 3063700

Application date: 20/10/2025

Permit type: Residents Parking Permit - Zone Z (Max 1)

Start date : 20/10/2025

Period : 12 months

Price : £0.00

Thank you for your application.

To move on to the next stage of the application you will now need to upload your proof documentation by clicking the "Upload Supporting Documents" button.

PLEASE NOTE that If you press the "cancel" button without providing proof documents your application will be declined and you will be required to complete the application again.

Cancel Save application Upload supporting documents



Upload supporting documentation

Application number: 3063700

Application date: 20/10/2025

Permit type: Residents Parking Permit - Zone Z (Max 1)

Start date : 20/10/2025

Period : 12 months

Price : £0.00

You can add up to Two Vehicles to this permit application.

You will be required to provide proof of ownership for all vehicles you add to your permit.

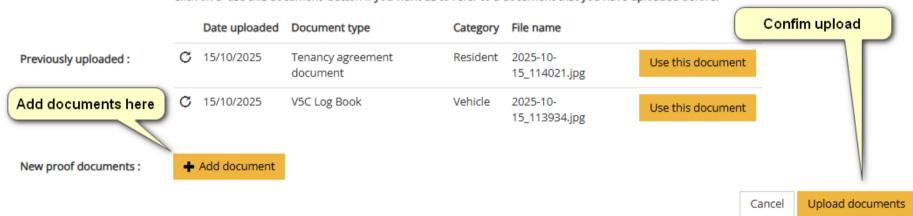
You may upload up to 3 documents.

Each document must not be greater than 5MB in size and must be one of the following types:

- Scanned document or photo in JPEG format (jpg, jpeg)
- · Microsoft Word document (doc, docx)
- · Rich Text document (rtf)
- · Microsoft PowerPoint document (ppt, pptx)
- · Scanned document or photo in TIFF format (tif, tiff)
- Bitmap Image (bmp)
- · Portable Document Format (pdf)
- Scanned document or photo in PNG format (png)

Your documents are stored securely and cannot be opened and viewed from this web site.

Click on a 'use this document' button if you want us to refer to a document that you have uploaded before.





Permit application confirmation

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Permit type: Residents Parking Permit - Zone Z (Max 1)

Start date : 20/10/2025

Period : 12 months

Price : £0.00

Your supporting documents have been saved together with your application. Your application will be reviewed and

you will be contacted shortly.

Finish

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Once you have completed this, please keep an eye on your emails whilst we manually review your application. You will get a confirmation upon acceptance/rejection. This may take up to five working days.