



ASHFORD
BOROUGH COUNCIL



Budget Book

2012/13



2007-2008
*Promoting Sustainable
Communities Through
the Planning Process*

Ashford
best placed in Britain

ASHFORD BOROUGH COUNCIL

BUDGET BOOK 2012/13

CONTENTS

	Page No.
BUDGET INTRODUCTION	(ii)
STATISTICS	1
PARISH EXPENDITURE	5
GENERAL FUND	
General Fund Summary	6
Subjective Analysis	7
Summary Analysis of Budget Movement	8
Analysis of Other Budget Changes	9
Service Budgets and Plans	
Corporate Management	10
Internal Audit	19
Communications and Marketing	22
Personnel and Development	27
Legal and Democratic	31
Planning	37
Financial Services	45
Business Change and Technology	58
Customers, Homes and Property	63
Environmental Services	77
Cultural Services	89
Capital Charges and Net Interest	104
HOUSING REVENUE ACCOUNT	105
CAPITAL PROGRAMME	114
REPAIRS AND RENEWALS RESERVE	116
FEES AND CHARGES	117

ASHFORD BOROUGH COUNCIL

BUDGET 2012/13

Introduction

This Budget Book shows the Council's Revenue estimates for 2012/13, the Capital Programme 2012/13 to 2014/15 plus the Fees and Charges operative from 1st April 2012. All estimates in this book are at estimated outturn levels (all allowances for pay awards and inflation are included in the figures).

The Budget book includes the full year effect of all the Budget Reduction Strategy savings; however there is a risk of slippage in delivering all the proposals for 1st April. Any budget pressures resulting from this will need to be managed through other compensating measures.

COUNCIL TAX STATISTICS

2011/12 No		2012/13 No	% Increase
COUNCIL TAX			
45,345.5	Tax Base	46,075.6	1.61%
£	Band D Rates:	£	% Increase
140.67	Ashford Borough Council	140.67	0.00%
1,047.78	Kent County Council (<i>Provisional figure</i>)	1,047.78	0.00%
138.68	Kent Police Authority (<i>Provisional figure</i>)	138.68	0.00%
67.95	Kent and Medway Fire Authority (<i>Provisional figure</i>)	67.95	0.00%
1,395.08		1,395.08	0.00%
PRECEPTS			
6,378,751	Ashford Borough Council	6,481,455	1.61%
47,512,108	Kent County Council (<i>Provisional figure</i>)	48,277,092	1.61%
6,288,514	Kent Police Authority (<i>Provisional figure</i>)	6,389,764	1.61%
3,081,227	Kent and Medway Fire Authority (<i>Provisional figure</i>)	3,130,837	1.61%
816,056	Parish Councils	844,243	3.45%
64,076,656		65,123,391	1.63%

COMPARISON WITH PREVIOUS YEARS

The table gives the make up of the Council Tax for Band D properties for each year since the Council tax was introduced

	Ashford BC	Kent CC	Kent Police	Kent Fire	TOTAL
1995/96	55.89	442.35	45.09	n/a	543.33
1996/97	62.85	476.01	45.81	n/a	584.67
1997/98	76.32	488.52	51.57	n/a	616.41
1998/99	78.83	552.77	48.41	n/a	680.01
1999/00	81.63	602.26	52.48	n/a	736.37
2000/01	83.70	652.83	55.73	n/a	792.26
2001/02	88.22	694.19	60.26	n/a	842.67
2002/03	96.60	758.07	73.64	n/a	928.31
2003/04	101.43	852.84	94.95	n/a	1,049.22
2004/05	107.01	845.73	105.66	55.35	1,113.75
2005/06	112.14	877.05	110.88	57.15	1,157.22
2006/07	117.63	918.72	116.37	59.40	1,212.12
2007/08	123.34	964.17	122.18	61.65	1,271.34
2008/09	129.20	1,001.79	128.25	63.81	1,323.05
2009/10	135.27	1,026.27	134.65	66.06	1,362.25
2010/11	140.67	1,047.78	138.68	67.95	1,395.08
2011/12	140.67	1,047.78	138.68	67.95	1,395.08
2012/13	140.67	1,047.78	138.68	67.95	1,395.08
% Change for year	0.00%	0.00%	0.00%	0.00%	0.00%

PARISH PRECEPTS

Council Taxpayers living in parished areas pay additional amounts to provide for the precepts levied by their parish/town council. Expressed as Band D these amounts range from £2.18 (Crundale) to £56.32 (Appledore). The total of all Parish Precepts is £844,243, an increase of 3.45% over 2011/12.

<p align="center">CALCULATION OF THE BUDGET REQUIREMENT AND COUNCIL TAX AT BAND D</p>
--

	£	£
Gross Expenditure - General Fund	64,414,100	
Gross Expenditure - HRA	25,956,370	
Parish Precepts	<u>844,243</u>	91,214,713
Less Gross Income	(77,947,240)	(77,947,240)
		<hr/>
NET EXPENDITURE		13,267,473
Add Deficit Distribution from Collection Fund	0	
Less Formula Grant Allocation which includes Council Tax freeze grant 2011/12 (for 5 years) and Indicative Council Tax Freeze Grant 2012/13 (one off grant)	<u>(5,941,780)</u>	(5,941,780)
		<hr/>
BUDGET REQUIREMENT		7,325,693
Less Parish Precepts		(844,243)
Council Tax Requirement		<u><u>6,481,450</u></u>
Council Tax Base		46,075.60
Band 'D' Council Tax		140.67
Average including Parishes		158.99

CALCULATION OF COUNCIL TAX FOR DIFFERENT VALUATION BANDS								
--	--	--	--	--	--	--	--	--

VALUATION BAND	A	B	C	D	E	F	G	H
1. The Multipliers specified in Section 5(1) of the Local Government Finance Act 1992, to apply to Basic Tax above	6/9	7/9	8/9	1	11/9	13/9	15/9	18/9
2. ABC Council Tax at £140.67 Band D multiplied by item 1 above to give the Council Tax for the year in respect of each valuation band.	93.78	109.41	125.04	140.67	171.93	203.19	234.45	281.34
3. Precepts issued to the Council								
1. Kent County Council (provisional figure)	698.52	814.94	931.36	1,047.78	1,280.62	1,513.46	1,746.30	2,095.56
2. Kent Police Authority	92.45	107.86	123.27	138.68	169.50	200.32	231.13	277.36
3. Kent and Medway Fire and Rescue Authority (provisional figure)	45.30	52.85	60.40	67.95	83.05	98.15	113.25	135.90
4. The total of items 2 and 3 above, which is the full Council Tax before Parish precepts for 2012/13	930.05	1,085.06	1,240.07	1,395.08	1,705.10	2,015.12	2,325.13	2,790.16

NON- DOMESTIC RATES STATISTICS

2011/12 £		2012/13 £
42.6	Rate in the pound : Rateable Value below £18,000	45
43.3	Rateable Value £18,000 and above	45.8
£112,481,916	Rateable Value }	£113,291,011
	}	
3,937	Number of Hereditaments } At previous 31 December (per NNDR 1 Return)	4,025
	}	
£48,657,431	Gross Yield }	£50,980,955
	}	

Businesses with properties whose total RV is less than £18,000 may apply for Small Business Rate Relief, which reduces the poundage they pay for their properties from 45.8p to 45.0p.

PARISH EXPENDITURE AND PRECEPTS 2012/2013

LOCAL TAX BASE £	PARISH	PRECEPTS		LOCAL TAX £	CONCURRENT GRANT £	AMOUNT CLAIMED 2012/2013 £
		2011/2012 £	2012/2013 £			
568.50	Aldington & Bonnington	16,640.00	18,000.00	31.66	1,890.00	1,890.00
364.00	Appledore	20,500.00	20,500.00	56.32	2,320.00	2,320.00
709.80	Bethersden	17,300.00	17,800.00	25.08	1,360.00	1,360.00
1,145.70	Biddenden	47,500.00	47,500.00	41.46	950.00	950.00
145.40	Bilsington	2,000.00	2,100.00	14.44	610.00	610.00
1,108.20	Boughton Aluph and Eastwell	18,182.00	18,182.00	16.41	1,750.00	1,750.00
608.60	Brabourne	11,311.00	11,311.00	18.59	1,170.00	1,170.00
151.00	Brook	5,000.00	5,000.00	33.11	610.00	610.00
424.10	Challock	14,000.00	14,000.00	33.01	1,530.00	1,530.00
1,302.10	Charing	47,565.00	49,943.25	38.36	5,840.00	5,840.00
769.90	Chilham	16,996.00	16,996.00	22.08	2,280.00	2,280.00
91.80	Crundale (PM)	200.00	200.00	2.18	610.00	300.00
526.20	Egerton	14,476.00	14,536.00	27.62	1,460.00	1,590.00
170.20	Godmersham	4,000.00	4,000.00	23.50	610.00	610.00
2,556.40	Great Chart with Singleton	44,065.00	52,165.00	20.41	6,100.00	6,100.00
115.30	Hastingleigh	3,000.00	3,000.00	26.02	610.00	610.00
711.20	High Halden	18,023.00	18,023.00	25.34	1,660.00	1,660.00
326.10	Hothfield	9,500.00	9,500.00	29.13	610.00	610.00
109.70	Kenardington	3,000.00	3,750.00	34.18	610.00	610.00
4,216.10	Kingsnorth	63,595.00	69,565.00	16.50	1,300.00	1,300.00
126.40	Little Chart	4,100.00	5,500.00	43.51	710.00	710.00
654.10	Mersham and Sevington	12,500.00	12,500.00	19.11	810.00	810.00
116.30	Molash	1,500.00	1,500.00	12.90	610.00	610.00
108.40	Newenden	5,000.00	5,000.00	46.13	610.00	610.00
571.60	Orlestone	13,500.00	13,500.00	23.62	610.00	610.00
494.30	Pluckley	24,000.00	24,000.00	48.55	1,730.00	1,730.00
708.80	Rolvenden	21,675.00	21,675.00	30.58	4,200.00	4,200.00
340.10	Ruckinge	6,000.00	9,000.00	26.46	610.00	610.00
517.90	Shadoxhurst	11,440.00	11,440.00	22.09	900.00	900.00
642.50	Smarden	23,600.00	23,600.00	36.73	1,310.00	1,310.00
387.10	Smeeth	7,591.00	7,590.00	19.61	820.00	820.00
1,035.20	Stanhope	13,500.00	13,500.00	13.04	610.00	610.00
219.00	Stone	4,000.00	4,000.00	18.26	610.00	610.00
3,709.90	Tenterden (TC)	197,020.00	201,590.00	54.34	7,410.00	7,410.00
178.90	Warehorne	2,800.00	2,800.00	15.65	610.00	610.00
327.80	Westwell	12,170.00	12,170.00	37.13	3,810.00	3,810.00
564.60	Wittersham	16,275.00	16,275.00	28.83	3,490.00	3,490.00
875.50	Woodchurch	20,000.00	20,000.00	22.84	2,530.00	2,530.00
1,064.00	Wye with Hinxhill	42,532.00	42,532.00	39.97	660.00	660.00
28,762.70		816,056.00	844,243.25		66,530.00	66,350.00

REVENUE BUDGET

SUMMARY

ACTUALS 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
665,730	718,370	804,010	Corporate Management	1,547,720
-	100	470	Internal Audit	(10)
290,718	155,580	246,770	Communications and Marketing	247,800
83,740	156,920	150,810	Personnel & Development	108,140
1,163,856	1,149,200	1,213,390	Legal and Democratic Services	1,209,410
2,137,482	1,168,120	1,239,150	Planning	744,800
(1,764,331)	2,006,830	1,740,890	Financial Services	2,088,610
99,568	72,050	127,690	Business Change and Technology	1,820
3,018,439	461,640	343,180	Customers Homes and Property	338,060
5,474,676	6,062,690	5,965,180	Environmental Services	6,323,750
1,617,332	2,161,710	2,236,340	Cultural Services	2,223,370
12,787,210	14,113,210	14,067,880	SERVICE EXPENDITURE	14,833,470
1,496,646	(994,320)	(994,320)	Capital Charges	(1,697,290)
(841,072)	(430,630)	(430,630)	Net Interest	(474,500)
77,161	72,520	72,520	Concurrent Functions Grant	66,520
238,701	258,900	258,900	Drainage Board Levies	265,370
-	-	-	Ward Grants Scheme	107,000
-	-	-	New Homes Bonus	(713,000)
-	-	-	Contribution (from) Balances to fund business plan priorities	(517,000)
1,025,749	218,920	264,250	Contribution to Balances for slippage	552,660
14,784,393	13,238,600	13,238,600	ABC BUDGET REQUIREMENT	12,423,230
	816,056	815,906	Total Parish Precepts	844,243
14,784,393	14,054,656	14,054,506	TOTAL BUDGET REQUIREMENT	13,267,473
			INCOME	
(8,436,992)	(6,859,850)	(6,859,850)	Government Grant	(5,941,780)
-	-	-	Collection Fund (Surplus)/Deficit	-
	(816,056)	(815,906)	Parish Precepts	(844,243)
6,347,401	6,378,750	6,378,750	Council Tax	6,481,450

SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE

	Corporate Management	Internal Audit	Communications and Marketing	Personnel & Development	Legal and Democratic Services	Planning and Development	Financial Services	Sub Total
	£	£	£	£	£	£	£	£
EXPENDITURE								
Employees	324,670	86,160	225,300	316,910	1,088,990	2,291,970	3,385,380	7,719,380
Premises	-	-	-	-	-	-	-	-
Supplies and Services	511,550	46,420	106,830	33,250	481,220	275,040	42,027,730	43,482,040
Transport	12,510	300	-	600	18,980	32,890	15,840	81,120
TOTAL EXPENDITURE	848,730	132,880	332,130	350,760	1,589,190	2,599,900	45,428,950	51,282,540
INCOME								
Grants	(63,640)	-	(37,500)	-	(80,000)	(555,000)	(41,378,820)	(42,114,960)
Fees & Charges	-	-	(4,180)	-	(139,700)	(1,591,530)	(1,689,200)	(3,424,610)
TOTAL INCOME	(63,640)	-	(41,680)	-	(219,700)	(2,146,530)	(43,068,020)	(45,539,570)
NET CONTROLLABLE EXPENDITURE	785,090	132,880	290,450	350,760	1,369,490	453,370	2,360,930	5,742,970
NON CONTROLLABLE ITEMS								
Recharged from other Accounts	1,490,520	12,960	63,800	57,680	588,300	1,089,230	903,150	4,205,640
Capital Charges	-	-	20,020	-	9,530	-	-	29,550
Recharged to other Accounts	(685,590)	(145,850)	(126,470)	(300,300)	(818,160)	(760,550)	(1,175,470)	(4,012,390)
Transfer to/from Reserves	(42,300)	-	-	-	60,250	(37,250)	-	(19,300)
TOTAL NON-CONTROLLABLE ITEMS	762,630	(132,890)	(42,650)	(242,620)	(160,080)	291,430	(272,320)	203,500
NET EXPENDITURE	1,547,720	(10)	247,800	108,140	1,209,410	744,800	2,088,610	5,946,470

	Sub Total	Business Change and Technology	Customers, Homes and Property	Environmental Services	Cultural Services	Net Interest and Capital Charges	General Fund	Total
	£	£	£	£	£	£	£	£
EXPENDITURE								
Employees	7,719,380	677,510	1,380,680	2,458,420	814,280	-		13,050,270
Premises	-	-	799,050	2,200,980	500,800	-		3,500,830
Supplies and Services	43,482,040	294,080	933,800	4,928,820	418,310	200,500	438,890	50,696,440
Transport	81,120	4,370	15,160	49,100	19,210	-		168,960
TOTAL EXPENDITURE	51,282,540	975,960	3,128,690	9,637,320	1,752,600	200,500	438,890	67,416,500
INCOME								
Grants	(42,114,960)	-	(95,000)	(686,570)	(38,050)	-	(6,654,780)	(49,589,360)
Fees & Charges	(3,424,610)	(29,600)	(1,938,450)	(3,167,990)	(226,100)	(675,000)		(9,461,750)
TOTAL INCOME	(45,539,570)	(29,600)	(2,033,450)	(3,854,560)	(264,150)	(675,000)	(6,654,780)	(59,051,110)
NET CONTROLLABLE EXPENDITURE	5,742,970	946,360	1,095,240	5,782,760	1,488,450	(474,500)	(6,215,890)	8,365,390
NON CONTROLLABLE ITEMS								
Recharged from other Accounts	4,205,640	108,720	618,840	1,555,750	502,100	-		6,991,050
Capital Charges	29,550	-	505,650	384,510	777,580	(1,697,290)		-
Recharged to other Accounts	(4,012,390)	(1,053,260)	(1,985,380)	(1,399,270)	(466,160)	-		(8,916,460)
Transfer to/from Reserves	(19,300)	-	103,710	-	(78,600)	-	35,660	41,470
TOTAL NON-CONTROLLABLE ITEMS	203,500	(944,540)	(757,180)	540,990	734,920	(1,697,290)	35,660	(1,883,940)
NET EXPENDITURE	5,946,470	1,820	338,060	6,323,750	2,223,370	(2,171,790)	(6,180,230)	6,481,450

ANALYSIS OF BUDGET VARIATIONS 2011/12 TO 2012/13

SERVICE	2011/12 BUDGET	Inflation	Changes in Capital	Changes in Recharges	Changes in Transfers To/From Reserves	Other Budget Changes	2012/13 BUDGET
	£	£	£	£	£	£	£
Budget Proposals							
Corporate Management	718,370	10,970	0	837,110	(16,330)	(2,400)	1,547,720
Internal Audit	100	590	0	160	0	(860)	(10)
Communications and Marketing	155,580	500	6,700	(10,510)	0	95,530	247,800
Personnel & Development	156,920	1,760	0	(59,200)	0	8,660	108,140
Legal and Democratic Services	1,149,200	5,940	3,180	4,990	0	46,100	1,209,410
Planning	1,168,120	0	93,280	(336,740)	(14,250)	(165,610)	744,800
Financial Services	2,006,830	155,700	0	80,930	(61,230)	(93,620)	2,088,610
Business Change and Technology	72,050	5,380	0	(146,150)	0	(34,860)	1,820
Customers Homes and Property	461,640	0	239,820	(161,140)	0	(202,260)	338,060
Environmental Services	6,062,690	0	225,470	24,620	0	10,970	6,323,750
Cultural Services	2,161,710	30,170	228,040	(138,740)	(16,800)	(41,010)	2,223,370
General Fund	(874,610)	6,470	(702,970)	0	(735,920)	(103,210)	(2,410,240)
ABC BUDGET REQUIREMENT	13,238,600	217,480	93,520	95,330	(844,530)	(482,570)	12,423,230

Analysis of Estimated Reserves					
RESERVE	Balance at 31/03/2011	Estimated Movement 2011/12	Balance at 31/03/2012	Estimated Movement 2012/13	Balance at 31/03/2013
	£'000	£'000	£'000	£'000	£'000
Elections	197	(180)	17	60	77
Repairs & Renewals	746	105	851	105	956
Insurance	1	0	1	0	1
Stour Centre	229	72	301	72	373
Community Grant Fund	6	(6)	0	0	0
Planning Delivery Grant	511	0	511	0	511
Planning Appeals	335	0	335	0	335
Valuation of Assets	15	3	18	3	21
Pension Fund Actuarial Volatility Reserve	253	0	253	0	253
Members' IT	29	(24)	5	8	13
Green Transport Initiatives	30	0	30	0	30
Service Pressure Reserve	120	(40)	80	0	80
Land Adoption Reserve	398	0	398	0	398
Hopewell Twinning Reserve	4	0	4	0	4
People Mover (Restricted)	141	0	141	0	141
Section 106 Monitoring Fee (Restricted)	46	(23)	23	(23)	0
Transport Initiatives (Restricted)	122	0	122	0	122
Netball Centre Reserve (Restricted)	18	0	18	0	18
Singleton Environment Centre (Restricted)	43	0	43	0	43
Building Control Reserve (Restricted)	17	0	17	0	17
Land Searches Reserve (Restricted)	76	0	76	0	76
St Mary's Church, Little Chart, Ruin (Restricted)	5	0	5	0	5
Earmarked Total	3,342	(93)	3,249	225	3,474
General Reserve	3,812	(771)	3,041	(435)	2,606
Grand Total	7,154	(864)	6,290	(210)	6,080

REVENUE BUDGET

CORPORATE MANAGEMENT

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
9,082	-	-	Ashfords Future	-
540,822	284,790	258,000	Corporate Management	330,340
18,953	51,490	158,440	Allocable Corporate Costs	820,990
17,713	-	-	Performance Improvement Team	-
-	-	(2,960)	Management Team	(180)
79,160	97,240	95,340	Policy and Performance	99,660
-	284,850	295,190	Single Grant Gateway	296,910
665,730	718,370	804,010	SERVICE EXPENDITURE	1,547,720

**SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE
CORPORATE MANAGEMENT**

	Ashfords Future £	Corporate Management £	Allocable Corporate Costs £	Performance Improvement Team £	Management Team £	Policy and Performance £	Single Grant Gateway £	Total £
EXPENDITURE								
Employees	-	-	(137,750)	-	305,210	157,210	-	324,670
Premises	-	-	-	-	-	-	-	-
Supplies and Services	-	123,900	5,000	-	17,300	-	365,350	511,550
Transport	-	-	-	-	9,460	3,050	-	12,510
TOTAL EXPENDITURE	-	123,900	(132,750)	-	331,970	160,260	365,350	848,730
INCOME								
Grants	-	-	-	-	-	(37,500)	(26,140)	(63,640)
Fees & Charges	-	-	-	-	-	-	-	-
TOTAL INCOME	-	-	-	-	-	(37,500)	(26,140)	(63,640)
NET CONTROLLABLE EXPENDITURE	-	123,900	(132,750)	-	331,970	122,760	339,210	785,090
NON CONTROLLABLE ITEMS								
Recharged from other Accounts	-	378,470	1,030,010	-	36,510	45,530	-	1,490,520
Capital Charges	-	-	-	-	-	-	-	-
Recharged to other Accounts	-	(172,030)	(76,270)	-	(368,660)	(68,630)	-	(685,590)
Transfer to/from Reserves	-	-	-	-	-	-	(42,300)	(42,300)
TOTAL NON-CONTROLLABLE ITEMS	-	206,440	953,740	-	(332,150)	(23,100)	(42,300)	762,630
NET EXPENDITURE	-	330,340	820,990	-	(180)	99,660	296,910	1,547,720

REVENUE BUDGET				
SERVICE		ASHFORD'S FUTURE		
SERVICE DESCRIPTION		Closed budget		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		DEPUTY CHIEF EXECUTIVE		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
42,751	-	-	EXPENDITURE	-
-	-	-	Employees	-
108,517	-	-	Premises	-
59	-	-	Supplies and Services	-
	-	-	Transport	-
151,327	-	-	TOTAL EXPENDITURE	-
(54,642)	-	-	INCOME	-
(108,755)	-	-	Grants	-
	-	-	Fees and Charges	-
(12,070)	-	-	NET CONTROLLABLE	-
	-	-	EXPENDITURE	-
21,152	-	-	RECHARGES & CAPITAL	-
-	-	-	CHARGES	-
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
	-	-	Transfers to/from Reserves	-
9,082	-	-	NET EXPENDITURE (Including	-
	-	-	Recharges and Capital Charges)	-
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Base Budget 2012/13		-		
		-		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Outturn 2011/12 (P7 Forecast)		-		
		-		
NOTES				
Page to be deleted next year				

REVENUE BUDGET				
SERVICE		CORPORATE MANAGEMENT		
SERVICE DESCRIPTION		This cost centre holds the cost of external audit fees and internal recharges related to statutory work such as the production of the council's financial statements and related work that statutory guidance recommends should not be allocated specifically to services. It also holds some miscellaneous corporate costs that are not easily defined to services.		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		DEPUTY CHIEF EXECUTIVE		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
175,701	153,960	127,170	Premises	-
-	-	-	Supplies and Services	123,900
			Transport	-
175,701	153,960	127,170	TOTAL EXPENDITURE	123,900
(7,684)	-	-	INCOME	-
-	-	-	Grants	-
			Fees and Charges	-
168,017	153,960	127,170	NET CONTROLLABLE	
			EXPENDITURE	123,900
701,381	273,230	273,230	RECHARGES & CAPITAL	
-	-	-	CHARGES	
(328,576)	(142,400)	(142,400)	Support Services	378,470
-	-	-	Capital Charges	-
			Recharges	(172,030)
			Transfers to/from Reserves	-
540,822	284,790	258,000	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	330,340
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
General Inflation		284,790		
Supplies and Services		3,820		
Change in support costs		(33,880)	Reduction in external audit fees	
Change in recharges		105,240		
Base Budget 2012/13		(29,630)		
		330,340		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Supplies and Services		284,790		
Supplies and Services		1,570	Council tax leaflet costs	
Supplies and Services		(28,060)	Reduction in external audit fees	
Supplies and Services		(300)	Reduction in advertising costs	
Outturn 2011/12 (P7 Forecast)		258,000		
NOTES				

REVENUE BUDGET					
SERVICE		ALLOCABLE CORPORATE COSTS			
SERVICE DESCRIPTION		These budgets are initially held centrally, but will be then transferred to services as required during the year. Similarly, salary savings resulting from vacancies will be vired from individual services as they are identified during the year.			
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE			
BUDGET MANAGER		DEPUTY CHIEF EXECUTIVE			
ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £	
18,272	(137,000)	(34,390)	EXPENDITURE		
-	-	-	Employees	(137,750)	
681	5,000	9,340	Premises	-	
-	-	-	Supplies and Services	5,000	
-	-	-	Transport	-	
18,953	(132,000)	(25,050)	TOTAL EXPENDITURE	(132,750)	
-	-	-	INCOME		
-	-	-	Grants	-	
-	-	-	Fees and Charges	-	
18,953	(132,000)	(25,050)	NET CONTROLLABLE EXPENDITURE	(132,750)	
-	275,230	275,230	RECHARGES & CAPITAL CHARGES		
-	-	-	Support Services	1,030,010	
-	-	-	Capital Charges	-	
-	(91,740)	(91,740)	Recharges	(76,270)	
-	-	-	Transfers to/from Reserves	-	
18,953	51,490	158,440	NET EXPENDITURE (Including Recharges and Capital Charges)	820,990	
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 Pay Award Virement Additional savings Virement Virement Virement Virement Saving Target Change to support costs Change to recharges Base Budget 2012/13		£	COMMENTS		
		51,490			
		110			
		75,030			Change in employer contribution rate
		(42,190)			Change in employer contribution rate and mayoral budget saving
		(13,490)			To Legal and Democratic services to fund agreed regrade of posts within service
		(10,900)			To Strategy, Partnerships and Communications service to fund salary costs not included in base budget
		(15,380)			To Personnel and Development service to fund salary costs not included in base budget
		17,720			Mayor budget saving
		89,750			Customer, homes and property for required saving
		(101,400)			Proposed saving target from freezing vacant posts
		754,780			This is due to Corporate projects being recharged here within the Organisation
15,470					
820,990					
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 Salaries Virement Virement Virement Virement Virement Virement Supplies and services Outturn 2011/12 (P7 Forecast)		£	COMMENTS		
		51,490			
		(35,150)			Additional savings identified during saving exercises
		75,030			Change in employer contribution rate
		(13,490)			To Legal and Democratic services to fund agreed regrade of posts within service
		(10,900)			To Strategy, Partnerships and Communications service to fund salary costs not included in base budget
		(15,380)			To Personnel and Development service to fund salary costs not included in base budget
		60,000			Customer, homes and property for required saving
		37,000			From Planning
		10,000			From Executive Support
		(160)			
		158,440			
NOTES					

REVENUE BUDGET				
SERVICE		PERFORMANCE AND IMPROVEMENT TEAM		
SERVICE DESCRIPTION		Closed budget		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		DEPUTY CHIEF EXECUTIVE		
ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
46,075	-	-	EXPENDITURE	-
-	-	-	Employees	-
11,640	-	-	Premises	-
3,978	-	-	Supplies and Services	-
	-	-	Transport	-
61,693	-	-	TOTAL EXPENDITURE	-
(4,706)	-	-	INCOME	-
-	-	-	Grants	-
	-	-	Fees and Charges	-
56,987	-	-	NET CONTROLLABLE EXPENDITURE	-
34,328	-	-	RECHARGES & CAPITAL CHARGES	-
-	-	-	Support Services	-
(73,602)	-	-	Capital Charges	-
-	-	-	Recharges	-
	-	-	Transfers to/from Reserves	-
17,713	-	-	NET EXPENDITURE (Including Recharges and Capital Charges)	-
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Base Budget 2012/13		-		
		-		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Outturn 2011/12 (P7 Forecast)		-		
		-		
NOTES				
Budget page to be removed in 2013/14 budget				

REVENUE BUDGET				
SERVICE		MANAGEMENT TEAM		
SERVICE DESCRIPTION		Chief Executive and Deputy Chief Executive, plus support staff		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		DEPUTY CHIEF EXECUTIVE		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
296,426	293,800	289,770	EXPENDITURE	
790	-	-	Employees	305,210
20,678	17,180	17,180	Premises	-
10,590	5,180	9,460	Supplies and Services	17,300
			Transport	9,460
328,484	316,160	316,410	TOTAL EXPENDITURE	331,970
(5,274)	-	(3,210)	INCOME	
-	-	-	Grants	-
			Fees and Charges	-
323,210	316,160	313,200	NET CONTROLLABLE EXPENDITURE	331,970
33,296	30,190	30,190	RECHARGES & CAPITAL CHARGES	
7,126	-	-	Support Services	36,510
(363,632)	(346,350)	(346,350)	Capital Charges	-
-	-	-	Recharges	(368,660)
			Transfers to/from Reserves	-
-	-	(2,960)	NET EXPENDITURE (Including Recharges and Capital Charges)	(180)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12	£	COMMENTS		
Pay Award	-			
Increments	1,990			
Salaries	13,210			
Virement	(1,340)	Employee related insurance		
General Inflation	(2,450)	Change in employer contribution rate		
Supplies and services	340			
Transport	(220)			
Change to support costs	4,280	Additional lease car user		
Change to recharges	6,320			
Base Budget 2012/13	(22,310)			
	(180)			
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12	£	COMMENTS		
Virement	-			
Salaries	(2,080)	Change in employer contribution rate		
Transport	(1,950)			
Grant	4,280	Additional lease car user		
Outturn 2011/12 (P7 Forecast)	(3,210)	Grant received towards salary costs		
	(2,960)			
NOTES				

REVENUE BUDGET					
SERVICE		POLICY & PERFORMANCE			
SERVICE DESCRIPTION		Responsible for development and oversight of business planning, corporate strategy, policy and performance management, corporate partnerships and voluntary and community sector grants.			
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE			
BUDGET MANAGER		DEPUTY CHIEF EXECUTIVE			
ACTUAL	ESTIMATE	PROJECTED OUTTURN	DETAIL	ESTIMATE	
2010/11 £	2011/12 £	2011/12 £		2012/13 £	
78,669	162,030	160,130	EXPENDITURE		
-	-	-	Employees	157,210	
-	-	-	Premises	-	
467	3,050	3,050	Supplies and Services	-	
			Transport	3,050	
79,136	165,080	163,180	TOTAL EXPENDITURE	160,260	
-	(37,500)	(37,500)	INCOME		
-	-	-	Grants	(37,500)	
			Fees and Charges	-	
79,136	127,580	125,680	NET CONTROLLABLE EXPENDITURE	122,760	
24	36,960	36,960	RECHARGES & CAPITAL CHARGES		
-	-	-	Support Services	45,530	
-	(67,300)	(67,300)	Capital Charges	-	
-	-	-	Recharges	(68,630)	
			Transfers to/from Reserves	-	
79,160	97,240	95,340	NET EXPENDITURE (Including Recharges and Capital Charges)	99,660	
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 Pay Award Salaries Virement Virement Changes to support costs Changes to recharges Base Budget 2012/13		£	COMMENTS		
		97,240			
		930			
		(10,850)			Employee leaving pension scheme
		(230)			Change in employer contribution rate
		5,330			From Allocable Corporate Costs Budget to correct base budget
		8,570			
(1,330)					
		99,660			
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 Virement Virement Salaries Outturn 2011/12 (P7 Forecast)		£	COMMENTS		
		97,240			
		(230)			Change in employer contribution rate
		5,330			From Allocable Corporate Costs Budget to correct base budget
		(7,000)			Additional saving identified during budget monitoring
		95,340			
NOTES					

REVENUE BUDGET				
SERVICE		SINGLE GRANTS GATEWAY		
SERVICE DESCRIPTION		Council grants to support voluntary and community sector organisations in the borough.		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		DEPUTY CHIEF EXECUTIVE		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
-	-	40	EXPENDITURE	-
-	-	-	Employees	-
-	336,960	372,260	Premises	-
-	-	-	Supplies and Services	365,350
-	-	-	Transport	-
-	336,960	372,300	TOTAL EXPENDITURE	365,350
-	(26,140)	(28,140)	INCOME	(26,140)
-	-	-	Grants	-
-	-	-	Fees and Charges	-
-	310,820	344,160	NET CONTROLLABLE EXPENDITURE	339,210
-	-	-	RECHARGES & CAPITAL CHARGES	-
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	(25,970)	(48,970)	Transfers to/from Reserves	(42,300)
-	284,850	295,190	NET EXPENDITURE (Including Recharges and Capital Charges)	296,910
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
General Inflation		284,850		
Supplies and services		3,780		
Supplies and services		20,000	Handy Man scheme	
Supplies and services		4,610	Increase in discretionary rate relief	
Change in transfers from reserve		(16,330)		
Base Budget 2012/13		296,910		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Supplies and services		284,850		
Supplies and services		4,540	Increase in organisations claiming discretionary rate relief	
Supplies and services		5,000	Funding for grant payment for Charing Playing Fields from reserves	
Supplies and services		3,800	Agreed overspend by cabinet in regards to grant payments	
Supplies and services		2,000	25 year funding agreement towards Willesborough Windmill trust (agreement dated 2002)	
Virement		20,000	Payment towards pilot handyman scheme	
Virement		(2,000)	Funding towards handyman scheme from HRA	
Virement		(18,000)	Funding towards handyman scheme from Reserves	
Change in transfers from reserve		(5,000)	Funding for grant payment for Charing Playing Fields from reserves	
Outturn 2011/12 (P7 Forecast)		295,190		
NOTES				

REVENUE BUDGET

AUDIT PARTNERSHIP

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
-	100	470	Audit Partnership	(10)
-	100	470	SERVICE EXPENDITURE	(10)

SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE		
AUDIT PARTNERSHIP		
	Audit Partnership £	Total £
EXPENDITURE		
Employees	86,160	86,160
Premises	-	-
Supplies and Services	46,420	46,420
Transport	300	300
TOTAL EXPENDITURE	132,880	132,880
INCOME		
Grants	-	-
Fees & Charges	-	-
TOTAL INCOME	-	-
NET CONTROLLABLE EXPENDITURE	132,880	132,880
NON CONTROLLABLE ITEMS		
Recharged from other Accounts	12,960	12,960
Capital Charges	-	-
Recharged to other Accounts	(145,850)	(145,850)
Transfer to/from Reserves	-	-
TOTAL NON-CONTROLLABLE ITEMS	(132,890)	(132,890)
NET EXPENDITURE	(10)	(10)

REVENUE BUDGET				
SERVICE		AUDIT PARTNERSHIP		
SERVICE DESCRIPTION		The four-way Audit Partnership with Maidstone, Swale and Tunbridge Wells is responsible for internal audit within the four councils. The total cost of the cost centre is fully allocated to services		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		HEAD OF INTERNAL AUDIT		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
84,884	86,650	86,660	EXPENDITURE	
-	-	-	Employees	86,160
55,330	46,200	46,610	Premises	-
58	300	250	Supplies and Services	46,420
			Transport	300
140,272	133,150	133,520	TOTAL EXPENDITURE	132,880
			INCOME	
-	-	-	Grants	-
(2,000)	-	-	Fees and Charges	-
138,272	133,150	133,520	NET CONTROLLABLE	
			EXPENDITURE	132,880
			RECHARGES & CAPITAL	
14,160	11,520	11,520	CHARGES	
-	-	-	Support Services	12,960
(152,432)	(144,570)	(144,570)	Capital Charges	-
-	-	-	Recharges	(145,850)
			Transfers to/from Reserves	-
0	100	470	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	(10)
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		100		
Pay Award		590		
Virement		(590)	Change in employer contribution rate	
Salaries		(1,180)	Employee related insurance	
Salaries		690	Full year effect of regrading of posts within structure	
Supplies and Services		220	Increased payment to Audit Partnership	
Change in support costs		1,440		
Change in recharges		(1,280)		
Base Budget 2012/13		(10)		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		100		
Salaries		600		
Virement		(590)	Change in employer contribution rate	
Supplies and Services		410	Required computer software upgrade	
Transport		(50)		
Outturn 2011/12 (P7 Forecast)		470		
NOTES				

REVENUE BUDGET

COMMUNICATIONS AND MARKETING

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
245,024	149,560	240,330	Communications & Marketing	241,840
36,829	6,000	6,000	Ashford Voice	6,000
8,865	20	440	Printing	(40)
290,718	155,580	246,770	SERVICE EXPENDITURE	247,800

SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE
COMMUNICATIONS AND MARKETING

	Communications and Marketing	Ashford Voice	Printing	Total
	£	£	£	£
EXPENDITURE				
Employees	201,130	-	24,170	225,300
Premises	-	-	-	-
Supplies and Services	38,450	6,000	62,380	106,830
Transport	-	-	-	-
TOTAL EXPENDITURE	239,580	6,000	86,550	332,130
INCOME				
Grants	(37,500)	-	-	(37,500)
Fees & Charges	-	-	(4,180)	(4,180)
TOTAL INCOME	(37,500)	-	(4,180)	(41,680)
NET CONTROLLABLE EXPENDITURE	202,080	6,000	82,370	290,450
NON CONTROLLABLE ITEMS				
Recharged from other Accounts	34,740	-	29,060	63,800
Capital Charges	20,020	-	-	20,020
Recharged to other Accounts	(15,000)	-	(111,470)	(126,470)
Transfer to/from Reserves	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	39,760	-	(82,410)	(42,650)
NET EXPENDITURE	241,840	6,000	(40)	247,800

REVENUE BUDGET				
SERVICE	COMMUNICATIONS AND MARKETING			
SERVICE DESCRIPTION	To provide marketing and communications services internally and externally to promote and protect the reputation of the Council and the growth of Ashford. This includes responsibility for the web-site design and content management, media management, marketing and publications (hard copy and on-line)			
SERVICE MANAGER	HEAD OF BUSINESS CHANGE and TECHNOLOGY			
BUDGET MANAGER	COMMUNICATIONS and MARKETING MANAGER			
ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
263,944	173,870	189,640	EXPENDITURE	
45	40	40	Employees	201,130
40,233	42,900	60,600	Premises	-
790	-	-	Supplies and Services	38,450
			Transport	-
305,012	216,810	250,280	TOTAL EXPENDITURE	239,580
(6,000)	(37,500)	(37,500)	INCOME	
(130,674)	(71,000)	4,000	Grants	(37,500)
			Fees and Charges	-
168,338	108,310	216,780	NET CONTROLLABLE EXPENDITURE	202,080
82,073	53,340	53,340	RECHARGES & CAPITAL CHARGES	
20,021	13,320	13,320	Support Services	34,740
(25,408)	(25,410)	(25,410)	Capital Charges	20,020
-	-	(17,700)	Recharges	(15,000)
			Transfers to/from Reserves	-
245,024	149,560	240,330	NET EXPENDITURE (Including Recharges and Capital Charges)	241,840
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Pay Award Increments Salaries Salaries Virement Virement Supplies and Services Grant Change in support costs Change in recharges Change in capital charges Base Budget 2012/13	£	COMMENTS		
	149,560			
	1,150			
	2,050			
	(1,860)	Decrease in employee related insurance		
	21,440	Post added into structure		
	(1,090)	Change in employer contribution rate		
	5,570	From Allocable Corporate Costs Budget to correct base budget		
	(3,490)	Additional saving identified during budget build		
	70,000	Removal of New Homes Bonus Grant double count		
	(18,600)			
	10,410			
6,700				
	241,840			
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Virement Virement Salaries Fees and changes Fees and changes Outturn 2011/12 (P7 Forecast)	£	COMMENTS		
	149,560			
	(1,090)	Change in employer contribution rate		
	5,570	From Allocable Corporate Costs Budget to correct base budget		
	11,290	Post added into structure		
	70,000	Removal of New Homes Bonus Grant double count		
	5,000	Removal of Wrap income forecast		
	240,330			
NOTES				

REVENUE BUDGET				
SERVICE		ASHFORD VOICE		
SERVICE DESCRIPTION		Residents magazine distributed on-line		
SERVICE MANAGER		HEAD OF BUSINESS CHANGE and TECHNOLOGY		
BUDGET MANAGER		COMMUNICATIONS and MARKETING MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
42,662	6,000	6,000	Premises	-
-	-	-	Supplies and Services	6,000
-	-	-	Transport	-
42,662	6,000	6,000	TOTAL EXPENDITURE	6,000
-	-	-	INCOME	-
(5,900)	-	-	Grants	-
-	-	-	Fees and Charges	-
36,762	6,000	6,000	NET CONTROLLABLE	
			EXPENDITURE	6,000
67	-	-	RECHARGES & CAPITAL	
-	-	-	CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
36,829	6,000	6,000	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	6,000
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
		6,000		
		6,000		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
		6,000		
		6,000		
Outturn 2011/12 (P7 Forecast)		£		
		6,000		
		6,000		
NOTES				

REVENUE BUDGET				
SERVICE		PRINTING		
SERVICE DESCRIPTION		The provision of the in-house printing service		
SERVICE MANAGER		HEAD OF BUSINESS CHANGE and TECHNOLOGY		
BUDGET MANAGER		CORPORATE DESIGN WEB and PRINT MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
47,050	21,030	24,090	EXPENDITURE	
-	-	-	Employees	24,170
69,053	60,080	60,080	Premises	-
-	-	-	Supplies and Services	62,380
			Transport	-
116,103	81,110	84,170	TOTAL EXPENDITURE	86,550
-	-	-	INCOME	
(1,475)	(1,000)	(3,640)	Grants	-
			Fees and Charges	(4,180)
114,628	80,110	80,530	NET CONTROLLABLE	
			EXPENDITURE	82,370
			RECHARGES & CAPITAL	
12,687	14,890	14,890	CHARGES	
11,599	-	-	Support Services	29,060
(130,049)	(94,980)	(94,980)	Capital Charges	-
-	-	-	Recharges	(111,470)
			Transfers to/from Reserves	-
8,865	20	440	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	(40)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Pay Award Increments Salaries Virement General Inflation Supplies and services Income Change in support costs Change in recharges Base Budget 2012/13		£	COMMENTS	
		20		
		160		
		630		
		2,700		
		(350)		
		1,320		
		980		
		(3,180)		
		14,170		
(16,490)				
(40)				
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Virement Virement Salaries Virement Outturn 2011/12 (P7 Forecast)		£	COMMENTS	
		20		
		(350)		
		2,640		
		770		
		(2,640)		
440				
NOTES				

REVENUE BUDGET

PERSONNEL and DEVELOPMENT

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
- 83,740	51,920 105,000	65,810 85,000	Personnel & Development Centralised Training Budget	3,140 105,000
83,740	156,920	150,810	SERVICE EXPENDITURE	108,140

SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE
PERSONNEL and DEVELOPMENT

	Personnel & Development £	Centralised Training £	Total £
EXPENDITURE			
Employees	211,910	105,000	316,910
Premises	-	-	-
Supplies and Services	33,250	-	33,250
Transport	600	-	600
TOTAL EXPENDITURE	245,760	105,000	350,760
INCOME			
Grants	-	-	-
Fees & Charges	-	-	-
TOTAL INCOME	-	-	-
NET CONTROLLABLE EXPENDITURE	245,760	105,000	350,760
NON CONTROLLABLE ITEMS			
Recharged from other Accounts	57,680	-	57,680
Capital Charges	-	-	-
Recharged to other Accounts	(300,300)	-	(300,300)
Transfer to/from Reserves	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(242,620)	-	(242,620)
NET EXPENDITURE	3,140	105,000	108,140

REVENUE BUDGET				
SERVICE		PERSONNEL & DEVELOPMENT		
SERVICE DESCRIPTION		The Personnel and Development team is responsible for personnel and training procedures, payroll, personnel policy and employee relations. These costs are recharged to services on a per head basis.		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		HEAD OF PERSONNEL & DEVELOPMENT		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
233,738	209,190	223,080	EXPENDITURE	
-	-	-	Employees	211,910
24,069	25,550	25,550	Premises	-
14,220	600	600	Supplies and Services	33,250
			Transport	600
272,027	235,340	249,230	TOTAL EXPENDITURE	245,760
			INCOME	
-	-	-	Grants	-
(19,628)	-	-	Fees and Charges	-
252,399	235,340	249,230	NET CONTROLLABLE EXPENDITURE	245,760
			RECHARGES & CAPITAL CHARGES	
70,174	76,970	76,970	Support Services	57,680
-	-	-	Capital Charges	-
(322,573)	(260,390)	(260,390)	Recharges	(300,300)
-	-	-	Transfers to/from Reserves	-
-	51,920	65,810	NET EXPENDITURE (Including Recharges and Capital Charges)	3,140
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 15% Saving Pay Award Increments Salaries Virement Virement General Inflation Supplies and Services Change in support costs Change in recharges Base Budget 2012/13		£	COMMENTS	
		51,920		
		(20,000)	Learning and development saving	
		1,530		
		2,210		
		5,090	Identified base build error from 2011/12 budget	
		(1,490)	Change in employer contribution rate	
		15,380	Movement of budget from Allocable Corporate Costs	
		230		
		7,470	Increase in subscriptions costs due to new payroll system installation	
	(19,290)			
	(39,910)			
	3,140			
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Virement Virement Outturn 2011/12 (P7 Forecast)		£	COMMENTS	
		51,920		
		(1,490)	Change in employer contribution rate	
		15,380	Movement of budget from Allocable Corporate Costs	
		65,810		
NOTES				

REVENUE BUDGET				
SERVICE		CENTRALISED TRAINING BUDGET		
SERVICE DESCRIPTION		The training budget for the whole authority is held centrally		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		HEAD OF PERSONNEL & DEVELOPMENT		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
84,992	105,000	85,000	EXPENDITURE	105,000
-	-	-	Employees	-
108	-	-	Premises	-
1,510	-	-	Supplies and Services	-
		-	Transport	-
86,610	105,000	85,000	TOTAL EXPENDITURE	105,000
			INCOME	
-	-	-	Grants	-
(2,870)	-	-	Fees and Charges	-
83,740	105,000	85,000	NET CONTROLLABLE	
			EXPENDITURE	105,000
			RECHARGES & CAPITAL	
-	-	-	CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
83,740	105,000	85,000	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	105,000
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Base Budget 2012/13		£	COMMENTS	
		105,000		
		105,000		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Training costs Outturn 2011/12 (P7 Forecast)		£	COMMENTS	
		105,000		
		(20,000)		
		85,000	Reduction in predicted spend on staff training costs	
NOTES				

REVENUE BUDGET

LEGAL and DEMOCRATIC SERVICES

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
-	(80,060)	4,680	Legal	(50)
57,750	67,920	52,750	Mayor	54,100
320,558	340,800	341,550	Electoral Services	349,580
785,548	820,540	814,410	Democratic Representation	805,780
1,163,856	1,149,200	1,213,390	SERVICE EXPENDITURE	1,209,410

SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE LEGAL and DEMOCRATIC SERVICES

	Legal £	Mayor £	Electoral Services £	Democratic Representation £	Total £
EXPENDITURE					
Employees	725,090	16,770	154,370	192,760	1,088,990
Premises	-	-	-	-	-
Supplies and Services	45,080	13,500	85,900	336,740	481,220
Transport	3,350	12,050	400	3,180	18,980
TOTAL EXPENDITURE	773,520	42,320	240,670	532,680	1,589,190
INCOME					
Grants	(80,000)	-	-	-	(80,000)
Fees and Charges	(131,700)	-	(2,300)	(5,700)	(139,700)
TOTAL INCOME	(211,700)	-	(2,300)	(5,700)	(219,700)
NET CONTROLLABLE EXPENDITURE	561,820	42,320	238,370	526,980	1,369,490
NON CONTROLLABLE ITEMS					
Recharged from other Accounts	112,200	11,780	50,960	413,360	588,300
Capital Charges	-	-	-	9,530	9,530
Recharged to other Accounts	(674,070)	-	-	(144,090)	(818,160)
Transfer to/from Reserves	-	-	60,250	-	60,250
TOTAL NON-CONTROLLABLE ITEMS	(561,870)	11,780	111,210	278,800	(160,080)
NET EXPENDITURE	(50)	54,100	349,580	805,780	1,209,410

REVENUE BUDGET				
SERVICE		LEGAL SERVICES		
SERVICE DESCRIPTION		Providing Legal Services to all departments and ensuring full compliance with Member Code of Conduct and Monitoring Officer duties.		
SERVICE MANAGER		HEAD OF LEGAL AND DEMOCRATIC SERVICES		
BUDGET MANAGER		PRINCIPAL SOLICITOR (PROPERTY AND PROJECTS)		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
660,594	706,210	688,760	EXPENDITURE	725,090
-	-	-	Employees	-
75,481	46,400	74,590	Premises	45,080
3,639	3,550	3,550	Supplies and Services	3,350
739,714	756,160	766,900	Transport	773,520
			TOTAL EXPENDITURE	
-	(80,000)	(80,000)	INCOME	(80,000)
(220,512)	(201,860)	(127,860)	Grants	(131,700)
			Fees and Charges	
519,202	474,300	559,040	NET CONTROLLABLE	561,820
			EXPENDITURE	
96,814	93,450	93,450	RECHARGES & CAPITAL	
-	-	-	CHARGES	112,200
(616,016)	(647,810)	(647,810)	Support Services	-
-	-	-	Capital Charges	(674,070)
			Recharges	-
			Transfers to/from Reserves	
-	(80,060)	4,680	NET EXPENDITURE (Including	(50)
			Recharges and Capital Charges)	
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Pay Award		(80,060)		
Increment		4,860		
Salaries		2,770		
Virement		2,210		
Virement		(4,650)	Change in employer contribution rate	
		13,490	From Allocable Corporate Costs budget to cover regrading within service	
Supplies and Services		(1,330)	Reduction in books and publications budget	
Inflation		(3,830)		
Fees and charges		74,000	Removal of New Homes Bonus Grant double count	
Change in support costs		18,750		
Change in recharges		(26,260)		
Base Budget 2012/13		(50)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		(80,060)		
Virement		(4,650)	Change in employer contribution rate	
		13,490	From Allocable Corporate Costs budget to cover regrading within service	
Salaries		1,710	Staff advertising costs	
Supplies and services		190		
Fees and charges		74,000	Removal of New Homes Bonus Grant double count	
Outturn 2011/12 (P7 Forecast)		4,680		
NOTES				

REVENUE BUDGET				
SERVICE		MAYOR		
SERVICE DESCRIPTION		Mayoral Costs		
SERVICE MANAGER		HEAD OF LEGAL AND DEMOCRATIC SERVICES		
BUDGET MANAGER		MEMBER SERVICES AND SCRUTINY MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
16,449	60,100	15,910	EXPENDITURE	
-	-	-	Employees	16,770
9,034	-	15,330	Premises	-
20,642	-	13,690	Supplies and Services	13,500
			Transport	12,050
46,125	60,100	44,930	TOTAL EXPENDITURE	42,320
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
46,125	60,100	44,930	NET CONTROLLABLE	
			EXPENDITURE	42,320
11,625	7,820	7,820	RECHARGES & CAPITAL	
-	-	-	CHARGES	
-	-	-	Support Services	11,780
-	-	-	Capital Charges	-
-	-	-	Recharges	-
			Transfers to/from Reserves	-
57,750	67,920	52,750	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	54,100
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		67,920		
Pay Award		200		
Virement		(280)	Change in employer contribution rate	
Virement		(17,720)	Reduction in cost of Mayoralty (O&S review)	
General Inflation		20		
Change in support costs		3,960		
Base Budget 2012/13		54,100		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		67,920		
Virement		(280)	Change in employer contribution rate	
Virement		(10,600)	Reduction in cost of Mayoralty (O&S review)	
Salaries		(1,930)	Identified saving during budget monitoring	
Transport		(2,360)	Reduction in hire lease car payments	
Outturn 2011/12 (P7 Forecast)		52,750		
NOTES				

REVENUE BUDGET				
SERVICE		ELECTORAL SERVICES		
SERVICE DESCRIPTION		The administration of the elections and the maintenance of the electoral role. The cost of the KCC and Parliamentary elections are recovered		
SERVICE MANAGER		HEAD OF LEGAL AND DEMOCRATIC SERVICES		
BUDGET MANAGER		ELECTORAL SERVICES MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
188,138	154,070	154,130	EXPENDITURE	
-	-	24,300	Employees	154,370
88,156	87,720	88,170	Premises	-
190	100	340	Supplies and Services	85,900
			Transport	400
276,484	241,890	266,940	TOTAL EXPENDITURE	240,670
(753)	-	-	INCOME	
(2,283)	(2,300)	(26,600)	Grants	-
			Fees and Charges	(2,300)
273,448	239,590	240,340	NET CONTROLLABLE EXPENDITURE	238,370
47,110	40,960	40,960	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	50,960
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	60,250	60,250	Transfers to/from Reserves	60,250
320,558	340,800	341,550	NET EXPENDITURE (Including Recharges and Capital Charges)	349,580
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Pay Award Increments Salaries Virement Supplies and Services Transport Change in support costs Base Budget 2012/13		£	COMMENTS	
		340,800		
		1,050		
		1,480		
		(1,230)		
		(1,000)		
		(1,820)		
		300		
10,000				
	349,580			
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Virement Salaries Supplies and Services Outturn 2011/12 (P7 Forecast)		£	COMMENTS	
		340,800		
		(1,000)		
		1,060		
		690		
		341,550		
NOTES				

REVENUE BUDGET				
SERVICE		DEMOCRATIC REPRESENTATION		
SERVICE DESCRIPTION		Member support and administration of the Council's committees		
SERVICE MANAGER		HEAD OF LEGAL AND DEMOCRATIC SERVICES		
BUDGET MANAGER		MEMBER SERVICES AND SCRUTINY MANAGER		
ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
204,261	207,120	202,860	EXPENDITURE	
-	200	200	Employees	192,760
318,736	338,760	357,160	Premises	-
3,198	3,080	3,080	Supplies and Services	336,740
526,195	549,160	563,300	Transport	3,180
			TOTAL EXPENDITURE	532,680
-	-	-	INCOME	-
(6,089)	(5,700)	(3,500)	Grants	-
			Fees and Charges	(5,700)
520,106	543,460	559,800	NET CONTROLLABLE EXPENDITURE	526,980
			RECHARGES & CAPITAL CHARGES	
406,814	415,520	415,520	Support Services	413,360
9,528	6,350	6,350	Capital Charges	9,530
(150,900)	(144,790)	(144,790)	Recharges	(144,090)
-	-	(22,470)	Transfers to/from Reserves	-
785,548	820,540	814,410	NET EXPENDITURE (Including Recharges and Capital Charges)	805,780
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 15% Saving Salaries Virement Supplies and Services Change in support costs Change in capital charges Change in recharges Base Budget 2012/13		£	COMMENTS	
		820,540		
		(7,850)		
		(5,010)		
		(1,500)		
		(2,120)		
		(2,160)		
		3,180		
700				
805,780				
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Virement Salaries Supplies and Services Fees and charges Outturn 2011/12 (P7 Forecast)		£	COMMENTS	
		820,540		
		(1,500)		
		(2,990)		
		(3,840)		
		2,200		
814,410				
NOTES				

REVENUE BUDGET

PLANNING

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
852,159	298,810	329,430	Strategic Planning	256,800
985,929	620,380	692,980	Development Control	228,040
53,756	68,020	65,420	Building Control	57,740
(72,467)	(21,520)	(19,680)	Land Charges	(2,410)
(2,078)	-	(30,760)	Planning Administration	(10)
320,183	202,430	201,760	Economic Development	204,640
2,137,482	1,168,120	1,239,150	SERVICE EXPENDITURE	744,800

SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE

PLANNING

	Strategic Planning	Development Control	Building Control	Land Charges	Planning Administration	Economic Development	Total
	£	£	£	£	£	£	£
EXPENDITURE							
Employees	533,790	827,680	414,690	118,720	266,910	130,180	2,291,970
Premises	-	-	-	-	-	-	-
Supplies and Services	41,090	104,610	28,120	9,820	1,200	90,200	275,040
Transport	4,170	17,140	10,380	400	100	700	32,890
TOTAL EXPENDITURE	579,050	949,430	453,190	128,940	268,210	221,080	2,599,900
INCOME							
Grants	(275,000)	(280,000)	-	-	-	-	(555,000)
Fees and Charges	-	(917,230)	(404,000)	(230,000)	(7,500)	(32,800)	(1,591,530)
TOTAL INCOME	(275,000)	(1,197,230)	(404,000)	(230,000)	(7,500)	(32,800)	(2,146,530)
NET CONTROLLABLE EXPENDITURE	304,050	(247,800)	49,190	(101,060)	260,710	188,280	453,370
NON CONTROLLABLE ITEMS							
Recharged from other Accounts	151,580	609,750	80,640	112,900	118,000	16,360	1,089,230
Capital Charges	-	-	-	-	-	-	-
Recharged to other Accounts	(198,830)	(110,910)	(72,090)	-	(378,720)	-	(760,550)
Transfer to/from Reserves	-	(23,000)	-	(14,250)	-	-	(37,250)
TOTAL NON-CONTROLLABLE ITEMS	(47,250)	475,840	8,550	98,650	(260,720)	16,360	291,430
NET EXPENDITURE	256,800	228,040	57,740	(2,410)	(10)	204,640	744,800

REVENUE BUDGET

SERVICE	STRATEGIC PLANNING
SERVICE DESCRIPTION	Producing the Local Development Framework for the Borough and taking forward Ashford growth proposals
SERVICE MANAGER	HEAD of PLANNING and DEVELOPMENT
BUDGET MANAGER	BUSINESS MANAGER and HEAD of BUILDING CONTROL

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
391,851	377,220	407,440	EXPENDITURE	533,790
-	-	-	Employees	-
55,300	32,090	31,840	Premises	41,090
5,264	4,150	4,800	Supplies and Services	4,170
452,415	413,460	444,080	Transport	579,050
			TOTAL EXPENDITURE	
(29,240)	(215,000)	(215,000)	INCOME	(275,000)
(560)	-	-	Grants	-
422,615	198,460	229,080	Fees and Charges	304,050
			NET CONTROLLABLE EXPENDITURE	
122,884	142,390	142,390	RECHARGES & CAPITAL CHARGES	151,580
348,400	-	-	Support Services	-
(41,740)	(42,040)	(42,040)	Capital Charges	(198,830)
-	-	-	Recharges	-
852,159	298,810	329,430	Transfers to/from Reserves	256,800
			NET EXPENDITURE (Including Recharges and Capital Charges)	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	298,810	
Employees	78,000	£60k CIL post, £14k increase in hours, £4k NI
Increments	11,060	
Superannuation virement	(2,490)	
Salary virement	70,000	From Development Control
Advertising	9,000	Core Strategy Review & Development Plan Document
Community Infrastructure Levy	(60,000)	Grant received from the DCLG
Support Services	9,210	
Recharges	(156,790)	
Budget 2012/13	256,800	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	298,810	
Employees	30,220	£19.4k virement from Planning Admin, £8k virement
Supplies and Services	(250)	
Transport	650	
Outturn 2011/12 (P7 Forecast)	329,430	

NOTES

REVENUE BUDGET				
SERVICE		DEVELOPMENT CONTROL		
SERVICE DESCRIPTION		Processing Planning Applications ranging from Extensions to Major Sites, plus Enforcement and Conservation		
SERVICE MANAGER		HEAD of PLANNING and DEVELOPMENT		
BUDGET MANAGER		BUSINESS MANAGER and HEAD of BUILDING CONTROL		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
			EXPENDITURE	
956,875	955,240	872,040	Employees	827,680
-	-	1,900	Premises	-
255,759	121,250	99,950	Supplies and Services	104,610
24,029	16,940	16,940	Transport	17,140
1,236,663	1,093,430	990,830	TOTAL EXPENDITURE	949,430
			INCOME	
(231,601)	(280,000)	(284,800)	Grants	(280,000)
(702,923)	(894,000)	(714,000)	Fees and Charges	(917,230)
302,139	(80,570)	(7,970)	NET CONTROLLABLE	(247,800)
			EXPENDITURE	
			RECHARGES & CAPITAL	
			CHARGES	
725,526	756,590	756,590	Support Services	609,750
-	-	-	Capital Charges	-
(41,736)	(55,640)	(55,640)	Recharges	(110,910)
-	-	-	Transfers to/from Reserves	(23,000)
985,929	620,380	692,980	NET EXPENDITURE (Including Recharges and Capital Charges)	228,040
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		620,380		
Hours reduced by 1 FTE		(55,000)	MTFP 15% Saving Target	
Planning Compliance Officer deleted post		(37,000)	MTFP 15% saving target	
Employees		16,950	Increments/National Insurance	
Superannuation virement		(5,510)		
Salary Virement		(70,000)	To Strategic Planning	
Principal Strategic Sites Officer.		23,000	Fixed term contract to August 2012	
External scanning/Docs to Parishes		(21,200)	15% Savings Target	
Counsels Fees		4,760		
Savings in Benchmarking		(10,230)	15% Savings Target	
Section 106 Monitoring Income		(13,000)	15% Savings Target	
Support Services		(146,840)		
Recharges		(55,270)		
Transfer from S106 Monitoring Reserve		(23,000)		
Budget 2012/13		228,040		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		620,380		
Planning Officer Vacancy		(32,700)		
Salary transfer to Strategic Planning		(8,000)		
Planning Compliance Officer post - delete		(37,000)	MTFP 15% Saving Target	
Virement - Superannuation		(5,500)		
Premises		1,900		
Supplies and Services		(21,300)	Reduction in Scanning £15k & Legal costs £6k	
Pre application advice income		(4,800)		
Fees and Charges		180,000	Government delay in amending Planning Fees	
Outturn 2011/12 (P7 Forecast)		692,980		
NOTES				

REVENUE BUDGET

SERVICE		BUILDING CONTROL		
SERVICE DESCRIPTION		Undertake the Strategic Duties of the Building Regulations		
SERVICE MANAGER		HEAD of PLANNING and DEVELOPMENT		
BUDGET MANAGER		BUSINESS MANAGER and HEAD of BUILDING CONTROL		
ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
417,002	423,450	404,850	EXPENDITURE	
362	-	-	Employees	414,690
52,430	48,110	48,110	Premises	-
16,262	15,650	15,650	Supplies and Services	28,120
			Transport	10,380
486,056	487,210	468,610	TOTAL EXPENDITURE	453,190
-	-	-	INCOME	
(464,373)	(458,000)	(442,000)	Grants	-
			Fees and Charges	(404,000)
21,683	29,210	26,610	NET CONTROLLABLE EXPENDITURE	49,190
			RECHARGES & CAPITAL CHARGES	
110,497	110,900	110,900	Support Services	80,640
-	-	-	Capital Charges	-
(78,424)	(72,090)	(72,090)	Recharges	(72,090)
-	-	-	Transfers to/from Reserves	-
53,756	68,020	65,420	NET EXPENDITURE (Including Recharges and Capital Charges)	57,740

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	68,020	
Reduction in staff hours	(30,010)	Hours reduced by 0.7 full time equivalent
Administration Restructuring	23,970	Transfer from Planning Administration
Superannuation virement	(2,720)	
Transport	(5,270)	
Fees and Charges	34,010	Based on current figures and economic trends
Support Services	(30,260)	
Budget 2012/13	57,740	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	68,020	
Employees	(18,600)	Vacant Building Control Officer post
Fees and Charges	16,000	Based on income received to date, to be reviewed
Outturn 2011/12 (P7 Forecast)	65,420	

NOTES

REVENUE BUDGET

SERVICE		LAND CHARGES		
SERVICE DESCRIPTION		Responding to Land Charges Search Enquiries		
SERVICE MANAGER		HEAD of PLANNING and DEVELOPMENT		
BUDGET MANAGER		BUSINESS MANAGER and HEAD of BUILDING CONTROL		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
£	£	£		£
86,859	95,230	97,070	EXPENDITURE	118,720
-	-	-	Employees	-
25,235	10,460	10,460	Premises	-
(130)	400	400	Supplies and Services	9,820
			Transport	400
111,964	106,090	107,930	TOTAL EXPENDITURE	128,940
(34,356)	-	-	INCOME	-
(210,728)	(185,500)	(225,000)	Grants	-
			Fees and Charges	(230,000)
(133,120)	(79,410)	(117,070)	NET CONTROLLABLE EXPENDITURE	(101,060)
60,653	57,890	57,890	RECHARGES & CAPITAL CHARGES	112,900
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
		39,500	Transfers to/from Reserves	(14,250)
(72,467)	(21,520)	(19,680)	NET EXPENDITURE (Including Recharges and Capital Charges)	(2,410)

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	(21,520)	
Department restructure	24,180	Transfer from Planning Admin
Superannuation virement	(690)	
Supplies and Services	(640)	
Fees and Charges	(44,500)	Increase based on current trend
Support Services	55,010	
Transfers to/from Reserves	(14,250)	
Budget 2012/13	(2,410)	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	(21,520)	
Employees	1,840	
Fees and Charges	(39,500)	Increase based on current trend
Transfers to/from Reserves	39,500	
Outturn 2011/12 (P7 Forecast)	(19,680)	

NOTES

REVENUE BUDGET				
SERVICE		Planning Administration		
SERVICE DESCRIPTION		Holding Account for the costs of the administration for Planning and Building Control Service, this budget is recharged to those services		
SERVICE MANAGER		HEAD of PLANNING and DEVELOPMENT		
BUDGET MANAGER		BUSINESS MANAGER and HEAD of BUILDING CONTROL		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
345,625	344,740	316,680	EXPENDITURE	
5,849	-	-	Employees	266,910
15,083	2,400	1,200	Premises	-
56	100	100	Supplies and Services	1,200
			Transport	100
366,613	347,240	317,980	TOTAL EXPENDITURE	268,210
			INCOME	
(47,110)	-	-	Grants	-
(27,653)	(7,500)	(9,000)	Fees and Charges	(7,500)
291,850	339,740	308,980	NET CONTROLLABLE EXPENDITURE	260,710
			RECHARGES & CAPITAL CHARGES	
142,840	132,260	132,260	Support Services	118,000
-	-	-	Capital Charges	-
(436,768)	(472,000)	(472,000)	Recharges	(378,720)
-	-	-	Transfers to/from Reserves	-
(2,078)	-	(30,760)	NET EXPENDITURE (Including Recharges and Capital Charges)	(10)
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		-		
MTFP 15% savings target		(33,090)	Deleted post	
Staff transfer to Building Control		(21,250)		
Staff transfer to Land Charges		(21,070)		
Superannuation virement		(2,420)		
Premises		(1,200)		
Support Services		(14,260)		
Capital Charges		93,280		
Budget 2012/13		(10)		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		-		
Employees		(28,060)	£19.4K transfer to Strategic Planning	
Supplies and Services		(1,200)		
Fees and Charges		(1,500)		
Outturn 2011/12 (P7 Forecast)		(30,760)		
NOTES				

REVENUE BUDGET

SERVICE	Economic Development
SERVICE DESCRIPTION	Planning and supporting growth in the area for both local and incoming business

SERVICE MANAGER	HEAD of PLANNING and DEVELOPMENT
BUDGET MANAGER	BUSINESS MANAGER and HEAD of BUILDING CONTROL

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
171,563	97,630	96,960	EXPENDITURE	130,180
-	-	-	Employees	-
74,415	90,200	90,200	Premises	90,200
900	700	700	Supplies and Services	700
246,878	188,530	187,860	Transport	221,080
			TOTAL EXPENDITURE	
(90,075)	-	-	INCOME	-
(2,856)	-	-	Grants	(32,800)
			Fees and Charges	
153,948	188,530	187,860	NET CONTROLLABLE EXPENDITURE	188,280
			RECHARGES & CAPITAL CHARGES	
27,488	13,900	13,900	Support Services	16,360
138,747	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
320,183	202,430	201,760	NET EXPENDITURE (Including Recharges and Capital Charges)	204,640

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	202,430	
Employees	33,220	Greenov Project (1 FTE)
Superannuation virement	(670)	
Fees and Charges	(32,800)	Greenov Grant
Support Services	2,460	
Budget 2012/13	204,640	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	202,430	
Employees	(670)	
Outturn 2011/12 (P7 Forecast)	201,760	

NOTES

REVENUE BUDGET
FINANCIAL SERVICES

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
-	(16,250)	(21,190)	Accountancy	(120)
-	(40)	7,450	Exchequer Services	-
-	(10)	(1,210)	Debtors/Debt Collection	(10)
(117,856)	(93,500)	(93,760)	Business Rate Collection	(79,410)
457,805	459,900	446,360	Council Tax Collection	480,420
426,157	370,460	346,690	Housing Benefit Administration	433,170
(200,287)	(250,000)	(250,000)	Housing Benefit Payments	(237,290)
(1,818)	(490)	(490)	Housing Advances	(700)
820,624	-	(175,260)	Concessionary Fares	-
57,314	(1,320)	(64,670)	Miscellaneous Expenditure	2,650
(3,206,270)	1,538,080	1,546,970	Non Distributed Costs (NDC)	1,489,900
(1,764,331)	2,006,830	1,740,890	SERVICE EXPENDITURE	2,088,610

**SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE
FINANCIAL SERVICES**

	Accountancy	Exchequer Services	Debtors/Debt Collection	Business Rate Collection	Council Tax Collection	Housing Benefit Administration	Sub Total
EXPENDITURE							
Employees	351,940	115,700	50,930	17,560	395,510	636,140	1,567,780
Premises	-	-	-	-	-	-	-
Supplies and Services	65,830	21,080	2,020	48,390	112,100	136,000	385,420
Transport	1,600	-	150	350	4,270	9,470	15,840
TOTAL EXPENDITURE	419,370	136,780	53,100	66,300	511,880	781,610	1,969,040
INCOME							
Grants	-	-	-	(166,070)	-	(675,000)	(841,070)
Fees & Charges	(7,000)	-	-	(32,000)	(325,000)	(6,000)	(370,000)
TOTAL INCOME	(7,000)	-	-	(198,070)	(325,000)	(681,000)	(1,211,070)
NET CONTROLLABLE EXPENDITURE	412,370	136,780	53,100	(131,770)	186,880	100,610	757,970
NON CONTROLLABLE ITEMS							
Recharged from other Accounts	130,830	45,820	40,520	52,360	293,540	332,560	895,630
Capital Charges	-	-	-	-	-	-	-
Recharged to other Accounts	(543,320)	(182,600)	(93,630)	-	-	-	(819,550)
Transfer to/from Reserves	-	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(412,490)	(136,780)	(53,110)	52,360	293,540	332,560	76,080
NET EXPENDITURE	(120)	-	(10)	(79,410)	480,420	433,170	834,050

	Sub Total	Housing Benefit Payments	Housing Advances	Concessionary Fares	Miscellaneous Expenditure	Non Distributed Costs (NDC)	Total
EXPENDITURE							
Employees	1,567,780	-	-	-	-	1,817,600	3,385,380
Premises	-	-	-	-	-	-	-
Supplies and Services	385,420	41,599,810	500	-	42,000	-	42,027,730
Transport	15,840	-	-	-	-	-	15,840
TOTAL EXPENDITURE	1,969,040	41,599,810	500	-	42,000	1,817,600	45,428,950
INCOME							
Grants	(841,070)	(40,500,000)	-	-	(37,750)	-	(41,378,820)
Fees & Charges	(370,000)	(1,337,100)	(1,700)	-	19,600	-	(1,689,200)
TOTAL INCOME	(1,211,070)	(41,837,100)	(1,700)	-	(18,150)	-	(43,068,020)
NET CONTROLLABLE EXPENDITURE	757,970	(237,290)	(1,200)	-	23,850	1,817,600	2,360,930
NON CONTROLLABLE ITEMS							
Recharged from other Accounts	895,630	-	500	-	7,020	-	903,150
Capital Charges	-	-	-	-	-	-	-
Recharged to other Accounts	(819,550)	-	-	-	(28,220)	(327,700)	(1,175,470)
Transfer to/from Reserves	-	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	76,080	-	500	-	(21,200)	(327,700)	(272,320)
NET EXPENDITURE	834,050	(237,290)	(700)	-	2,650	1,489,900	2,088,610

REVENUE BUDGET				
SERVICE		ACCOUNTANCY		
SERVICE DESCRIPTION		Provision of Accountancy, Treasury Management and Insurance services. These costs are fully recharged to services.		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		FINANCE MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
391,389	391,750	371,760	EXPENDITURE	
-	-	-	Employees	351,940
59,497	64,660	66,910	Premises	-
2,613	1,900	1,900	Supplies and Services	65,830
			Transport	1,600
453,499	458,310	440,570	TOTAL EXPENDITURE	419,370
			INCOME	
-	-	-	Grants	-
(42,444)	(57,800)	(45,000)	Fees and Charges	(7,000)
411,055	400,510	395,570	NET CONTROLLABLE	
			EXPENDITURE	412,370
			RECHARGES & CAPITAL	
130,500	113,660	113,660	CHARGES	
-	-	-	Support Services	130,830
(541,555)	(530,420)	(530,420)	Capital Charges	-
-	-	-	Recharges	(543,320)
			Transfers to/from Reserves	-
-	(16,250)	(21,190)	NET EXPENDITURE (Including Recharges and Capital Charges)	(120)
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		(16,250)		
Pay Award		2,370		
Increments		230		
Salaries		10,260	Employee joined pension scheme	
Salaries		(2,860)	Employee related insurance costs decrease	
Virement		(2,540)	Change in employer contribution rate	
Virement		(47,270)	Movement of salary budget to ICT	
General Inflation		290		
Supplies and Services		580	Increase in software costs	
Income		38,000	Removal of GAF3 interest income	
Income		12,800	Reduction in income from shared Insurance work	
Change in support costs		17,170		
Change in recharges		(12,900)		
Base Budget 2012/13		(120)		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		(16,250)		
Virement		(24,810)	Movement of salary budget to ICT	
Virement		(2,540)	Change in employer contribution rate	
Salaries		7,360	Employee joined pension scheme	
Supplies and Services		2,250	Valuers Fees not included in base budget build	
Income		12,800	Reduction in income stream from shared Insurance	
			Officer work with Maidstone Council and Tunbridge Wells Council	
Outturn 2011/12 (P7 Forecast)		(21,190)		
NOTES				

REVENUE BUDGET				
SERVICE		EXCHEQUER SERVICES		
SERVICE DESCRIPTION		Provision for Creditors and income management functions. The costs are fully recharged to services.		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		EXCHEQUER MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
106,461	107,860	114,800	EXPENDITURE	115,700
-	-	-	Employees	-
20,554	19,940	20,490	Premises	21,080
-	-	-	Supplies and Services	-
			Transport	-
127,015	127,800	135,290	TOTAL EXPENDITURE	136,780
-	-	-	INCOME	-
(65)	-	-	Grants	-
			Fees and Charges	-
126,950	127,800	135,290	NET CONTROLLABLE EXPENDITURE	136,780
46,199	40,450	40,450	RECHARGES & CAPITAL CHARGES	45,820
-	-	-	Support Services	-
(173,149)	(168,290)	(168,290)	Capital Charges	(182,600)
-	-	-	Recharges	-
			Transfers to/from Reserves	-
-	(40)	7,450	NET EXPENDITURE (Including Recharges and Capital Charges)	-
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Pay Award		(40)		
Salaries		790		
Salaries		(800)	Employee related insurance costs decrease	
Virement		(90)	Additional saving identified during budget build	
Virement		(760)	Change in employer contribution rate	
General Inflation		8,700	Movement of budget from Council Tax Collection	
Supplies and Services		280		
Change in support costs		860	Predicted increase in cash collection service costs	
Change in recharges		5,370		
Base Budget 2012/13		(14,310)		
		-		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		(40)		
Virement		(760)	Change in employer contribution rate	
Other		8,010	Movement of budget from Council Tax Collection	
Outturn 2011/12 (P7 Forecast)		240		
		7,450		
NOTES				

REVENUE BUDGET					
SERVICE		DEBTORS/DEBT RECOVERY			
SERVICE DESCRIPTION		Collection of sundry debtors due to ABC			
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE			
BUDGET MANAGER		REVENUES AND BENEFITS MANAGER			
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE	
2010/11	2011/12	OUTTURN		2012/13	
£	£	2011/12		£	
55,888	52,660	51,460	EXPENDITURE		
-	-	-	Employees	50,930	
1,127	1,920	1,920	Premises	-	
-	150	150	Supplies and Services	2,020	
			Transport	150	
57,015	54,730	53,530	TOTAL EXPENDITURE	53,100	
-	-	-	INCOME		
-	-	-	Grants	-	
			Fees and Charges	-	
57,015	54,730	53,530	NET CONTROLLABLE		
			EXPENDITURE	53,100	
33,270	28,310	28,310	RECHARGES & CAPITAL		
-	-	-	CHARGES		
(90,285)	(83,050)	(83,050)	Support Services	40,520	
-	-	-	Capital Charges	-	
			Recharges	(93,630)	
			Transfers to/from Reserves	-	
-	(10)	(1,210)	NET EXPENDITURE (Including		
			Recharges and Capital Charges)	(10)	
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 Pay Award Salaries Salaries Virement Supplies and Services Change in support costs Change in recharges Base Budget 2012/13	£	COMMENTS			
	(10)				
	360				
	(510)				Employee related insurance costs decrease
	(1,130)				Additional saving identified during budget build
	(450)				Change in employer contribution rate
	100				
	12,210				
(10,580)					
(10)					
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 Virement Salaries Outturn 2011/12 (P7 Forecast)	£	COMMENTS			
	(10)				
	(450)				Change in employer contribution rate
	(750)				Additional saving identified during budget monitoring
	(1,210)				
NOTES					

REVENUE BUDGET					
SERVICE		BUSINESS RATE COLLECTION			
SERVICE DESCRIPTION		Collection on behalf of Central Government of the National Non-Domestic Rates			
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE			
BUDGET MANAGER		REVENUES AND BENEFITS MANAGER			
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE	
2010/11	2011/12	OUTTURN			
£	£	2011/12		2012/13	
		£		£	
17,522	18,170	18,810	EXPENDITURE		
-	-	-	Employees	17,560	
38,924	47,290	48,390	Premises	-	
350	350	350	Supplies and Services	48,390	
			Transport	350	
56,796	65,810	67,550	TOTAL EXPENDITURE	66,300	
			INCOME		
(180,448)	(166,070)	(166,070)	Grants	(166,070)	
(29,973)	(30,000)	(32,000)	Fees and Charges	(32,000)	
153,625	130,260	130,520	NET CONTROLLABLE		
			EXPENDITURE	131,770	
			RECHARGES & CAPITAL		
			CHARGES		
35,769	36,760	36,760	Support Services	52,360	
-	-	-	Capital Charges	-	
-	-	-	Recharges	-	
-	-	-	Transfers to/from Reserves	-	
			NET EXPENDITURE (Including		
117,856	93,500	93,760	Recharges and Capital Charges)	79,410	
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 Pay Award Virement Salaries General Inflation Supplies and Services Income Change in support costs Base Budget 2012/13		£	COMMENTS		
		93,500			
		120			
		130			Change in employer contribution rate
		600			Additional saving identified during budget build
		120			
		980			Legal fees
		2,000			Court costs recovered
		15,600			
	79,410				
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 Virement Salaries Supplies and Services Income Outturn 2011/12 (P7 Forecast)		£	COMMENTS		
		93,500			
		130			Change in employer contribution rate
		770			
		1,100			Legal fees predicted increase offset by increase in income due to more cases going to court
		2,000			Increase in Legal Fees income to offset increase in legal fees due to more cases going to court
		93,760			
NOTES					
98% Collection Rate 4,000 Business Rate Properties Estimated Annual Receipts £41m					

REVENUE BUDGET				
SERVICE		COUNCIL TAX COLLECTION		
SERVICE DESCRIPTION		Collection and administration of Council Tax		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		REVENUES AND BENEFITS MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
404,342	424,370	413,300	EXPENDITURE	
-	-	-	Employees	395,510
81,519	113,800	135,610	Premises	-
3,255	4,460	3,960	Supplies and Services	112,100
			Transport	4,270
489,116	542,630	552,870	TOTAL EXPENDITURE	511,880
-	-	-	INCOME	
(295,714)	(325,000)	(348,780)	Grants	-
			Fees and Charges	(325,000)
193,402	217,630	204,090	NET CONTROLLABLE	
			EXPENDITURE	186,880
264,403	242,270	242,270	RECHARGES & CAPITAL	
-	-	-	CHARGES	
-	-	-	Support Services	293,540
-	-	-	Capital Charges	-
-	-	-	Recharges	-
			Transfers to/from Reserves	-
457,805	459,900	446,360	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	480,420
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Pay Award		459,900		
Virement		2,830		
Salaries		(3,060)	Change in employer contribution rate	
		(19,930)	Reallocation of salaries between revenue and benefits budgets	
Virement		(8,700)	Movement of budget to Exchequer Services	
General Inflation		50		
Supplies and Services		(1,750)	Reduction in external printing costs	
Transport		(190)	Additional saving identified during budget build	
Change in support costs		51,270		
Base Budget 2012/13		480,420		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		459,900		
Virement		(3,060)	Change in employer contribution rate	
Supplies and Services		(8,010)	Movement of budget to Exchequer Services	
Supplies and Services		(3,700)	Savings delivered in year	
Transport		25,510	Increase due to single persons discount review	
Fees and charges		(500)	Reduction in car miles allowance	
Outturn 2011/12 (P7 Forecast)		(23,780)	Grant paid for single persons discount review	
		446,360		
NOTES				
98.7% Collection Rate				
50,000 Council Tax Accounts				
Estimated Annual Receipts of £56.0m (£64.0m less £8.0m benefits)				

REVENUE BUDGET				
SERVICE		HOUSING BENEFIT ADMINISTRATION		
SERVICE DESCRIPTION		Administration of Housing and Council Tax Benefit on behalf of the Department of Works and Pensions		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		REVENUES AND BENEFITS MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
728,207	663,030	639,960	EXPENDITURE	
-	-	-	Employees	636,140
178,105	127,100	141,000	Premises	-
12,916	10,110	8,810	Supplies and Services	136,000
			Transport	9,470
919,228	800,240	789,770	TOTAL EXPENDITURE	781,610
(819,574)	(720,910)	(755,210)	INCOME	
(5,772)	(26,000)	(5,000)	Grants	(675,000)
			Fees and Charges	(6,000)
93,882	53,330	29,560	NET CONTROLLABLE EXPENDITURE	100,610
312,275	317,130	317,130	RECHARGES & CAPITAL CHARGES	
20,000	-	-	Support Services	332,560
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
426,157	370,460	346,690	NET EXPENDITURE (Including Recharges and Capital Charges)	433,170
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Pay Awards		370,460		
Increments		4,210		
Salaries		5,330		
		9,870		
Salaries		(4,460)	Employee related insurance costs decrease	
Virement		(37,530)	Movement of salary budget to ICT	
Virement		(4,310)	Change in employer contribution rate	
Inflation		570		
Supplies and Services		7,510	Increase in off-site billing costs	
Grants		46,090	Reduction in admin grant	
Income		20,000	Proposed fraud shared services saving not achieved	
Change in support costs		15,430		
Base Budget 2012/13		433,170		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		370,460		
Virement		(4,310)	Change in employer contribution rate	
Salaries		(22,060)	Movement of salary budget to ICT from Sept 1st	
		(5,500)	Reallocation of salaries between revenue and benefits budgets	
Supplies and Services		8,400	Increase in predicted off-site billing costs	
Transport		(1,300)	Identified saving during budget monitoring	
Income		1,000	Reduction in predicted legal fees recovered	
Outturn 2011/12 (P7 Forecast)		346,690		
NOTES				
9,900 Benefit Claimants				
Average 8 days to process new benefit claims and change of circumstances				

REVENUE BUDGET				
SERVICE	HOUSING BENEFIT PAYMENTS			
SERVICE DESCRIPTION	Payment of Housing Benefits to Private Tenants (Rent Allowances) to Council Tenants (Rent Rebates) and Council Tax Benefits			
SERVICE MANAGER	DEPUTY CHIEF EXECUTIVE			
BUDGET MANAGER	REVENUES AND BENEFITS MANAGER			
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
£	£	£		
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
38,422,346	39,016,210	41,587,100	Premises	-
-	-	-	Supplies and Services	41,599,810
-	-	-	Transport	-
38,422,346	39,016,210	41,587,100	TOTAL EXPENDITURE	41,599,810
(37,543,949)	(38,530,000)	(40,500,000)	INCOME	(40,500,000)
(1,079,251)	(736,210)	(1,337,100)	Grants	(1,337,100)
			Fees and Charges	
(200,854)	(250,000)	(250,000)	NET CONTROLLABLE	
			EXPENDITURE	(237,290)
			RECHARGES & CAPITAL	
567	-	-	CHARGES	
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(200,287)	(250,000)	(250,000)	NET EXPENDITURE (Including Recharges and Capital Charges)	(237,290)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Benefits Inflation Supplies and Services Grants Fees and Charges Base Budget 2012/13		£	COMMENTS	
		(250,000)		
		12,910		
		2,570,690		
		(1,970,000)		
		(600,890)	Increase in predicted amount to be received back from claimants, due to higher payments will result in higher overpayments	
		(237,290)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Supplies and Services Grants Fees and Charges Outturn 2011/12 (P7 Forecast)		£	COMMENTS	
		(250,000)		
		2,570,890		
		(1,970,000)		
		(600,890)		
		(250,000)		
NOTES				
9,900 Benefit Claimants				

REVENUE BUDGET				
SERVICE		HOUSING ADVANCES		
SERVICE DESCRIPTION		Residual mortgage repayments in respect of Council properties sold under the Right to Buy scheme		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		FINANCE MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
-	-	-	EXPENDITURE	-
-	-	-	Employees	-
500	500	500	Premises	-
-	-	-	Supplies and Services	500
-	-	-	Transport	-
500	500	500	TOTAL EXPENDITURE	500
-	-	-	INCOME	-
(2,477)	(1,700)	(1,700)	Grants	-
			Fees and Charges	(1,700)
(1,977)	(1,200)	(1,200)	NET CONTROLLABLE	
			EXPENDITURE	(1,200)
159	710	710	RECHARGES & CAPITAL	
-	-	-	CHARGES	
-	-	-	Support Services	500
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(1,818)	(490)	(490)	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	(700)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Change in support costs		(490)		
Base Budget 2012/13		(210)		
		(700)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Outturn 2011/12 (P7 Forecast)		(490)		
		(490)		
NOTES				

REVENUE BUDGET				
SERVICE		Concessionary Fares		
SERVICE DESCRIPTION		The cost of the Concessionary bus pass scheme - For 2011/12 the administration of this scheme is to be changed to Kent County Council		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		FINANCE MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
3,850	-	-	EXPENDITURE	-
-	-	-	Employees	-
954,662	-	(175,260)	Premises	-
-	-	-	Supplies and Services	-
			Transport	-
958,512	-	(175,260)	TOTAL EXPENDITURE	-
			INCOME	
(168,931)	-	-	Grants	-
(1,196)	-	-	Fees and Charges	-
788,385	-	(175,260)	NET CONTROLLABLE	
			EXPENDITURE	
			RECHARGES & CAPITAL	
32,239	-	-	CHARGES	-
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
820,624	-	(175,260)	NET EXPENDITURE (Including	-
			Recharges and Capital Charges)	
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		-		
Base Budget 2012/13		-		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2010/11		-		
Supplies and		(175,260)	One off saving against accrual set aside for legal fees	
Services			against Stagecoach claim	
Outturn 2010/11 (P6 Forecast)		(175,260)		
NOTES				
From 2011/12 the administration of this scheme was changed to Kent County Council				

REVENUE BUDGET				
SERVICE		MISCELLANEOUS EXPENDITURE		
SERVICE DESCRIPTION		Includes bank charges and treasury management fees		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		FINANCE MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
14,796	-	-	EXPENDITURE	-
-	-	-	Employees	-
373,037	32,000	(25,000)	Premises	-
-	-	-	Supplies and Services	42,000
			Transport	-
387,833	32,000	(25,000)	TOTAL EXPENDITURE	42,000
			INCOME	
(40,098)	(29,400)	(37,750)	Grants	(37,750)
(288,042)	15,600	17,600	Fees and Charges	19,600
59,693	18,200	(45,150)	NET CONTROLLABLE EXPENDITURE	23,850
			RECHARGES & CAPITAL CHARGES	
10,349	8,700	8,700	Support Services	7,020
-	-	-	Capital Charges	-
(12,728)	(28,220)	(28,220)	Recharges	(28,220)
-	-	-	Transfers to/from Reserves	-
57,314	(1,320)	(64,670)	NET EXPENDITURE (Including Recharges and Capital Charges)	2,650
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
General Inflation		(1,320)		
Supplies and Services		800		
Grant		9,200	Increase in bank charges	
Income		(8,350)	Increase in second home discount funding	
Change in support costs		4,000	Increase in Treasury Management Advisor costs	
Base Budget 2012/13		(1,680)		
		2,650		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Supplies and Services		(1,320)		
Supplies and Services		10,000	Increase in predicted bank charges	
		(67,000)	Release of accrual for outstanding VAT consultant fees	
Income		(8,350)	Increase in second homes funding	
Fees and charges		(2,000)	Increase in Credit Card Handling Charges	
Fees and charges		4,000	Increase in brokers & Treasury Advisors fees	
Outturn 2011/12 (P7 Forecast)		(64,670)		
NOTES				

REVENUE BUDGET				
SERVICE		NON - DISTRIBUTED COSTS (NDC)		
SERVICE DESCRIPTION		Those costs that are specifically excluded (by CIPFA's Code of Practice) from full allocation to individual services because to include them would distort the true cost of those services within the accounting year. The only costs that this Council can presently treat as NDC are pension costs relating to Retired Officers Pensions and Back funding of the Superannuation Scheme (i.e. the recovery of the pension fund deficit).		
SERVICE MANAGER		DEPUTY CHIEF EXECUTIVE		
BUDGET MANAGER		FINANCE MANAGER		
ACTUAL	ESTIMATE	PROJECTED OUTTURN	DETAIL	ESTIMATE
2010/11 £	2011/12 £	2011/12 £		2012/13 £
1,705,532	1,808,110	1,841,000	EXPENDITURE	1,817,600
-	-	-	Employees	-
-	-	-	Premises	-
-	-	-	Supplies and Services	-
-	-	-	Transport	-
1,705,532	1,808,110	1,841,000	TOTAL EXPENDITURE	1,817,600
-	-	-	INCOME	-
-	-	-	Grants	-
-	-	-	Fees and Charges	-
1,705,532	1,808,110	1,841,000	NET CONTROLLABLE EXPENDITURE	1,817,600
-	-	-	RECHARGES & CAPITAL CHARGES	-
-	-	-	Support Services	-
(4,628,622)	-	-	Capital Charges	-
(283,180)	(331,260)	(331,260)	Recharges	(327,700)
-	61,230	37,230	Transfers to/from Reserves	-
(3,206,270)	1,538,080	1,546,970	NET EXPENDITURE (Including Recharges and Capital Charges)	1,489,900
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2010/11		1,538,080		
15% saving		(43,000)	Retired officer pension saving	
Early Retirement Officers Pension payments		(12,510)	Additional saving for payments towards pension scheme for early retirement of officers	
Superannuation Backfunding		65,000	Increase in amount for Superannuation Backfunding	
Change in recharges		3,560	Increase in amount recharged to HRA	
Transfer to reserve		(61,230)	Transfer not required	
Base Budget 2011/12		1,489,900		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		1,538,080		
Early Retirement Officers Pension payments		32,890	Increase in payments towards pension scheme for early retirement of officers	
Transfer from reserves		(24,000)	Increase in amount drawdown from reserve	
Outturn 2011/12 (P7 Forecast)		1,546,970		
NOTES				
The Triennial valuation of the Pension fund was completed during 2010/11 resulting in a new employer rates from 2011/12. ABC moved to a fixed deficit contribution rate from 2011/12 for 3 years, removing the impact of any structural changes in the establishment and providing certainty for the next 3 years.				

REVENUE BUDGET

BUSINESS CHANGE and TECHNOLOGY TEAM
--

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
-	-	(14,490)	Telephones	(40)
55,956	72,070	94,190	Business Transformation Team	16,790
43,612	(20)	47,990	Information Technology	(14,930)
99,568	72,050	127,690	SERVICE EXPENDITURE	1,820

SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE
BUSINESS CHANGE and TECHNOLOGY TEAM

	Telephones £	Business Transformation Team £	Information Technology £	Total £
EXPENDITURE				
Employees	27,110	118,690	531,710	677,510
Premises	-	-	-	-
Supplies and Services	68,530	-	225,550	294,080
Transport	-	320	4,050	4,370
TOTAL EXPENDITURE	95,640	119,010	761,310	975,960
INCOME				
Grants	-	-	-	-
Fees & Charges	(2,100)	-	(27,500)	(29,600)
TOTAL INCOME	(2,100)	-	(27,500)	(29,600)
NET CONTROLLABLE EXPENDITURE	93,540	119,010	733,810	946,360
NON CONTROLLABLE ITEMS				
Recharged from other Accounts	3,930	11,680	93,110	108,720
Capital Charges	-	-	-	-
Recharged to other Accounts	(97,510)	(113,900)	(841,850)	(1,053,260)
Transfer to/from Reserves	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	(93,580)	(102,220)	(748,740)	(944,540)
NET EXPENDITURE	(40)	16,790	(14,930)	1,820

REVENUE BUDGET				
SERVICE		TELEPHONES		
SERVICE DESCRIPTION		This is the budget for all the organisations telephones and is recharged to individual services.		
SERVICE MANAGER		HEAD OF BUSINESS CHANGE and TECHNOLOGY TEAM		
BUDGET MANAGER		IT OPERATIONS MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
26,761	27,690	26,500	EXPENDITURE	27,110
-	-	-	Employees	-
68,366	70,210	56,910	Premises	-
-	-	-	Supplies and Services	68,530
			Transport	-
95,127	97,900	83,410	TOTAL EXPENDITURE	95,640
-	-	-	INCOME	-
(1,951)	(2,100)	(2,100)	Grants	-
			Fees and Charges	(2,100)
93,176	95,800	81,310	NET CONTROLLABLE	
			EXPENDITURE	93,540
8,067	7,930	7,930	RECHARGES & CAPITAL	
-	-	-	CHARGES	
(101,243)	(103,730)	(103,730)	Support Services	3,930
-	-	-	Capital Charges	-
			Recharges	(97,510)
			Transfers to/from Reserves	-
-	-	(14,490)	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	(40)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Pay Award		-		
Salaries		190		
Salaries		(150)	Employee related insurance costs	
Virement		(420)		
Supplies and Services		(200)	Change in employer contribution rate	
Change in support costs		(1,680)	Saving identified during budget build	
Change in recharges		(4,000)		
Base Budget 2012/13		6,220		
		(40)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		-		
Salaries		(200)	Change in employer contribution rate	
Virement		(990)		
Outturn 2011/12 (P7 Forecast)		(13,300)	Movement of budget to customer services	
		(14,490)		
NOTES				

REVENUE BUDGET				
SERVICE		BUSINESS CHANGE TEAM		
SERVICE DESCRIPTION		The Business Change function provides a central management point for all projects that are considered to be of corporate importance; ensuring that they are consistent with the aims of the Business Plan, that they are tracked effectively and that progress is reported in a timely and effective way		
SERVICE MANAGER		HEAD OF BUSINESS CHANGE and TECHNOLOGY TEAM		
BUDGET MANAGER		HEAD OF BUSINESS CHANGE and TECHNOLOGY TEAM		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
55,948	97,050	145,870	EXPENDITURE	
-	-	-	Employees	118,690
-	-	-	Premises	-
8	3,370	3,370	Supplies and Services	-
			Transport	320
55,956	100,420	149,240	TOTAL EXPENDITURE	119,010
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
55,956	100,420	149,240	NET CONTROLLABLE EXPENDITURE	119,010
			RECHARGES & CAPITAL CHARGES	
-	7,680	7,680	Support Services	11,680
-	-	-	Capital Charges	-
-	(36,030)	(36,030)	Recharges	(113,900)
-	-	(26,700)	Transfers to/from Reserves	-
55,956	72,070	94,190	NET EXPENDITURE (Including Recharges and Capital Charges)	16,790
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		72,070		
Pay Award		880		
Increments		340		
Virement		(320)	Change in employer contribution rate	
Virement		20,600	Member of staff moved from Executive Support	
Salaries		(180)	Employee related insurance costs	
Salaries		320		
Transport		(3,050)		
Change in support costs		4,000		
Change in recharges		(77,870)		
Base Budget 2012/13		16,790		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		72,070		
Virement		(320)	Change in employer contribution rate	
Virement		20,600	Member of staff moved from Executive Support	
Salaries		1,840		
Outturn 2011/12 (P7 Forecast)		94,190		
NOTES				

REVENUE BUDGET				
SERVICE		INFORMATION TECHNOLOGY		
SERVICE DESCRIPTION		Provision of IT support to all services and to lead in the development of new applications. This budget includes GIS		
SERVICE MANAGER		HEAD OF BUSINESS CHANGE and TECHNOLOGY TEAM		
BUDGET MANAGER		IT OPERATIONS MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
£	£	£		£
466,661	439,820	500,980	EXPENDITURE	
889	-	-	Employees	531,710
237,349	254,450	242,300	Premises	-
6,980	4,050	4,050	Supplies and Services	225,550
			Transport	4,050
711,879	698,320	747,330	TOTAL EXPENDITURE	761,310
(16,086)	-	-	INCOME	
(23,763)	(24,100)	(25,100)	Grants	-
			Fees and Charges	(27,500)
672,030	674,220	722,230	NET CONTROLLABLE	
			EXPENDITURE	733,810
80,241	74,600	74,600	RECHARGES & CAPITAL	
73,738	-	-	CHARGES	
(782,397)	(748,840)	(748,840)	Support Services	93,110
-	-	-	Capital Charges	-
			Recharges	(841,850)
			Transfers to/from Reserves	-
43,612	(20)	47,990	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	(14,930)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
15% Saving		(20)		
Pay Award		(6,000)	Software saving	
Virement		3,580		
Virement		(3,160)	Change in employer contribution rate	
		84,800	From financial services due to movement of staff	
Salaries		7,610	Regrading of post within structure	
Salaries		(940)	Employee related insurance costs decrease	
General Inflation		790		
Supplies and Services		(16,820)	Multi functional devices budget built based on current lease arrangements, current print charges, and recent historical usage for future trend	
Supplies and Services		(7,590)	Contract costs	
Fees and Charges		(2,680)	Support to external organisation	
Changes in support costs		18,510		
Virement		(15,000)	To Allocable Corporate Costs for required saving within GIS budget	
Changes in recharges		(78,010)		
Base Budget 2012/13		(14,930)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		(20)		
Virement		(3,160)	Change in employer contribution rate	
		46,870	From financial services due to internal movement of two employees	
Salaries		4,300	Regrading of post within structure	
Outturn 2011/12 (P7 Forecast)		47,990		
NOTES				

REVENUE BUDGET

CUSTOMERS, HOMES and PROPERTY SERVICES

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
1,091,614	116,030	116,240	Private Sector Housing	121,020
1,842,839	118,560	127,200	Housing Strategy and Enabling	65,840
605,075	553,900	539,850	Housing Options	439,850
26,764	(4,590)	(4,680)	Chilmington Travellers Site	(4,750)
(87,065)	(166,310)	(150,220)	Private Sector Leasing (PSL)	(153,240)
19,015	20	14,730	Visitor and Call Centre	(27,780)
-	10	(21,310)	Executive Support	20
(225,302)	10	(36,420)	Corporate Property	55,580
1,006	(34,980)	33,520	Property Management and Maintenance	10
(198,403)	(195,320)	(209,810)	Industrial Estates	(223,520)
45,846	39,320	28,350	Commercial Properties	9,900
(102,950)	34,990	(94,270)	Council Offices	55,130
3,018,439	461,640	343,180	SERVICE EXPENDITURE	338,060

**SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE
CUSTOMERS, HOMES and PROPERTY SERVICES**

	PRIVATE SECTOR HOUSING £	HOUSING STRATEGY AND ENABLING £	HOUSING OPTIONS £	CHILMINGTON TRAVELLERS SITE £	PRIVATE SECTOR LEASING (PSL) £	VISITOR AND CALL CENTRE £	EXECUTIVE SUPPORT £
EXPENDITURE							
Employees	77,880	105,970	307,030	12,240	41,410	498,120	49,830
Premises	-	-	2,500	46,600	60,000	-	-
Supplies and Services	16,600	1,790	288,600	-	480,600	34,530	11,700
Transport	400	2,790	4,230	-	700	5,000	-
TOTAL EXPENDITURE	94,880	110,550	602,360	58,840	582,710	537,650	61,530
INCOME							
Grants	-	-	(50,000)	-	-	(45,000)	-
Fees & Charges	(3,500)	-	(181,770)	(73,680)	(747,270)	(14,770)	-
TOTAL INCOME	(3,500)	-	(231,770)	(73,680)	(747,270)	(59,770)	-
NET CONTROLLABLE EXPENDITURE	91,380	110,550	370,590	(14,840)	(164,560)	477,880	61,530
Recharged from other Accounts	29,640	21,080	69,260	5,780	11,320	96,380	31,060
Capital Charges	-	1,350	-	4,310	-	19,000	-
Recharged to other Accounts	-	(67,140)	-	-	-	(621,040)	(92,570)
Transfer to/from Reserves	-	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	29,640	(44,710)	69,260	10,090	11,320	(505,660)	(61,510)
NET EXPENDITURE	121,020	65,840	439,850	(4,750)	(153,240)	(27,780)	20

	CORPORATE PROPERTY £	PROPERTY MANAGEMENT & MAINTENANCE £	INDUSTRIAL ESTATES £	COMMERCIAL PROPERTIES £	COUNCIL OFFICES £	Total £
EXPENDITURE						
Employees	199,170	-	-	-	89,030	1,380,680
Premises	-	131,100	10,820	3,900	544,130	799,050
Supplies and Services	650	1,080	3,320	4,500	90,430	933,800
Transport	2,040	-	-	-	-	15,160
TOTAL EXPENDITURE	201,860	132,180	14,140	8,400	723,590	3,128,690
INCOME						
Grants	-	-	-	-	-	(95,000)
Fees & Charges	(500)	-	(380,000)	(88,410)	(448,550)	(1,938,450)
TOTAL INCOME	(500)	-	(380,000)	(88,410)	(448,550)	(2,033,450)
NET CONTROLLABLE EXPENDITURE	201,360	132,180	(365,860)	(80,010)	275,040	1,095,240
Recharged from other Accounts	56,990	24,870	80,790	57,560	134,110	618,840
Capital Charges	-	-	61,550	32,350	387,090	505,650
Recharged to other Accounts	(202,770)	(157,040)	-	-	(844,820)	(1,985,380)
Transfer to/from Reserves	-	-	-	-	103,710	103,710
TOTAL NON-CONTROLLABLE ITEMS	(145,780)	(132,170)	142,340	89,910	(219,910)	(757,180)
NET EXPENDITURE	55,580	10	(223,520)	9,900	55,130	338,060

REVENUE BUDGET

SERVICE	PRIVATE SECTOR HOUSING
SERVICE DESCRIPTION	To improve the quality of private sector housing stock and to provide services to private sector landlords, as well as the administration of disabled facilities grants

SERVICE MANAGER	HEAD OF CUSTOMERS, HOMES and PROPERTY
BUDGET MANAGER	HOUSING OPERATIONS MANAGER

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
59,885	68,560	66,770	EXPENDITURE	77,880
26	-	-	Employees	-
34,883	12,450	14,450	Premises	16,600
274	-	-	Supplies and Services	400
			Transport	
95,068	81,010	81,220	TOTAL EXPENDITURE	94,880
-	-	-	INCOME	-
(2,530)	(1,500)	(1,500)	Grants	(3,500)
			Fees and Charges	
92,538	79,510	79,720	NET CONTROLLABLE EXPENDITURE	91,380
50,163	36,520	36,520	RECHARGES & CAPITAL CHARGES	29,640
948,913	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
1,091,614	116,030	116,240	NET EXPENDITURE (Including Recharges and Capital Charges)	121,020

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	116,030	
Employees	600	
15% Savings target not fully achieved	9,510	
Superannuation virement	(790)	
Supplies and Services	4,150	Emergency Remedial action/Accreditation fee
Transport	400	
Fees & Charges	(2,000)	Increase in HMO licenses
Support Services	(6,880)	
Budget 2012/13	121,020	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	116,030	
Employees	(1,790)	
Supplies and Services	2,000	
Outturn 2011/12 (P7 Forecast)	116,240	

NOTES

REVENUE BUDGET				
SERVICE		HOUSING STRATEGY AND ENABLING		
SERVICE DESCRIPTION		To encourage the provision of social housing outside of the HRA		
SERVICE MANAGER		HEAD OF CUSTOMERS, HOMES and PROPERTY		
BUDGET MANAGER		STRATEGIC HOUSING AND PROPERTY MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
91,947	82,950	100,520	EXPENDITURE	
-	-	-	Employees	105,970
22,379	9,710	3,360	Premises	-
3,521	2,880	1,300	Supplies and Services	1,790
			Transport	2,790
117,847	95,540	105,180	TOTAL EXPENDITURE	110,550
-	-	-	INCOME	
(297)	-	(1,000)	Grants	-
			Fees and Charges	-
117,550	95,540	104,180	NET CONTROLLABLE EXPENDITURE	110,550
14,759	23,020	23,020	RECHARGES & CAPITAL CHARGES	
1,710,530	-	-	Support Services	21,080
-	-	-	Capital Charges	1,350
-	-	-	Recharges	(67,140)
	-	-	Transfers to/from Reserves	-
1,842,839	118,560	127,200	NET EXPENDITURE (Including Recharges and Capital Charges)	65,840
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		118,560		
Employees		23,450	Staff time moved from HRA To GF	
Superannuation virement		(430)		
Supplies and Services		(7,920)	Action with Communities Grant/Printing/Equipment	
Transport		(90)		
Support Services		(1,940)		
Capital Charges		1,350		
Recharges		(67,140)	Corporate Projects	
Budget 2012/13		65,840		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		118,560		
Employees		17,570	Staff time moved from HRA To GF	
Supplies and Services		(6,350)	Action with Communities Grant	
Transport		(1,580)		
Fees & Charges		(1,000)		
Outturn 2011/12 (P7 Forecast)		127,200		
NOTES				

REVENUE BUDGET				
SERVICE		HOUSING OPTIONS		
SERVICE DESCRIPTION		The administration of the homeless service including B & B, providing housing advice and maintenance of the housing register		
SERVICE MANAGER		HEAD OF CUSTOMERS, HOMES and PROPERTY		
BUDGET MANAGER		HOUSING OPERATIONS MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
394,741	330,730	328,680	EXPENDITURE	
(3,824)	2,600	2,600	Employees	307,030
313,093	288,140	318,140	Premises	2,500
1,048	910	910	Supplies and Services	288,600
			Transport	4,230
705,058	622,380	650,330	TOTAL EXPENDITURE	602,360
(32,050)	(31,000)	(50,000)	INCOME	
(113,961)	(130,000)	(153,000)	Grants	(50,000)
			Fees and Charges	(181,770)
559,047	461,380	447,330	NET CONTROLLABLE EXPENDITURE	370,590
46,028	91,210	91,210	RECHARGES & CAPITAL CHARGES	
-	1,310	1,310	Support Services	69,260
-	-	-	Capital Charges	-
-	-	-	Recharges	-
			Transfers to/from Reserves	-
605,075	553,900	539,850	NET EXPENDITURE (Including Recharges and Capital Charges)	439,850
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		553,900		
Housing employment officer		14,770	Offset by income from partner organisations	
Employees		(36,420)	Improvement & Strategy Development Officer moved from GF to HRA	
Superannuation virement		(2,050)		
Premises		(100)		
Supplies and Services		460		
Transport		3,320		
Homelessness grant		(19,000)	Increase in Government Grant	
Additional income from HRA		(17,000)	Key handling	
Shared service income		(14,770)	Housing Employment Officer	
Bed and Breakfast income		(20,000)		
Support Services		(21,950)		
Capital Charges		(1,310)		
Budget 2012/13		439,850		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		553,900		
Employees		(2,050)		
Supplies and Services		30,000	Bed and Breakfast Accommodation	
Grants		(19,000)	Increased Government Grant	
Fees & Charges		(23,000)	Bed and Breakfast Accommodation Charge	
Outturn 2011/12 (P7 Forecast)		539,850		
NOTES				

REVENUE BUDGET				
SERVICE		CHILMINGTON TRAVELLERS SITE		
SERVICE DESCRIPTION		Provision of the Travellers site at Chilmington		
SERVICE MANAGER		HEAD OF CUSTOMERS, HOMES and PROPERTY		
BUDGET MANAGER		HOUSING IMPROVEMENT MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
13,306	12,500	12,410	EXPENDITURE	
45,070	46,080	46,080	Employees	12,240
318	-	-	Premises	46,600
849	-	-	Supplies and Services	-
	-	-	Transport	-
59,543	58,580	58,490	TOTAL EXPENDITURE	58,840
			INCOME	
-	-	-	Grants	-
(40,204)	(71,600)	(71,600)	Fees and Charges	(73,680)
19,339	(13,020)	(13,110)	NET CONTROLLABLE EXPENDITURE	(14,840)
			RECHARGES & CAPITAL CHARGES	
3,117	4,240	4,240	Support Services	5,780
4,308	4,190	4,190	Capital Charges	4,310
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
26,764	(4,590)	(4,680)	NET EXPENDITURE (Including Recharges and Capital Charges)	(4,750)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Employees Superannuation virement Premises Fees & Charges Support Services Capital Charges Budget 2012/13		£	COMMENTS	
		(4,590)		
		(170)		
		(90)		
		520		
		(2,080)		
		1,540		
		120		
		(4,750)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Employees Outturn 2011/12 (P7 Forecast)		£	COMMENTS	
		(4,590)		
		(90)		
		(4,680)		
NOTES				

REVENUE BUDGET				
SERVICE	PRIVATE SECTOR LEASING (PSL)			
SERVICE DESCRIPTION	To assist in placing homeless individuals and families in temporary accomodation within private sector properties			
SERVICE MANAGER	HEAD OF CUSTOMERS, HOMES and PROPERTY			
BUDGET MANAGER	HOUSING OPERATIONS MANAGER			
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
111,324	43,750	43,230	EXPENDITURE	
64,876	50,000	50,000	Employees	41,410
529,477	454,400	468,400	Premises	60,000
7,215	700	700	Supplies and Services	480,600
			Transport	700
712,892	548,850	562,330	TOTAL EXPENDITURE	582,710
(107,433)	-	-	INCOME	
(729,893)	(726,610)	(724,000)	Grants	-
			Fees and Charges	(747,270)
(124,434)	(177,760)	(161,670)	NET CONTROLLABLE EXPENDITURE	(164,560)
			RECHARGES & CAPITAL CHARGES	
37,369	11,450	11,450	Support Services	11,320
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(87,065)	(166,310)	(150,220)	NET EXPENDITURE (Including Recharges and Capital Charges)	(153,240)
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		(166,310)		
Employees		(1,820)		
Superannuation virement		(520)		
Increase in repair costs		10,000	Due to an increase in the number of voids	
Increase in rent paid to landlords		26,200		
Increase in rent income		(20,660)		
Support Services		(130)		
Budget 2012/13		(153,240)		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		(166,310)		
Employees		(520)		
Fees and Charges		2,610		
Private Sector Leasing Rents		14,000		
Outturn 2011/12 (P7 Forecast)		(150,220)		
NOTES				

REVENUE BUDGET

SERVICE	VISITOR AND CALL CENTRE
SERVICE DESCRIPTION	The provision of the customer contact and call centres, including the Gateway +

SERVICE MANAGER	HEAD OF CUSTOMERS, HOMES and PROPERTY
BUDGET MANAGER	CUSTOMER SERVICE MANAGER

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
446,299	500,990	511,430	EXPENDITURE	
-	-	-	Employees	498,120
(12,519)	38,270	53,790	Premises	-
4,140	5,000	5,000	Supplies and Services	34,530
			Transport	5,000
437,920	544,260	570,220	TOTAL EXPENDITURE	537,650
(47,162)	(45,000)	(56,250)	INCOME	
(7,118)	-	-	Grants	(45,000)
			Fees and Charges	(14,770)
383,640	499,260	513,970	NET CONTROLLABLE EXPENDITURE	477,880
176,375	125,850	125,850	RECHARGES & CAPITAL CHARGES	
18,999	5,550	5,550	Support Services	96,380
(559,999)	(630,640)	(630,640)	Capital Charges	19,000
-	-	-	Recharges	(621,040)
			Transfers to/from Reserves	-
19,015	20	14,730	NET EXPENDITURE (Including Recharges and Capital Charges)	(27,780)

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	20	
Employee costs	440	
Superannuation virement	(3,310)	
Contribution to PCSO	(1,180)	(Police Community Support Officer)
Supplies and Services	(2,560)	Equipment Maintenance and Stationery
Income from Surestart	(14,770)	re officer time
Support Services	(29,470)	
Capital Charges	13,450	
Recharges	9,600	
Budget 2012/13	(27,780)	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	20	
Employees	10,440	Temporary member of Staff funded from Recession grant
Supplies and Services	15,520	Virement from ICT re Mitel telephone system £13.3k, Contribution to PCSO £2.2k
Recession Grant	(11,250)	To cover costs of a temporary member of Staff
Outturn 2011/12 (P7 Forecast)	14,730	

NOTES

REVENUE BUDGET				
SERVICE		EXECUTIVE SUPPORT		
SERVICE DESCRIPTION		To provide administrative support to all services as required, including word processing, document design and production, and electronic data imaging		
SERVICE MANAGER		HEAD OF CUSTOMERS, HOMES and PROPERTY		
BUDGET MANAGER		CUSTOMER SERVICE MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
104,217	44,030	22,710	EXPENDITURE	
-	-	-	Employees	49,830
14,435	11,300	11,300	Premises	-
-	-	-	Supplies and Services	11,700
			Transport	-
118,652	55,330	34,010	TOTAL EXPENDITURE	61,530
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
118,652	55,330	34,010	NET CONTROLLABLE EXPENDITURE	61,530
			RECHARGES & CAPITAL CHARGES	
28,539	26,930	26,930	Support Services	31,060
-	-	-	Capital Charges	-
(147,191)	(82,250)	(82,250)	Recharges	(92,570)
-	-	-	Transfers to/from Reserves	-
-	10	(21,310)	NET EXPENDITURE (Including Recharges and Capital Charges)	20
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement to Business Change Team		10		
15% Savings target not achieved		(20,600)		
		32,720	Phase 2 of the Admin Review is underway by the Deputy Chief Executive	
Reduction of hours		(2,940)		
Employee costs		(2,660)		
Superannuation virement		(720)		
Supplies and Services		400		
Support Services		4,130		
Recharges		(10,320)		
Budget 2012/13		20		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Employees		10		
		(21,320)	Savings target from Administration review unlikely to be	
Outturn 2011/12 (P7 Forecast)		(21,310)		
NOTES				

REVENUE BUDGET				
SERVICE	CORPORATE PROPERTY			
SERVICE DESCRIPTION	Holding account for the salaries and other associated costs for the staff responsible for the upkeep and maintenance of the Council Property Assets, these costs are fully allocated to services			
SERVICE MANAGER	HEAD OF CUSTOMERS, HOMES and PROPERTY			
BUDGET MANAGER	STRATEGIC HOUSING AND PROPERTY MANAGER			
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
233,657	235,090	203,460	EXPENDITURE	
13	-	(80)	Employees	199,170
497	2,430	53,710	Premises	-
1,201	1,500	510	Supplies and Services	650
			Transport	2,040
235,368	239,020	257,600	TOTAL EXPENDITURE	201,860
			INCOME	
-	-	-	Grants	-
(54,133)	(31,000)	(2,720)	Fees and Charges	(500)
181,235	208,020	254,880	NET CONTROLLABLE EXPENDITURE	201,360
			RECHARGES & CAPITAL CHARGES	
82,720	80,180	80,180	Support Services	56,990
(232,010)	-	-	Capital Charges	-
(257,247)	(288,190)	(318,190)	Recharges	(202,770)
-	-	(53,290)	Transfers to/from Reserves	-
(225,302)	10	(36,420)	NET EXPENDITURE (Including Recharges and Capital Charges)	55,580
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12	£	COMMENTS		
15% Salary Savings	10			
Transfer from HRA	(67,430)			
Employees	34,530			
Superannuation virement	(1,390)			
Supplies and Services	(1,630)			
Transport	(1,780)			
Fees & Charges	540			
Support Services	30,500	Ashford/Swale Property Partnership		
Recharges	(23,190)			
Budget 2012/13	85,420			
	55,580			
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12	£	COMMENTS		
Employees	10			
	(31,630)	£60k 15% Salary Savings target, less the £31k redundancy payment		
Premises	(80)			
Supplies and Services	51,280	Sustainable Energy Project financed from Reserves		
Transport	(990)			
Fees & Charges	28,280	Ashford/Swale Property Partnership		
Recharges	(30,000)			
Transfers to/(from) Reserves	(53,290)			
Outturn 2011/12 (P7 Forecast)	(36,420)			
NOTES				

REVENUE BUDGET				
SERVICE		PROPERTY MANAGEMENT & MAINTENANCE		
SERVICE DESCRIPTION		Strategic Management of the Council's assets		
SERVICE MANAGER		HEAD OF CUSTOMERS, HOMES and PROPERTY		
BUDGET MANAGER		STRATEGIC HOUSING AND PROPERTY MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
173,129	-	-	EXPENDITURE	-
1,797	84,930	153,430	Employees	-
-	1,080	1,080	Premises	131,100
-	-	-	Supplies and Services	1,080
			Transport	-
174,926	86,010	154,510	TOTAL EXPENDITURE	132,180
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
174,926	86,010	154,510	NET CONTROLLABLE EXPENDITURE	132,180
			RECHARGES & CAPITAL CHARGES	
52,850	37,080	37,080	Support Services	24,870
-	-	-	Capital Charges	-
(226,770)	(158,070)	(158,070)	Recharges	(157,040)
-	-	-	Transfers to/from Reserves	-
1,006	(34,980)	33,520	NET EXPENDITURE (Including Recharges and Capital Charges)	10
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Plant maintenance Premises Support Services Recharges Budget 2012/13		£	COMMENTS Virement from Council Offices Inflation £5k & increased maintenance costs £2.67k	
		(34,980)		
		38,500		
		7,670		
		(12,210)		
	1,030			
	10			
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Plant maintenance Outturn 2011/12 (P7 Forecast)		£	COMMENTS Virement from Civic Offices	
		(34,980)		
		68,500		
		33,520		
NOTES				

REVENUE BUDGET				
SERVICE		INDUSTRIAL ESTATES		
SERVICE DESCRIPTION		Management of the Council's Industrial Estates		
SERVICE MANAGER		HEAD OF CUSTOMERS, HOMES and PROPERTY		
BUDGET MANAGER		STRATEGIC HOUSING AND PROPERTY MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
-	-	-	EXPENDITURE	-
12,138	7,240	12,430	Employees	-
7,535	3,000	3,620	Premises	10,820
-	-	-	Supplies and Services	3,320
-	-	-	Transport	-
19,673	10,240	16,050	TOTAL EXPENDITURE	14,140
-	-	-	INCOME	-
(356,798)	(356,000)	(376,300)	Grants	-
(337,125)	(345,760)	(360,250)	Fees and Charges	(380,000)
			NET CONTROLLABLE EXPENDITURE	(365,860)
77,169	90,650	90,650	RECHARGES & CAPITAL CHARGES	80,790
61,553	59,790	59,790	Support Services	61,550
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
(198,403)	(195,320)	(209,810)	NET EXPENDITURE (Including Recharges and Capital Charges)	(223,520)
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		(195,320)		
Premises		3,580	Electricity costs	
Supplies and Services		320		
Fees & Charges		(24,000)	Increased rental income based on higher occupation	
Support Services		(9,860)		
Capital Charges		1,760		
Budget 2012/13		(223,520)		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		(195,320)		
Premises		5,190	Electricity £3.6k & Business Rates £1.5k	
Supplies and Services		620		
Fees & Charges		(20,300)	Increased rent income based on latest occupation levels	
Outturn 2011/12 (P7 Forecast)		(209,810)		
NOTES				

REVENUE BUDGET				
SERVICE		COMMERCIAL PROPERTIES		
SERVICE DESCRIPTION		Management of the Council's Commercial Properties		
SERVICE MANAGER		HEAD OF CUSTOMERS, HOMES and PROPERTY		
BUDGET MANAGER		STRATEGIC HOUSING AND PROPERTY MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
-	-	-	EXPENDITURE	-
15,409	10,830	4,450	Employees	-
9,084	6,390	6,390	Premises	3,900
-	-	-	Supplies and Services	4,500
-	-	-	Transport	-
24,493	17,220	10,840	TOTAL EXPENDITURE	8,400
(1,000)	-	-	INCOME	-
(77,530)	(89,860)	(87,710)	Grants	-
(54,037)	(72,640)	(76,870)	Fees and Charges	(88,410)
			NET CONTROLLABLE EXPENDITURE	(80,010)
67,534	80,530	73,790	RECHARGES & CAPITAL CHARGES	57,560
32,349	31,430	31,430	Support Services	32,350
-	-	-	Capital Charges	-
-	-	-	Recharges	-
			Transfers to/from Reserves	-
45,846	39,320	28,350	NET EXPENDITURE (Including Recharges and Capital Charges)	9,900
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		39,320		
Business Rates		(4,900)		
Council Tax		(2,300)		
Mobile Phones		270		
Management Fees		(1,890)		
Rent Income		1,450		
Support Services		(22,970)		
Capital Charges		920		
Budget 2012/13		9,900		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		39,320		
Business Rates		(6,380)		
Rent Income		2,150		
Support Services		(6,740)		
Outturn 2011/12 (P7 Forecast)		28,350		
NOTES				

REVENUE BUDGET				
SERVICE		COUNCIL OFFICES		
SERVICE DESCRIPTION		Management and Maintenance of the Civic Centre and Tenterden Gateway		
SERVICE MANAGER		HEAD OF CUSTOMERS, HOMES and PROPERTY		
BUDGET MANAGER		STRATEGIC HOUSING AND PROPERTY MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
93,232	76,780	76,620	EXPENDITURE	
476,920	555,000	484,620	Employees	89,030
94,450	87,580	87,750	Premises	544,130
9	-	-	Supplies and Services	90,430
			Transport	-
664,611	719,360	648,990	TOTAL EXPENDITURE	723,590
-	-	-	INCOME	-
(297,572)	(297,730)	(356,620)	Grants	(448,550)
367,039	421,630	292,370	Fees and Charges	
			NET CONTROLLABLE EXPENDITURE	275,040
146,200	125,780	125,780	RECHARGES & CAPITAL CHARGES	
387,094	163,560	163,560	Support Services	134,110
(1,003,283)	(779,690)	(779,690)	Capital Charges	387,090
-	103,710	103,710	Recharges	(844,820)
			Transfers to/from Reserves	103,710
(102,950)	34,990	(94,270)	NET EXPENDITURE (Including Recharges and Capital Charges)	55,130
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		34,990		
Employees transfer from HRA		1,800		
Increase in pensions costs		2,310	Additional take up	
Employees		8,300	Superintendent post	
Superannuation virement		(160)		
Business Rates		15,700		
Plant maintenance		(38,500)	Virement to Property Management	
Premises		11,930	Electricity £5.5k, Cleaning Materials £3.4K, Utilities £2.1K, Trade waste £1k	
Supplies and Services		2,850	Postage £1.7k, Other Supplies & Services £1.15k	
Fees & Charges		(150,820)	New tenants in the Civic Centre (MTFP target £125k)	
Support Services		8,330		
Capital Charges		223,530		
Recharges		(65,130)		
Budget 2012/13		55,130		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		34,990		
Employees		(160)		
Plant maintenance		(68,500)		
Premises		(1,880)		
Supplies and Services		170		
Fees & Charges		(58,890)	Part year rent from various new tenants	
Outturn 2011/12 (P7 Forecast)		(94,270)		
NOTES				

REVENUE BUDGET
ENVIRONMENTAL SERVICES

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
£	£	£		£
4,750,371	5,195,320	4,996,490	Street Scene	5,437,130
800,071	799,140	894,350	Environmental Health	812,800
(5,739)	83,040	53,260	Licencing	55,510
(10,431)	(2,970)	11,080	Street Markets	1,710
238,234	148,040	144,140	Monitoring Centre	215,060
112,288	85,470	98,510	Community Safety	84,900
(605,640)	(544,950)	(559,080)	Car Parks	(550,550)
130,735	230,400	230,150	Engineering Services	208,720
64,787	69,180	68,730	Emergency Planning	58,450
-	20	27,550	Environmental Services	20
5,474,676	6,062,690	5,965,180	SERVICE EXPENDITURE	6,323,750

SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE
ENVIRONMENTAL SERVICES

	Street Scene £	Environmental Health £	Licensing £	Street Markets £	Monitoring Centre £	Community Safety £	Car Parks £	Engineering Services £	Emergency Planning £	Environmental Mgt & Admin £	Total £
EXPENDITURE											
Employees	544,540	611,300	166,230	16,820	370,830	53,890	455,270	33,270	63,900	142,370	2,458,420
Premises	1,551,900	250	-	6,000	24,800	6,130	478,060	133,840	-	-	2,200,980
Supplies and Services	4,496,460	67,130	16,040	2,460	145,950	1,660	165,100	26,170	7,300	550	4,928,820
Transport	13,990	12,240	1,120	190	700	5,900	10,190	1,020	3,750	-	49,100
TOTAL EXPENDITURE	6,606,890	690,920	183,390	25,470	542,280	67,580	1,108,620	194,300	74,950	142,920	9,637,320
INCOME											
Grants	(645,700)	-	-	-	-	(40,870)	-	-	-	-	(686,570)
Fees & Charges	(822,470)	(22,210)	(188,370)	(31,000)	(100,000)	(500)	(1,975,160)	-	(28,280)	-	(3,167,990)
TOTAL INCOME	(1,468,170)	(22,210)	(188,370)	(31,000)	(100,000)	(41,370)	(1,975,160)	-	(28,280)	-	(3,854,560)
NET CONTROLLABLE EXPENDITURE	5,138,720	668,710	(4,980)	(5,530)	442,280	26,210	(866,540)	194,300	46,670	142,920	5,782,760
NON CONTROLLABLE ITEMS											
Recharged from other Accounts	797,850	144,090	60,490	7,240	131,340	58,690	290,620	14,420	11,780	39,230	1,555,750
Capital Charges	339,430	-	-	-	19,710	-	25,370	-	-	-	384,510
Recharged to other Accounts	(838,870)	-	-	-	(378,270)	-	-	-	-	(182,130)	(1,399,270)
Transfer to/from Reserves	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CONTROLLABLE ITEMS	298,410	144,090	60,490	7,240	(227,220)	58,690	315,990	14,420	11,780	(142,900)	540,990
NET EXPENDITURE	5,437,130	812,800	55,510	1,710	215,060	84,900	(550,550)	208,720	58,450	20	6,323,750

REVENUE BUDGET				
SERVICE		STREET SCENE		
SERVICE DESCRIPTION		Provision of services such as Parks and Open Spaces, Pest Control, Grounds Maintenance, ABC owned trees, Public Conveniences, Street Cleansing, Waste and Recycling, Bulk Refuse, Allotments, Cemeteries, Control of Dogs		
SERVICE MANAGER		Head of Environmental Services		
BUDGET MANAGER		Street Scene & Open Spaces Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
526,207	541,890	536,050	EXPENDITURE	
1,453,895	1,572,900	1,459,550	Employees	544,540
4,004,710	4,191,900	4,323,650	Premises	1,551,900
22,268	13,380	28,070	Supplies and Services	4,496,460
			Transport	13,990
6,007,079	6,320,070	6,347,320	TOTAL EXPENDITURE	6,606,890
			INCOME	
(597,001)	(477,000)	(593,650)	Grants	(645,700)
(1,186,434)	(799,360)	(814,350)	Fees and Charges	(822,470)
4,223,644	5,043,710	4,939,320	NET CONTROLLABLE EXPENDITURE	5,138,720
			RECHARGES & CAPITAL CHARGES	
848,458	893,710	799,270	Support Services	797,850
519,385	124,160	124,160	Capital Charges	339,430
(841,116)	(866,260)	(866,260)	Recharges	(838,870)
-	-	-	Transfers to/from Reserves	-
4,750,371	5,195,320	4,996,490	NET EXPENDITURE (Including Recharges and Capital Charges)	5,437,130
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		5,195,320		
Growth		99,450	£20k refuse, £2.3k bulk, £25.9k recycling, £51.2k Street Cleansing	
Inflation		80,000	£61k refuse, £19k Street Cleansing	
Blue box		180,000	Cost of expanding the scheme	
Contract savings		(79,950)	£25k refuse, £16.9k bulk, £38.4k Street Cleansing	
Recycling credits		(85,000)	As a result of the extended blue box scheme	
KCC Grant re Blue Box Scheme		(96,000)		
Payment of Recycling Grant		(24,000)	Reduced 3rd party recycling credits following KCC changes	
Reduction in unscheduled works		(6,000)		
Grant Income		(22,700)	Tipping away payments	
Commutated Sums		(36,000)		
Fees and Charges		78,000	Weed Control £38k, Bulk Refuse £10k, Woodland Burials £20k, Composite Burial fee £5k, Management & Admin fee £5k	
Software Licence		7,000		
Other minor variances		210		
Change in support costs		(95,860)		
Change in recharges		27,390		
Change in capital		215,270		
Base Budget 2012/13		5,437,130		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		5,195,320		
Employees		(5,840)		
Premises		(293,350)	Scheduled and non scheduled works reduced in Parks (£79k), Cemeteries (£6k), St Cleansing (£17K) and Allotments (£5k)	
Expansion of Blue Box scheme		85,000	Partially offset by a £95k grant from KCC	
Street Cleansing contract		26,000	Increased adoptions	
Contract savings		105,750	Refuse Collection £25k, Bulk Refuse £17k and Street Cleansing £38k	
Transport		14,690		
Tipping away payments		(21,650)		
Fee Income		(14,990)	Woodland Burials and Composite Burial fee	
Support Costs		(94,440)		
Outturn 2011/12 (P7 Forecast)		4,996,490		
NOTES				

REVENUE BUDGET

SERVICE	Environmental Health
SERVICE DESCRIPTION	Food safety, Infectious Disease Control, Health and Safety, Animal Welfare, Environmental Nuisance, Air Quality, Contaminated Land, Drainage, Planning Assessments.
SERVICE MANAGER	Head of Environmental Services
BUDGET MANAGER	Environmental Health Manager (Commercial) & Environmental Health Manager

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
577,790	607,060	632,740	EXPENDITURE	
-	760	2,160	Employees	611,300
43,957	70,450	64,880	Premises	250
14,747	10,680	13,310	Supplies and Services	67,130
			Transport	12,240
636,494	688,950	713,090	TOTAL EXPENDITURE	690,920
-	-	-	INCOME	
(50,670)	(23,390)	(24,310)	Grants	-
			Fees and Charges	(22,210)
585,825	665,560	688,780	NET CONTROLLABLE EXPENDITURE	668,710
189,299	133,580	205,570	RECHARGES & CAPITAL CHARGES	
24,948	-	-	Support Services	144,090
-	-	-	Capital Charges	-
-	-	-	Recharges	-
			Transfers to/from Reserves	-
800,071	799,140	894,350	NET EXPENDITURE (Including Recharges and Capital Charges)	812,800

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	799,140	
Transport	1,560	
Other Supplies & Services	(3,320)	
Employees	4,240	
Premises	(510)	
Fees and Charges	1,180	
Change in support costs	10,510	
Base Budget 2012/13	812,800	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	799,140	
Employees	25,680	Virement from Licencing £25.4K
Premises	1,400	
Supplies & Services	(5,570)	
Transport	2,630	
Fee Income	(920)	
Support Costs	71,990	
Outturn 2011/12 (P7 Forecast)	894,350	

NOTES

REVENUE BUDGET

SERVICE	Licencing
SERVICE DESCRIPTION	Provision and enforcement of licences including Gambling/Liquor/Hackney Carriage
SERVICE MANAGER	Head of Environmental Services
BUDGET MANAGER	Licensing Manager

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
186,250	205,750	163,820	EXPENDITURE	166,230
395	-	-	Employees	-
17,953	17,860	17,300	Premises	16,040
83	1,170	1,170	Supplies and Services	1,120
			Transport	
204,681	224,780	182,290	TOTAL EXPENDITURE	183,390
-	-	-	INCOME	-
(234,423)	(189,170)	(193,790)	Grants	(188,370)
			Fees and Charges	
(29,742)	35,610	(11,500)	NET CONTROLLABLE EXPENDITURE	(4,980)
24,003	47,430	64,760	RECHARGES & CAPITAL CHARGES	60,490
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
			Transfers to/from Reserves	
(5,739)	83,040	53,260	NET EXPENDITURE (Including Recharges and Capital Charges)	55,510

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	83,040	
Payments to Contractor		
Transport	(50)	
Other Supplies & Services	(1,820)	
Employees	(34,520)	£-16.8k Virement to St Market, £-8.3K Virement to Environmental
Salary Savings	(5,000)	15% Savings Target
Fees and Charges	800	
Change in support costs	13,060	
Base Budget 2012/13	55,510	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	83,040	
Employees	(41,930)	£-14.7k Virement to St Market, £-25.4K Virement to Environmental
Supplies & Services	(560)	
Fee Income	(4,620)	
Support Costs	17,330	
Outturn 2011/12 (P7 Forecast)	53,260	

NOTES

REVENUE BUDGET

SERVICE	Street Markets
SERVICE DESCRIPTION	Provision of Street Markets in Ashford and Tenterden
SERVICE MANAGER	Head of Environmental Services
BUDGET MANAGER	Licensing Manager

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
-	-	14,740	EXPENDITURE	16,820
(3,040)	12,140	5,620	Employees	6,000
16,683	18,400	12,190	Premises	2,460
47	100	100	Supplies and Services	190
13,690	30,640	32,650	Transport	
			TOTAL EXPENDITURE	25,470
-	-	-	INCOME	-
(25,457)	(37,000)	(30,000)	Grants	-
(11,767)	(6,360)	2,650	Fees and Charges	(31,000)
			NET CONTROLLABLE EXPENDITURE	(5,530)
1,336	3,390	8,430	RECHARGES & CAPITAL CHARGES	7,240
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
			Transfers to/from Reserves	-
(10,431)	(2,970)	11,080	NET EXPENDITURE (Including Recharges and Capital Charges)	1,710

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	(2,970)	
Employees	16,820	Reallocation of salaries from Licencing
National Non Domestic Rates	(6,140)	Estimated reduction in costs.
Other Supplies & Services	(15,940)	Payment to Street Market contractor
Transport	90	
Fees and Charges	6,000	Trading conditions resulting in fewer stalls.
Change in support costs	3,850	
Base Budget 2012/13	1,710	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	(2,970)	
Employees	14,740	Virement from Licencing
National Non Domestic Rates	(6,520)	Estimated reduction in costs following reassessment.
Supplies & Services	(6,210)	Reduced Street Market costs - Barrier
Fee Income	7,000	Trading conditions resulting in fewer stalls.
Support Costs	5,040	
Outturn 2011/12 (P7 Forecast)	11,080	

NOTES

REVENUE BUDGET

SERVICE	Monitoring Centre
SERVICE DESCRIPTION	Provision of the CCTV monitoring system, the Telecare service, social and intruder alarms and lone worker and duty officer scheme
SERVICE MANAGER	Head of Environmental Services
BUDGET MANAGER	Monitoring Centre Manager

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
435,726	387,680	389,180	EXPENDITURE	
23,774	24,200	24,200	Employees	370,830
224,605	167,220	167,220	Premises	24,800
687	1,500	1,500	Supplies and Services	145,950
			Transport	700
684,792	580,600	582,100	TOTAL EXPENDITURE	542,280
-	-	-	INCOME	
(161,650)	(128,000)	(133,400)	Grants	-
			Fees and Charges	(100,000)
523,142	452,600	448,700	NET CONTROLLABLE EXPENDITURE	442,280
103,657	88,930	88,930	RECHARGES & CAPITAL CHARGES	
19,705	14,780	14,780	Support Services	131,340
(408,270)	(408,270)	(408,270)	Capital Charges	19,710
-	-	-	Recharges	(378,270)
			Transfers to/from Reserves	-
238,234	148,040	144,140	NET EXPENDITURE (Including Recharges and Capital Charges)	215,060

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	148,040	
Employees	(16,850)	15% Savings Target - Monitoring Officer (Post 3036)
Other Supplies & Services	(6,270)	Subscriptions and Professional Fees
Other Operational Equipment	(15,000)	15% Savings Target
Premises	600	
Transport	(800)	
Fees and Charges	28,000	Reduced revenue from private lifeline clients & the sale of lifeline
Change in support costs	42,410	
Capital Charges	4,930	
Recharges	30,000	Recharge to Housing Revenue Account
Base Budget 2012/13	215,060	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	148,040	
Employees	1,500	
Fee Income	(5,400)	
Outturn 2011/12 (P7 Forecast)	144,140	

NOTES

REVENUE BUDGET

SERVICE	Community Safety
SERVICE DESCRIPTION	Costs relating to the Community Safety Team and CSP
SERVICE MANAGER	Head of Environmental Services
BUDGET MANAGER	Community Safety Manager

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
65,889	53,930	53,560	EXPENDITURE	
5,325	2,850	2,850	Employees	53,890
26,559	32,940	12,940	Premises	6,130
7,334	10,760	10,760	Supplies and Services	1,660
			Transport	5,900
105,108	100,480	80,110	TOTAL EXPENDITURE	67,580
(103,868)	(104,000)	(70,590)	INCOME	
(1,240)	-	-	Grants	(40,870)
			Fees and Charges	(500)
(1)	(3,520)	9,520	NET CONTROLLABLE EXPENDITURE	26,210
112,289	88,990	88,990	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	58,690
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
112,288	85,470	98,510	NET EXPENDITURE (Including Recharges and Capital Charges)	84,900

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	85,470	
Transport	(4,860)	
Other Supplies & Services	(31,280)	Contribution to PCSO and Community Safety Unit operations deleted.
Employees	(40)	
Premises	3,280	CCTV camera purchase and maintenance
Grant Income	63,130	KCC Grant
Fees and Charges	(500)	
Change in support costs	(30,300)	
Base Budget 2012/13	84,900	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	85,470	
Employees	(370)	
Supplies & Services	(20,000)	Contribution to PCSO and Community Safety Unit operations
Grant Income	33,410	KCC Grant
Outturn 2011/12 (P7 Forecast)	98,510	

NOTES

REVENUE BUDGET

SERVICE	Car Parks			
SERVICE DESCRIPTION	Provision, maintenance and enforcement of On-Street, Off Street Parking and Abandoned Vehicles			
SERVICE MANAGER	Head of Environmental Services			
BUDGET MANAGER	Operations Manager Parking Services/Engineering Services Manager			
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	£		£
424,702	465,400	432,570	EXPENDITURE	455,270
330,235	456,510	475,210	Employees	478,060
162,186	149,790	149,790	Premises	165,100
11,445	10,040	10,040	Supplies and Services	10,190
			Transport	
928,567	1,081,740	1,067,610	TOTAL EXPENDITURE	1,108,620
-	-	-	INCOME	-
(1,920,184)	(1,946,010)	(1,946,010)	Grants	(1,975,160)
(991,616)	(864,270)	(878,400)	Fees and Charges	(866,540)
			NET CONTROLLABLE EXPENDITURE	
334,125	299,220	299,220	RECHARGES & CAPITAL CHARGES	290,620
51,851	20,100	20,100	Support Services	25,370
-	-	-	Capital Charges	-
-	-	-	Recharges	-
			Transfers to/from Reserves	-
(605,640)	(544,950)	(559,080)	NET EXPENDITURE (Including Recharges and Capital Charges)	(550,550)

ANALYSIS OF BUDGET VARIATIONS

Base Budget 2011/12	£	COMMENTS
Transport	(544,950)	
Other Supplies & Services	150	
Employees	15,310	£21k Gate Keeper contract wired from Engineering Services
National Non Domestic Rates	(10,130)	Insurance £-4.5k, Superannuation and National Insurance Virements
Fine Income	21,550	Edinburgh Road & Dover Place revaluation
Change in support costs	(29,150)	Trend shows an increase in the number of PCN's issued.
Capital Charges	(8,600)	
Base Budget 2012/13	5,270	
	(550,550)	

ANALYSIS OF BUDGET VARIATIONS

Base Budget 2011/12	£	COMMENTS
Temporary vacant posts	(544,950)	
	(32,830)	4 Civil Enforcement Officers and 1 Administration Officer, used to offset Savings Target (See Environmental Services Management)
National Non Domestic Rates	18,700	Edinburgh Road & Dover Place revaluation
Outturn 2011/12 (P7 Forecast)	(559,080)	

NOTES

REVENUE BUDGET

SERVICE	Engineering Services
SERVICE DESCRIPTION	General maintenance of footway and festive lighting, street furniture and name plates within the borough
SERVICE MANAGER	Head of Environmental Services
BUDGET MANAGER	Engineering Services Manager

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
27,348	34,660	34,410	EXPENDITURE	
82,623	128,000	128,000	Employees	33,270
14,069	44,310	44,310	Premises	133,840
-	1,020	1,020	Supplies and Services	26,170
			Transport	1,020
124,039	207,990	207,740	TOTAL EXPENDITURE	194,300
-	-	-	INCOME	
(2,290)	-	-	Grants	-
			Fees and Charges	-
121,749	207,990	207,740	NET CONTROLLABLE EXPENDITURE	194,300
35,986	22,410	22,410	RECHARGES & CAPITAL CHARGES	
(27,000)	-	-	Support Services	14,420
-	-	-	Capital Charges	-
-	-	-	Recharges	-
			Transfers to/from Reserves	-
130,735	230,400	230,150	NET EXPENDITURE (Including Recharges and Capital Charges)	208,720

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	230,400	
Employees	(1,390)	
Other Supplies & Services	(18,140)	£21k Gate Keeper contract vired to Car Parks
Premises	5,840	Footway Lighting and Bus Shelter Maintenance
Change in support costs	(7,990)	
Base Budget 2012/13	208,720	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	230,400	
Employees	(250)	
Outturn 2011/12 (P7 Forecast)	230,150	

NOTES

REVENUE BUDGET

SERVICE	Emergency Planning
SERVICE DESCRIPTION	Preparing for and responding to emergencies, including business continuity and resilience
SERVICE MANAGER	Head of Environmental Services
BUDGET MANAGER	Resilience Partnership Manager

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
65,123	65,870	65,420	EXPENDITURE	
-	-	-	Employees	63,900
5,020	7,300	7,300	Premises	-
3,483	3,750	3,750	Supplies and Services	7,300
			Transport	3,750
73,626	76,920	76,470	TOTAL EXPENDITURE	74,950
-	-	-	INCOME	
(25,287)	(28,280)	(28,280)	Grants	-
			Fees and Charges	(28,280)
48,339	48,640	48,190	NET CONTROLLABLE EXPENDITURE	46,670
16,448	20,540	20,540	RECHARGES & CAPITAL CHARGES	
-	-	-	Support Services	11,780
-	-	-	Capital Charges	-
-	-	-	Recharges	-
			Transfers to/from Reserves	-
64,787	69,180	68,730	NET EXPENDITURE (Including Recharges and Capital Charges)	58,450

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	69,180	
Employees	(1,970)	Training budget reduced.
Change in support costs	(8,760)	
Base Budget 2012/13	58,450	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	69,180	
Employees	(450)	
Outturn 2011/12 (P7 Forecast)	68,730	

NOTES

REVENUE BUDGET

SERVICE	Environmental Services Management & Administration
SERVICE DESCRIPTION	Business planning, Performance and Financial Monitoring, Service Administration and Management, Project Development

SERVICE MANAGER	Head of Environmental Services
BUDGET MANAGER	Business Manager

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
231,787	189,250	217,840	EXPENDITURE	142,370
-	-	-	Employees	-
9,767	2,580	1,520	Premises	-
264	-	-	Supplies and Services	550
			Transport	-
241,818	191,830	219,360	TOTAL EXPENDITURE	142,920
-	-	-	INCOME	-
(5,000)	-	-	Grants	-
			Fees and Charges	-
236,818	191,830	219,360	NET CONTROLLABLE EXPENDITURE	142,920
43,388	38,410	38,410	RECHARGES & CAPITAL CHARGES	39,230
-	-	-	Support Services	-
(280,206)	(230,220)	(230,220)	Capital Charges	-
-	-	-	Recharges	(182,130)
-	-	-	Transfers to/from Reserves	-
-	20	27,550	NET EXPENDITURE (Including Recharges and Capital Charges)	20

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	20	
Employees	(46,880)	15% Savings target (£40K) & Salary Savings £5k
Other Supplies & Services	(2,030)	
Change in support costs	820	
Recharges	48,090	
Base Budget 2012/13	20	

ANALYSIS OF BUDGET VARIATIONS

	£	COMMENTS
Base Budget 2011/12	20	
Employees	28,590	Savings Target met with vacancy savings within Car Parks
Supplies & Services	(1,060)	
Outturn 2011/12 (P7 Forecast)	27,550	

NOTES

REVENUE BUDGET
CULTURAL SERVICES

ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
495,684	199,700	278,190	Management	194,970
95,882	32,470	32,470	Neighbourhood Engagement	13,030
193,227	93,390	117,080	Sports Development	80,280
92,460	121,120	114,620	Youth Development	66,970
834,316	94,970	132,780	The Arts	93,180
81,375	87,980	-	Community Planning	-
(1,257,646)	854,340	855,140	Stour Centre Client Costs	1,071,020
276,039	177,430	177,430	Tenterden Recreation Centre	185,130
233,992	197,550	190,680	Julie Rose Stadium	201,210
120,573	143,470	138,470	Conservation	129,710
241,167	163,200	162,710	Tourism	153,810
172,230	(48,180)	(7,500)	Project Office	-
38,033	44,270	44,270	Land Drainage	34,060
1,617,332	2,161,710	2,236,340	SERVICE EXPENDITURE	2,223,370

**SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE
CULTURAL SERVICES**

	CULTURAL SERVICES MANAGEMENT	NEIGHBOURHOOD ENGAGEMENT	SPORTS DEVELOPMENT	YOUTH DEVELOPMENT	THE ARTS	COMMUNITY PLANNING	STOUR CENTRE (Client)	Sub Total
EXPENDITURE								
Employees	178,820	-	127,180	42,950	50,680	-	-	399,630
Premises	150	-	48,900	-	10,150	-	416,500	475,700
Supplies and Services	8,760	-	44,760	12,000	44,800	-	6,710	117,030
Transport	6,590	-	1,540	920	1,220	-	-	10,270
TOTAL EXPENDITURE	194,320	-	222,380	55,870	106,850	-	423,210	1,002,630
INCOME								
Grants	-	-	(28,300)	-	(9,750)	-	-	(38,050)
Fees and Charges	-	-	(182,500)	-	-	-	-	(182,500)
TOTAL INCOME	-	-	(210,800)	-	(9,750)	-	-	(220,550)
NET CONTROLLABLE EXPENDITURE	194,320	-	11,580	55,870	97,100	-	423,210	782,080
NON CONTROLLABLE ITEMS								
Recharged from other Accounts	97,700	8,310	31,700	12,370	15,650	-	89,340	255,070
Capital Charges	21,290	4,720	60,480	-	-	-	486,370	572,860
Recharged to other Accounts	(118,340)	-	(25,980)	(1,270)	(1,570)	-	-	(147,160)
Transfer to/from Reserves	-	-	2,500	-	(18,000)	-	72,100	56,600
TOTAL NON-CONTROLLABLE ITEMS	650	13,030	68,700	11,100	(3,920)	-	647,810	737,370
NET EXPENDITURE	194,970	13,030	80,280	66,970	93,180	-	1,071,020	1,519,450

	Sub Total	TENTERDEN LEISURE CENTRE - CLIENT	JULIE ROSE STADIUM - CLIENT	CONSERVATION	TOURISM & HERITAGE	PROJECT OFFICE	LAND DRAINAGE	Total
EXPENDITURE								
Employees	399,630	2,560	-	56,450	63,800	291,840	-	814,280
Premises	475,700	2,400	800	18,000	3,900	-	-	500,800
Supplies and Services	117,030	16,300	88,920	24,620	30,140	141,300	-	418,310
Transport	10,270	-	-	3,610	1,530	3,800	-	19,210
TOTAL EXPENDITURE	1,002,630	21,260	89,720	102,680	99,370	436,940	-	1,752,600
INCOME								
-	(38,050)	-	-	-	-	-	-	(38,050)
-	(182,500)	-	-	-	(13,600)	(30,000)	-	(226,100)
TOTAL INCOME	(220,550)	-	-	-	(13,600)	(30,000)	-	(264,150)
NET CONTROLLABLE EXPENDITURE	782,080	21,260	89,720	102,680	85,770	406,940	-	1,488,450
NON CONTROLLABLE ITEMS								
Recharged from other Accounts	255,070	18,470	56,730	25,440	60,270	52,060	34,060	502,100
Capital Charges	572,860	145,400	54,760	1,590	2,970	-	-	777,580
Recharged to other Accounts	(147,160)	-	-	-	-	(319,000)	-	(466,160)
Transfer to/from Reserves	56,600	-	-	-	4,800	(140,000)	-	(78,600)
TOTAL NON-CONTROLLABLE ITEMS	737,370	163,870	111,490	27,030	68,040	(406,940)	34,060	734,920
NET EXPENDITURE	1,519,450	185,130	201,210	129,710	153,810	-	34,060	2,223,370

REVENUE BUDGET				
SERVICE		CULTURAL SERVICES MANAGEMENT		
SERVICE DESCRIPTION		Management function of the Cultural Services Team, including administration and safeguarding children co-ordination		
SERVICE MANAGER		HEAD OF CULTURAL SERVICES		
BUDGET MANAGER		HEAD OF CULTURAL SERVICES		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
113,393	118,250	183,220	EXPENDITURE	
121	150	-	Employees	178,820
43,615	9,720	13,120	Premises	150
3,801	3,540	6,590	Supplies and Services	8,760
			Transport	6,590
160,930	131,660	202,930	TOTAL EXPENDITURE	194,320
			INCOME	
-	-	-	Grants	-
(297)	-	-	Fees and Charges	-
160,633	131,660	202,930	NET CONTROLLABLE	
			EXPENDITURE	194,320
			RECHARGES & CAPITAL	
			CHARGES	
152,683	120,580	127,800	Support Services	97,700
235,508	600	600	Capital Charges	21,290
(53,140)	(53,140)	(53,140)	Recharges	(118,340)
-	-	-	Transfers to/from Reserves	-
495,684	199,700	278,190	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	194,970
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
15% Saving		199,700		
15% Saving		(2,500)	Reduction in support for Kingsnorth Recreation centre	
Pay Award		(15,000)	Towards required £35k saving	
Salaries		1,250		
Inflation		410	Employee related insurance costs increase	
Supplies and services		200		
Virement		(1,130)		
Virement		(1,330)	Change in employer contribution rate	
		80,760	Salary and project budget moved from Community	
			Planning to minimise number of budgets	
Change in support costs		(22,880)		
Change in capital charges		20,690		
Change in recharges		(65,200)		
Base Budget 2012/13		194,970		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		199,700		
Virement		(1,330)	Change in employer contribution rate	
		87,980	Budget from Community Planning to minimise number	
			of budgets	
Supplies and services		(8,160)	Saving identified during budget monitoring to cover	
			pressure within Courtside/Pitchside (Sports Budget)	
Outturn 2011/12 (P7 Forecast)		278,190		
NOTES				

REVENUE BUDGET				
SERVICE		NEIGHBOURHOOD ENGAGEMENT		
SERVICE DESCRIPTION		Budget closed		
SERVICE MANAGER		Head Of Cultural Services		
BUDGET MANAGER		Voluntary Sector Manager and Re-generation Projects Co-ordinator		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
75,098	-	-	EXPENDITURE	-
(1,524)	-	-	Employees	-
125,358	-	-	Premises	-
2,540	-	-	Supplies and Services	-
	-	-	Transport	-
201,472	-	-	TOTAL EXPENDITURE	-
(10,000)	-	-	INCOME	-
-	-	-	Grants	-
			Fees and Charges	-
191,472	-	-	NET CONTROLLABLE	
			EXPENDITURE	
18,633	29,300	29,300	RECHARGES & CAPITAL	
4,736	3,170	3,170	CHARGES	
-	-	-	Support Services	8,310
(118,959)	-	-	Capital Charges	4,720
	-	-	Recharges	-
			Transfers to/from Reserves	-
95,882	32,470	32,470	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	13,030
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		32,470		
Change in support costs		(20,990)		
Change in capital charges		1,550		
Base Budget 2012/13		13,030		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		32,470		
Outturn 2011/12 (P7 Forecast)		32,470		
NOTES				
Recharges to be moved as not appropriate here in 2012. Budget page to be removed from 2013/14				

REVENUE BUDGET				
SERVICE		SPORTS DEVELOPMENT		
SERVICE DESCRIPTION		This includes the costs that are associated with the Mini soccer centre, Courtside Netball Centre and the Operations Sports Officer.		
SERVICE MANAGER		Head Of Cultural Services		
BUDGET MANAGER		Cultural Operations and Projects Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
186,625	173,190	147,760	EXPENDITURE	
47,393	55,200	48,350	Employees	127,180
137,784	23,150	38,310	Premises	48,900
3,823	1,670	2,520	Supplies and Services	44,760
			Transport	1,540
375,625	253,210	236,940	TOTAL EXPENDITURE	222,380
(158,926)	(34,830)	(49,610)	INCOME	
(127,831)	(221,380)	(176,770)	Grants	(28,300)
			Fees and Charges	(182,500)
88,868	(3,000)	10,560	NET CONTROLLABLE EXPENDITURE	11,580
			RECHARGES & CAPITAL CHARGES	
43,223	37,640	37,640	Support Services	31,700
61,136	58,750	58,750	Capital Charges	60,480
-	-	-	Recharges	(25,980)
-	-	10,130	Transfers to/from Reserves	2,500
193,227	93,390	117,080	NET EXPENDITURE (Including Recharges and Capital Charges)	80,280
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Pay Award		93,390		
Virement		1,180		
Salaries		(930)	Change in employer contribution rate	
Inflation		(1,730)	Employee related insurance costs decrease	
Transport		2,130		
Virement		(70)		
Virement		10,000	From Conservation budget to cover Courtside	
Virement		4,000	From Tourism and Heritage to cover Courtside	
Change in support costs		(5,940)		
Change in capital charges		1,730		
Change in recharges		(25,980)	Recharge to Corporate Projects	
Change in transfers to reserve		2,500		
Base Budget 2012/13		80,280		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		93,390		
Supplies and services		(930)	Change in employer contribution rate	
Fees and Charges		(1,510)		
		16,000	Removal of unattainable profit margin for Courtside/Pitchside	
Change in transfers to reserve		10,130		
Outturn 2011/12 (P7 Forecast)		117,080		
NOTES				

REVENUE BUDGET					
SERVICE		YOUTH DEVELOPMENT			
SERVICE DESCRIPTION		Youth project delivery including youth engagement and play			
SERVICE MANAGER		Head Of Cultural Services			
BUDGET MANAGER		Cultural Operations and Projects Manager			
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE	
2010/11	2011/12	OUTTURN		2012/13	
£	£	2011/12		£	
		£			
68,893	68,890	56,390	EXPENDITURE		
166	-	-	Employees	42,950	
8,435	6,000	12,000	Premises	-	
3,481	920	920	Supplies and Services	12,000	
			Transport	920	
80,975	75,810	69,310	TOTAL EXPENDITURE	55,870	
			INCOME		
(2,000)	-	-	Grants	-	
(50)	-	-	Fees and Charges	-	
78,925	75,810	69,310	NET CONTROLLABLE EXPENDITURE	55,870	
			RECHARGES & CAPITAL CHARGES		
13,710	45,310	45,310	Support Services	12,370	
-	-	-	Capital Charges	-	
(175)	-	-	Recharges	(1,270)	
-	-	-	Transfers to/from Reserves	-	
92,460	121,120	114,620	NET EXPENDITURE (Including Recharges and Capital Charges)	66,970	
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 15% Saving Salaries Pay Award Virement Supplies and services Change to support costs Change to recharges Base Budget 2012/13		£	COMMENTS		
		121,120			
		(20,000)			Deletion of Youth Co-ordinators posts
		(5,910)			Saving identified during build process
		470			
		(500)			Change in employer contribution rate
		6,000			Annual contribution to Pipeline for House worker
		(32,940)			
(1,270)					
66,970					
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 Virement Salaries Supplies and services Outturn 2011/12 (P7 Forecast)		£	COMMENTS		
		121,120			
		(500)			Change in employer contribution rate
		(12,000)			Deletion of Youth Co-ordinators posts
		6,000			Annual contribution to Pipeline for House worker
114,620	-				
NOTES					

REVENUE BUDGET					
SERVICE		THE ARTS			
SERVICE DESCRIPTION		Support to the Arts include the costs of the Create Festival and other events, arts projects, and Arts at St Marys project.			
SERVICE MANAGER		Head Of Cultural Services			
BUDGET MANAGER		Cultural Operation and Projects Manager			
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE	
2010/11	2011/12	OUTTURN			
£	£	2011/12		2012/13	
		£		£	
45,359	51,720	51,360	EXPENDITURE		
8,567	-	1,800	Employees	50,680	
38,933	27,500	65,870	Premises	10,150	
180	920	920	Supplies and Services	44,800	
			Transport	1,220	
93,039	80,140	119,950	TOTAL EXPENDITURE	106,850	
			INCOME		
(29,320)	-	(1,700)	Grants	(9,750)	
(2,300)	-	-	Fees and Charges	-	
61,419	80,140	118,250	NET CONTROLLABLE		
			EXPENDITURE	97,100	
			RECHARGES & CAPITAL		
			CHARGES		
16,205	14,830	14,830	Support Services	15,650	
782,017	-	-	Capital Charges	-	
-	-	-	Recharges	(1,570)	
(25,325)	-	(300)	Transfers to/from Reserves	(18,000)	
834,316	94,970	132,780	NET EXPENDITURE (Including		
			Recharges and Capital Charges)	93,180	
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 Pay Award Virement Salaries Salaries Supplies and Services Premises Income Change in support costs Change in recharges Change in transfer from reserves Base Budget 2012/13		£	COMMENTS		
		94,970			
		350			
		(360)			Change in employer contribution rate
		(280)			Employee related insurance costs decrease
		(750)			Saving identified during budget build
		18,000			Cross district partnership working (Ashford, Canterbury and Shepway) joint Arts events - funded from ringfenced reserve
		9,750			Additional Create Festival expenditure funded from the private sector
		(9,750)			Create Festival funding from private sector
		820			
(1,570)					
(18,000)	See comment above for Cross district partnership working				
	93,180				
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 Virement Premises Supplies and Services Change in transfer from reserves Outturn 2011/12 (P7 Forecast)		£	COMMENTS		
		94,970			
		(360)			Change in employer contribution rate
		100			
		38,370			Grant received in 2010/11 not rolled forward
		(300)			
	132,780		-		
NOTES					

REVENUE BUDGET				
SERVICE		COMMUNITY PLANNING		
SERVICE DESCRIPTION		Closed budget		
SERVICE MANAGER		Head Of Cultural Services		
BUDGET MANAGER		Deputy Head of Cultural Services		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
67,440	66,300	-	EXPENDITURE	-
-	-	-	Employees	-
206	11,410	-	Premises	-
3,879	3,050	-	Supplies and Services	-
		-	Transport	-
71,525	80,760	-	TOTAL EXPENDITURE	-
(2,500)	-	-	INCOME	-
420	-	-	Grants	-
		-	Fees and Charges	-
69,445	80,760	-	NET CONTROLLABLE	
			EXPENDITURE	-
11,930	7,220	-	RECHARGES & CAPITAL	
-	-	-	CHARGES	-
-	-	-	Support Services	-
-	-	-	Capital Charges	-
-	-	-	Recharges	-
		-	Transfers to/from Reserves	-
81,375	87,980	-	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	-
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		87,980	To Service Management to minimise number of budgets.	
		(80,760)		
Change in support costs		(7,220)		
Base Budget 2012/13		-		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		87,980	To Service Management to minimise number of budgets.	
		(87,980)		
Outturn 2011/12 (P7 Forecast)		-		
NOTES				
Budget page to be deleted from 2013/14				

REVENUE BUDGET					
SERVICE		STOUR CENTRE (Client)			
SERVICE DESCRIPTION		The Client costs of the operation of the Stour Centre for utilise and insurance.			
SERVICE MANAGER		Head Of Cultural Services			
BUDGET MANAGER		Head Of Cultural Services			
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE	
2010/11	2011/12	OUTTURN			
£	£	2011/12		2012/13	
		£		£	
-	-	-	EXPENDITURE	-	
345,410	396,790	397,590	Employees	416,500	
(139)	5,300	5,300	Premises	6,710	
-	-	-	Supplies and Services	-	
-	-	-	Transport	-	
345,271	402,090	402,890	TOTAL EXPENDITURE	423,210	
-	-	-	INCOME	-	
3,858	-	-	Grants	-	
-	-	-	Fees and Charges	-	
349,129	402,090	402,890	NET CONTROLLABLE		
			EXPENDITURE	423,210	
100,326	80,170	80,170	RECHARGES & CAPITAL		
(1,707,101)	299,980	299,980	CHARGES		
-	-	-	Support Services	89,340	
-	-	-	Capital Charges	486,370	
-	72,100	72,100	Recharges	-	
			Transfers to/from Reserves	72,100	
(1,257,646)	854,340	855,140	NET EXPENDITURE (Including		
			Recharges and Capital Charges)	1,071,020	
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 15% Saving Inflation Premises Change in support costs Change in Capital Charges Base Budget 2012/13		£	COMMENTS		
		854,340			
		(6,000)			Reduction in utilities costs
		23,130			
		3,990			Insurance costs
		9,170			
		186,390			
		1,071,020			
ANALYSIS OF BUDGET VARIATIONS					
Base Budget 2011/12 Premises Outturn 2011/12 (P7 Forecast)		£	COMMENTS		
		854,340			
		800			Increase in utilities costs
		855,140			-
NOTES					

REVENUE BUDGET				
SERVICE		TENTERDEN LEISURE CENTRE - CLIENT		
SERVICE DESCRIPTION		Client costs of insuring building and support Trust.		
SERVICE MANAGER		Head Of Cultural Services		
BUDGET MANAGER		Head Of Cultural Services		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
2,400	2,400	2,400	EXPENDITURE	
57,697	1,900	1,900	Employees	2,560
53,998	13,300	13,300	Premises	2,400
-	-	-	Supplies and Services	16,300
			Transport	-
114,095	17,600	17,600	TOTAL EXPENDITURE	21,260
-	-	-	INCOME	
-	-	-	Grants	-
			Fees and Charges	-
114,095	17,600	17,600	NET CONTROLLABLE EXPENDITURE	21,260
16,549	18,590	18,590	RECHARGES & CAPITAL CHARGES	
145,395	141,240	141,240	Support Services	18,470
-	-	-	Capital Charges	145,400
-	-	-	Recharges	-
			Transfers to/from Reserves	-
276,039	177,430	177,430	NET EXPENDITURE (Including Recharges and Capital Charges)	185,130
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		177,430		
Pay Award		20		
Increments		420		
Salaries		(280)		
Premises		500	Insurance costs	
Contractual Inflation		260		
Supplies and services		2,740	Increase in contribution as per draft funding agreement	
Change in support costs		(120)		
Change in Capital Charges		4,160		
Base Budget 2012/13		185,130		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		177,430		
Outturn 2011/12 (P7 Forecast)		177,430		
NOTES				

REVENUE BUDGET				
SERVICE		JULIE ROSE STADIUM - CLIENT		
SERVICE DESCRIPTION		The Client costs of the operation of the Julie Rose Stadium including the managing contractors fee for ALT.		
SERVICE MANAGER		Head Of Cultural Services		
BUDGET MANAGER		Head Of Cultural Services		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
-	-	-	EXPENDITURE	-
1,132	11,500	1,630	Employees	800
126,422	101,050	101,050	Premises	88,920
-	-	-	Supplies and Services	-
-	-	-	Transport	-
127,554	112,550	102,680	TOTAL EXPENDITURE	89,720
-	-	-	INCOME	-
(13,968)	(14,000)	(11,000)	Grants	-
-	-	-	Fees and Charges	-
113,586	98,550	91,680	NET CONTROLLABLE EXPENDITURE	89,720
65,646	57,630	57,630	RECHARGES & CAPITAL CHARGES	56,730
54,760	41,370	41,370	Support Services	54,760
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
233,992	197,550	190,680	NET EXPENDITURE (Including Recharges and Capital Charges)	201,210
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		197,550		
15% Saving		(5,000)	Reduction in Julie Rose stadium subsidy	
Supplies and services		(10,700)	Budget for grounds maintenance no longer required	
Inflation		3,910		
Supplies and services		2,960	Agreed contribution for Podplus utilities costs	
Change in support costs		(900)		
Change in Capital Charges		13,390		
Base Budget 2012/13		201,210		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		197,550		
Premises		(6,870)	New agreement entered into - reduction in payments for maintenance to support pressure in Courtside/Pitchside (Sports Budget)	
Outturn 2011/12 (P7 Forecast)		190,680		
NOTES				

REVENUE BUDGET				
SERVICE		CONSERVATION		
SERVICE DESCRIPTION		This budget includes grants to various conservation projects, including Singleton Environment Centre and the costs for the Hothfield Warden.		
SERVICE MANAGER		Head Of Cultural Services		
BUDGET MANAGER		Tourism, Nature Conservation & Heritage Manager		
ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
31,873	57,640	57,220	EXPENDITURE	
21,772	18,000	18,000	Employees	56,450
29,796	34,620	30,040	Premises	18,000
2,078	3,610	3,610	Supplies and Services	24,620
			Transport	3,610
85,519	113,870	108,870	TOTAL EXPENDITURE	102,680
-	-	-	INCOME	
(41,267)	-	-	Grants	-
			Fees and Charges	-
44,252	113,870	108,870	NET CONTROLLABLE EXPENDITURE	102,680
31,695	28,060	28,060	RECHARGES & CAPITAL CHARGES	
44,976	1,540	1,540	Support Services	25,440
(350)	-	-	Capital Charges	1,590
-	-	-	Recharges	-
			Transfers to/from Reserves	-
120,573	143,470	138,470	NET EXPENDITURE (Including Recharges and Capital Charges)	129,710
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Pay Award		143,470		
Salaries		390		
Salaries		(320)	Employee related insurance costs decrease	
Virement		(840)	Saving identified during budget build	
Virement		(420)	Change in employer contribution rate	
Contractual Inflation		(10,000)	Grant ended for Singleton Environment Centre, budget moved to Sports for Courtside/Pitchside	
Supplies and Services		580		
Change in support costs		(580)		
Change in capital charges		(2,620)		
Base Budget 2012/13		50		
		129,710		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		143,470		
Supplies and services		(420)	Change in employer contribution rate	
		(4,580)	Reduced spend in Singleton Environment Centre to support overspend in Courtside/Pitchside	
Outturn 2011/12 (P7 Forecast)		138,470		
NOTES				

REVENUE BUDGET				
SERVICE		TOURISM & HERITAGE		
SERVICE DESCRIPTION		This budget covers the provision of the Tourist information offices at Tenterden and Ashford and the wider tourism activities. This budget also includes twinning costs and museum grants.		
SERVICE MANAGER		Head Of Cultural Services		
BUDGET MANAGER		Tourism & Heritage Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
117,909	70,130	81,310	EXPENDITURE	
9,888	11,190	5,890	Employees	63,800
82,542	29,650	38,350	Premises	3,900
3,370	1,530	1,530	Supplies and Services	30,140
			Transport	1,530
213,709	112,500	127,080	TOTAL EXPENDITURE	99,370
			INCOME	
-	-	-	Grants	-
(64,481)	(13,600)	(13,600)	Fees and Charges	(13,600)
149,228	98,900	113,480	NET CONTROLLABLE EXPENDITURE	85,770
			RECHARGES & CAPITAL CHARGES	
85,887	55,310	55,310	Support Services	60,270
2,973	2,890	2,890	Capital Charges	2,970
-	-	-	Recharges	-
3,079	6,100	(8,970)	Transfers to/from Reserves	4,800
241,167	163,200	162,710	NET EXPENDITURE (Including Recharges and Capital Charges)	153,810
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
15% Saving		163,200		
Pay Award		(9,000)	Reduction in costs due to move to Gateway Plus	
Increments		510		
Virement		120		
Salaries		(680)	Change in employer contribution rate	
Virement		720		
Supplies and services		(4,000)	To Sports budget to support Courtside/Pitchside	
General Inflation		(1,330)	Saving identified	
Change in support costs		530		
Change in Capital Charges		4,960		
Change in transfer to reserve		80		
Base Budget 2012/13		(1,300)		
		153,810		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		163,200		
Salaries		(680)	Change in employer contribution rate	
Supplies and services		6,860	Redundancy payments	
Change in transfer to reserve		100		
to reserve		(6,770)	Funding towards redundancy payments	
Outturn 2011/12 (P7 Forecast)		162,710		
NOTES				

REVENUE BUDGET				
SERVICE		PROJECT OFFICE		
SERVICE DESCRIPTION		Provides professional skills and services such as Project Management, building design, quantity surveying and drainage engineering for council projects including corporate and operational across capital and revenue budgets		
SERVICE MANAGER		Head Of Cultural Services		
BUDGET MANAGER		Project Office Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
367,671	289,640	287,610	EXPENDITURE	291,840
-	-	-	Employees	-
110,189	143,650	143,650	Premises	141,300
3,152	6,010	6,010	Supplies and Services	3,800
481,012	439,300	437,270	Transport	436,940
			TOTAL EXPENDITURE	
-	-	-	INCOME	-
19,955	(40,000)	-	Grants	-
			Fees and Charges	-
500,967	399,300	437,270	NET CONTROLLABLE	436,940
			EXPENDITURE	
84,629	36,190	36,190	RECHARGES & CAPITAL	52,060
-	-	-	CHARGES	-
(413,366)	(343,670)	(340,960)	Support Services	(349,000)
-	(140,000)	(140,000)	Capital Charges	(140,000)
			Recharges	
			Transfers to/from Reserves	
172,230	(48,180)	(7,500)	NET EXPENDITURE (Including	-
			Recharges and Capital Charges)	
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Pay Award		(48,180)		
Increments		1,970		
Virement		660		
Salaries		(2,030)	Change in employer contribution rate	
Supplies and services		(610)		
Inflation		(2,380)	Removal of land drainage advice budget	
Fees and charges		(1,170)		
Change in support costs		41,200	Moved into recharges	
Change in recharges		15,870	Increase in general fund projects	
Base Budget 2012/13		(5,330)		
		-		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Virement		(48,180)		
Fees and charges		(2,030)	Change in employer contribution rate	
Change in recharges		40,000	Reduction in income from Ashford Future projects	
Outturn 2011/12 (P7 Forecast)		2,710		
		(7,500)		
NOTES				

REVENUE BUDGET				
SERVICE		LAND DRAINAGE		
SERVICE DESCRIPTION		Statutory function giving advice to Planning and partners and Housing on drainage, flooding and sewage treatment and pumping stations.		
SERVICE MANAGER		Head Of Cultural Services		
BUDGET MANAGER		Project Office Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
-	-	-	EXPENDITURE	-
273	3,610	3,610	Employees	-
28	-	-	Premises	-
-	-	-	Supplies and Services	-
			Transport	-
301	3,610	3,610	TOTAL EXPENDITURE	-
			INCOME	
-	-	-	Grants	-
-	-	-	Fees and Charges	-
301	3,610	3,610	NET CONTROLLABLE	
			EXPENDITURE	-
			RECHARGES & CAPITAL	
37,732	40,660	40,660	CHARGES	
-	-	-	Support Services	34,060
-	-	-	Capital Charges	-
-	-	-	Recharges	-
-	-	-	Transfers to/from Reserves	-
38,033	44,270	44,270	NET EXPENDITURE (Including	
			Recharges and Capital Charges)	34,060
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Premises		44,270	Removal of budget for sandbags	
Change in support costs		(3,610)		
Base Budget 2012/13		(6,600)		
		34,060		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Outturn 2011/12 (P7 Forecast)		44,270		
		44,270		
NOTES				

REVENUE BUDGET				
SERVICE		Net Interest and Capital Charges		
SERVICE DESCRIPTION		Includes the Income earned on investments and the reversal of Capital Charges (contra entries)		
SERVICE MANAGER		Deputy Chief Executive		
BUDGET MANAGER		Finance Manager		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
358	500	500	EXPENDITURE	500
12,236			Leasing	
(86,024)	(127,640)	(127,640)	Debt Premiums	(240,000)
64,862	96,390	96,390	Item 8 Credit	120,000
80,787	210,000	210,000	Item 8 Debit	235,000
220,143	65,120	65,120	Interest Paid	85,000
			MRP	
292,362	244,370	244,370	TOTAL EXPENDITURE	200,500
			INCOME	
(511,227)	(675,000)	(675,000)	Grants	
			Fees and Charges	(675,000)
(218,865)	(430,630)	(430,630)	NET CONTROLLABLE EXPENDITURE	(474,500)
			RECHARGES & CAPITAL CHARGES	
874,439	(994,320)	(994,320)	Support Services	(1,697,290)
			Capital Charges	
			Recharges	
			Transfers to/from Reserves	
655,574	(1,424,950)	(1,424,950)	NET EXPENDITURE (Including Recharges and Capital Charges)	(2,171,790)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Change in Investment Income		(1,424,950)		
Change in Item 8		-		
Change in Interest paid and MRP		(88,750)		
Change in support costs		44,880		
Change in Capital Charges		-		
Change in recharges		(702,970)		
Budget 2012/13		-		
		(2,171,790)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Outturn 2011/12		(1,424,950)		
		(1,424,950)		
NOTES				

REVENUE BUDGET

HOUSING REVENUE ACCOUNT

ACTUAL 2010/11 £	ESTIMATE 2011/12 £	PROJECTED OUTTURN 2011/12 £	DETAIL	ESTIMATE 2012/13 £
(20,294,636)	(21,299,110)	(21,327,050)	HRA Income	(22,563,950)
(119,667,638)	3,999,390	3,973,790	HRA Administration Costs	3,800,360
7,194,573	7,997,500	7,911,450	HRA Repairs & Maintenance	8,399,000
130,503,950	8,923,930	8,954,560	HRA Other Expenditure	10,143,840
1,782,060	297,010	292,650	HRA New Build	216,540
(481,691)	(81,280)	(194,600)	SERVICE EXPENDITURE	(4,210)

SUBJECTIVE ANALYSIS - 2012/13 ESTIMATE
HOUSING REVENUE ACCOUNT

	HRA Income	HRA Administration Costs	HRA Repairs & Maintenance	HRA Other Expenditure	New Build	Total
	£	£	£	£	£	£
EXPENDITURE						
Employees	-	2,037,600		-	104,860	2,142,460
Premises	-	709,560	8,434,000	-	-	9,143,560
Supplies and Services	-	387,650		592,700	100,000	1,080,350
Transport	-	48,830		-	670	49,500
TOTAL EXPENDITURE	-	3,183,640	8,434,000	592,700	205,530	12,415,870
INCOME						
Grants	(333,250)	-	-	(2,999,850)	-	(3,333,100)
Rent and Other Income	(22,230,700)	(91,000)	(35,000)	(270,780)	-	(22,627,480)
TOTAL INCOME	(22,563,950)	(91,000)	(35,000)	(3,270,630)	-	(25,960,580)
NET CONTROLLABLE EXPENDITURE	(22,563,950)	3,092,640	8,399,000	(2,677,930)	205,530	(13,544,710)
NON CONTROLLABLE ITEMS						
Recharged from other Accounts	-	1,070,540	-	851,470	-	1,922,010
Capital Charges	-	(271,680)	-	9,654,030	11,010	9,393,360
Recharged to other Accounts	-	(91,140)	-	-	-	(91,140)
Transfer to/from Reserves	-	-	-	2,316,270	-	2,316,270
TOTAL NON-CONTROLLABLE ITEMS	-	707,720	-	12,821,770	11,010	13,540,500
NET EXPENDITURE	(22,563,950)	3,800,360	8,399,000	10,143,840	216,540	(4,210)

REVENUE BUDGET				
SERVICE		HRA Income		
SERVICE DESCRIPTION		Income collected from Council Tenants, Garage Rents, Service Charges, Supporting People income and Investment Income		
SERVICE MANAGER		HEAD OF CUSTOMER, HOMES and PROPERTY SERVICES		
BUDGET MANAGER		HOUSING RESOURCE MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		
£	£	2011/12		2012/13
		£		£
(19,364,780)	(20,352,500)	(20,404,500)	INCOME	(21,619,500)
(332,587)	(356,120)	(333,250)	Rents	(333,250)
(597,269)	(590,490)	(589,300)	Government Grant	(611,200)
			Other Income	
(20,294,636)	(21,299,110)	(21,327,050)	NET EXPENDITURE	(22,563,950)
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Dwelling and garage rent Supporting People grant Increased service charges Budget 2012/13		£	COMMENTS 6.7% provisional increase on dwelling rents as per the Draft Determination from CLG	
		(21,299,110)		
		(1,267,000)		
		22,870		
		(20,710)		
		(22,563,950)		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12 Increased rent income Supporting people charges Other service charges Outturn 2011/12 (P7 Forecast)		£	COMMENTS Based on latest income figures	
		(21,299,110)		
		(52,000)		
		22,870		
		1,190		
		(21,327,050)		
NOTES				
The 6.7% increase on dwelling rents includes rent for affordable housing, at 80% of market rent this is higher than the social housing rents thereby increasing the average annual rent. Social housing rents have been calculated using CLG guidance				

REVENUE BUDGET				
SERVICE		HRA Administration Costs		
SERVICE DESCRIPTION		Estate management		
SERVICE MANAGER		HEAD OF CUSTOMER, HOMES and PROPERTY SERVICES		
BUDGET MANAGER		HOUSING RESOURCE MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
1,797,365	2,041,340	1,986,380	EXPENDITURE	
940,700	671,710	642,660	Employees	2,037,600
485,696	358,690	358,280	Premises	709,560
61,358	47,630	45,910	Supplies and Services	387,650
			Transport	48,830
3,285,119	3,119,370	3,033,230	TOTAL EXPENDITURE	3,183,640
			INCOME	
(850)	-	-	Grants	-
(163,728)	(112,570)	(82,030)	Fees and Charges	(91,000)
3,120,541	3,006,800	2,951,200	NET CONTROLLABLE EXPENDITURE	3,092,640
			RECHARGES & CAPITAL CHARGES	
802,176	1,021,810	1,021,810	Support Services	1,070,540
(123,590,355)	240	240	Capital Charges	(271,680)
-	(29,460)	540	Recharges	(91,140)
	-	-	Transfers to/from Reserves	-
(119,667,638)	3,999,390	3,973,790	NET EXPENDITURE (Including Recharges and Capital Charges)	3,800,360
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Employees		3,999,390		
		(3,740)	Virement from Housing Options £29.5k, virement from New Build £22k, employers insurance £17k, supported housing officer reduced hours £15k & deleted trainee post (3118) £24k	
Malicious damage		5,200		
Water supply		20,000	Sheltered accommodation	
Council tax		26,000	Voids at Little Hill	
Premises insurance		(13,350)		
Ashford Gateway+		17,000	HRA share of GF costs	
Supplies and services		11,960	Office equipment maintenance £9,500 & other operational equipment £3,000	
Transport		1,200		
Management fees		21,570	Proportionately lower, in line with costs	
Support services		48,730		
Capital charges		(271,920)		
Recharges		(61,680)		
Budget 2012/13		3,800,360		
ANALYSIS OF BUDGET VARIATIONS				
Base Budget 2011/12		£	COMMENTS	
Employees		3,999,390		
		(54,960)	Saving of £50k due to the Building Surveyors vacancy and delay in filling other vacancies	
Supplies and services		1,080		
Transport		(1,720)		
Recharges		30,000		
Outturn 2011/12 (P7 Forecast)		3,973,790		
NOTES				

REVENUE BUDGET				
SERVICE		HRA Repairs & Maintenance		
SERVICE DESCRIPTION				
SERVICE MANAGER		HEAD OF CUSTOMER, HOMES and PROPERTY SERVICES		
BUDGET MANAGER		HOUSING RESOURCE MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
2,012,021	2,084,000	2,079,000	EXPENDITURE	
820,030	1,185,000	1,055,000	Housing Repairs Responsive	2,079,000
1,060,789	1,172,200	1,172,200	Kitchen Refurbishments	935,900
755,325	762,000	774,000	Central Heating	1,200,450
701,352	834,600	834,600	Bathroom Refurbishment	550,700
252,435	341,700	463,000	Gas Heating	856,000
302,140	252,000	252,000	Re-Roofing	483,000
1,464,434	1,381,000	1,407,650	Rewiring	497,700
			Other Repairs	1,831,250
7,368,526	8,012,500	8,037,450	TOTAL EXPENDITURE	8,434,000
			INCOME	
(173,953)	(15,000)	(126,000)	Fees and Charges	(35,000)
7,194,573	7,997,500	7,911,450	NET EXPENDITURE (Including Recharges and Capital Charges)	8,399,000
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		7,997,500		
Area planning & communal areas		81,000		
Sanctuary works		(3,000)	One off works in 11/12	
Periodic electrical inspections		67,550	Cyclical works	
Gas heating maintenance		21,400	Cyclical works	
Disabled adaptations/remodelling sheltered accommodation		254,550	Disabled Adaptations £100,000, Remodelling £100,000 & Luckley House extension £50,000	
Fees and charges		(20,000)	Recovery of repair costs	
Budget 2012/13		8,399,000		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		7,997,500		
Income from rechargeable works		(86,050)		
Outturn 2011/12 (P7 Forecast)		7,911,450		
NOTES				

REVENUE BUDGET				
SERVICE		HRA Other Expenditure		
SERVICE DESCRIPTION				
SERVICE MANAGER		HEAD OF CUSTOMER, HOMES and PROPERTY SERVICES		
BUDGET MANAGER		HOUSING RESOURCE MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
247	-	-	EXPENDITURE	-
7,618	-	-	Employees	-
745,138	378,000	399,340	Premises	-
7,058,278	7,751,910	7,751,910	Supplies and Services	392,700
-	200,000	200,000	Housing Subsidy	-
382	-	-	Provision for Bad Debts	200,000
			Transport	-
7,811,663	8,329,910	8,351,250	TOTAL EXPENDITURE	592,700
(2,999,845)	(2,999,850)	(2,999,850)	INCOME	(2,999,850)
(556,151)	(280,610)	(280,730)	Grants	(270,780)
4,255,667	5,049,450	5,070,670	Fees and Charges	(2,677,930)
			NET CONTROLLABLE EXPENDITURE	
			RECHARGES & CAPITAL CHARGES	
788,526	846,730	846,730	Support Costs	851,470
	-	-	Contribution to Reserves	2,316,270
125,459,757	3,027,750	3,037,160	Capital Charges	9,654,030
130,503,950	8,923,930	8,954,560	NET EXPENDITURE (Including Recharges and Capital Charges)	10,143,840
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		8,923,930		
Housing Subsidy		(7,751,910)	The subsidy system is due to end on 1 April 2012 £10,000 increase in legal fees for the handover of amenity areas at Stanhope, plus Home Loss payment £4,700	
Stanhope		14,700		
Interest payable		4,774,000		
Contribution to reserves		2,316,270		
Investment interest		9,830	The settlement from the HRA reform has resulted in higher Major Repairs contributions Inflation increase on PFI contract	
Change in support costs		4,740		
Increase in depreciation		1,704,730		
Change in capital charges		147,550		
Budget 2012/13		10,143,840		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		8,923,930		
Stanhope amenities handover		21,340		
Fees and charges		(120)		
Capital charges		9,410		
Outturn 2011/12 (P7 Forecast)		8,954,560		
NOTES				
* The budget has been prepared on the basis that the subsidy system ends on 1 April 2012				

REVENUE BUDGET				
SERVICE		New Build		
SERVICE DESCRIPTION				
SERVICE MANAGER		HEAD OF CUSTOMER, HOMES and PROPERTY SERVICES		
BUDGET MANAGER		STRATEGIC HOUSING AND PROPERTY MANAGER		
ACTUAL	ESTIMATE	PROJECTED	DETAIL	ESTIMATE
2010/11	2011/12	OUTTURN		2012/13
£	£	2011/12		£
		£		
195,051	197,010	192,650	EXPENDITURE	104,860
25,237	-	-	Employees	-
153,493	100,000	100,000	Premises	100,000
8	-	-	Supplies and Services	670
			Transport	
373,788	297,010	292,650	NET CONTROLLABLE EXPENDITURE	205,530
23,845	-	-	RECHARGES & CAPITAL CHARGES	-
1,466,012	-	-	Support Services	11,010
(81,585)	-	-	Capital Charges	-
			Recharges	
1,782,060	297,010	292,650	NET EXPENDITURE (Including Recharges and Capital Charges)	216,540
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		297,010	Virement to Corporate Property £34.5k, virement to Housing Strategy & Enabling £23.5K, virement to Council Offices £1.8k, virement to HRA Administration £22k, superannuation rate reduction £7.3k, NI adjustment £3k	
Reallocation of staff time		(92,150)		
Transport		670		
Capital Charges		11,010		
Budget 2012/13		216,540		
ANALYSIS OF BUDGET VARIATIONS				
		£	COMMENTS	
Base Budget 2011/12		297,010		
Salary virement from HRA Admin		(4,360)		
Outturn 2011/12 (P7 Forecast)		292,650		
NOTES				

2010-11	HRA Income and Expenditure Account	2011-12 Original Budget	2011-12 Projected Outturn	2012-13 Original Budget
£		£	£	£
	Expenditure			
2,971,575	Repairs and maintenance	3,536,600	3,321,600	3,553,550
4,635,657	Supervision and management	4,157,390	4,278,650	4,269,170
43,275	Rents, rates, taxes and other charges	14,000	14,000	40,000
2,969,555	PFI Contractor	4,142,590	4,150,950	4,251,980
6,997,788	Negative HRA Subsidy payable	7,751,910	7,751,910	0
5,005,851	Depreciation and impairment of non current assets	3,667,740	3,667,740	5,460,460
107,635,783	Exceptional Item – (Revaluation Gain)/Impairment of HRA assets	0	0	0
44,387	Debt management costs	52,920	52,920	52,920
0	Movement in the allowance for bad debts	200,000	200,000	200,000
130,303,870	Total Expenditure	23,523,150	23,437,770	17,828,080
	Income			
(18,867,520)	Dwelling rents	(19,792,500)	(19,934,400)	(21,147,800)
(526,246)	Non-dwelling rents	(575,700)	(485,800)	(485,800)
(568,283)	Charges for services and facilities	(574,790)	(573,600)	(597,100)
(332,587)	Contributions towards expenditure	(356,120)	(333,250)	(333,250)
(26,999,845)	PFI Subsidy receivable	(2,999,850)	(2,999,850)	(2,999,850)
(23,294,481)	Total Income	(24,298,960)	(24,326,900)	(25,563,800)
107,009,389	Net Cost of HRA Services as included in the Comprehensive Income and	(775,810)	(889,130)	(7,735,720)
	Expenditure Statement			
486,038	HRA services' share of Corporate and Democratic Core	510,480	510,480	517,880
289,345	HRA share of other amounts included in the whole authority Cost of Services but not allocated to specific services	331,260	331,260	327,700
107,784,773	Net (Income)/Cost for HRA Services	65,930	(47,390)	(6,890,140)
	HRA share of the operating income and expenditure included in the Comprehensive Income and Expenditure Statement:			
14,779,150	(Gain)/Loss on sale of HRA non-current assets	0	0	0
1,025,351	Interest payable and similar charges	242,690	242,690	4,960,740
(64,862)	Interest and investment income	(129,230)	(129,230)	(119,400)
0	Repayment of Debt	0	0	190,000
278,981	Pensions interest cost and expected return on pensions assets	378,620	378,620	378,620
123,803,394	(Surplus) or deficit for the year on HRA services	558,010	444,690	(1,480,180)

2010-11	Movement on the Housing Revenue Account Statement	2011-12 Original Budget	2011-12 Projected Outturn	2012-13 Original Budget
£		£	£	£
(1,670,237)	Balance on the HRA at the end of the previous year	(1,460,417)	(2,151,928)	(2,339,968)
123,803,394	(Surplus)/Deficit for the year on the HRA Income and Expenditure Statement	558,010	444,690	(1,480,180)
(124,285,084)	Adjustments between accounting basis under statute	(639,290)	(639,290)	1,475,970
(481,691)	Net (increase)/decrease in year on the HRA	(81,280)	(194,600)	(4,210)
(2,151,928)	Balance on the HRA at the end of the current year	(1,541,697)	(2,346,528)	(2,344,178)

2010-11	Note on Statement of Movement on the Housing Revenue Account Balance	2011-12 Original Budget	2011-12 Projected Outturn	2012-13 Original Budget
£		£	£	£
	Items included in the HRA Income and Expenditure Account but excluded from the movement on HRA Balance for the year			
(43,764)	Difference between interest payable and similar charges (including amortisation of premiums and discounts)			
(109,103,493)	Difference between any other item of income and expenditure determined in accordance with the code	(260,670)	(260,670)	(271,680)
(14,779,150)	(Gain) or loss on sale of HRA non-current assets	0	0	0
36,190	Capital expenditure funded by the HRA	0	0	0
(205,465)	HRA Share of contributions to or from the pension reserve	(378,620)	(378,620)	(378,620)
(189,402)	Transfer to/(from) Reserves	0	0	2,126,270
(124,285,084)		(639,290)	(639,290)	1,475,970

HRA Capital Works Summary

Description	2010/11 Actuals	2011/12 Original Budget	2011/12 Current Estimate	2012/13 Estimate
Insulation	5,913	10,000	10,000	10,000
Central heating	1,060,789	1,172,200	1,172,200	1,200,450
Structural works/underpinning	0	20,000	20,000	40,000
Adaptations for the disabled	128,203	200,000	200,000	300,000
Re-roofing	252,435	341,700	463,000	483,000
P.V.C.U. gutters/fascias/soffits	111,051	134,000	114,000	297,600
Water mains replacement	0	0	0	68,600
Kitchen refurbishments	820,030	1,185,000	1,055,000	935,900
Rewiring	302,141	253,000	252,000	497,700
Bathroom refurbishments	755,325	762,000	774,000	550,700
Environmental improvements	76,444	80,000	80,000	80,000
Remodelling sheltered accommodation	109,071	50,000	115,000	200,000
External walls	129,819	34,000	0	91,500
Fire safety works	156,631	50,000	50,000	30,000
Garage works	35,672	100,000	100,000	50,000
Major regeneration works	153,592	0	0	0
Brookfield court renovation	78,770	0	0	0
Digital TV upgrades	12,810	200,000	200,000	10,000
	4,188,694	4,591,900	4,605,200	4,845,450
<i>Financed by:</i>				
Major Repairs Allowance (MRA)	3,348,739	3,407,070	3,407,070	4,845,450
Major Repairs Reserve (MRR)	839,955	1,184,830	1,198,130	0
Revenue Contribution	0	0	0	0
	4,188,694	4,591,900	4,605,200	4,845,450

CAPITAL PROGRAMME							
	Original Budget £	Current Budget £	Previous years £	2011/12 £	2012/13 £	2013/14 £	2014/15 £
Customers, Homes & Property							
Repairs and renewals funded from capital	300,000	300,000	0	75,000	75,000	75,000	75,000
Mandatory Disabled Facility Grants							
Expenditure	1,684,000	1,684,000	0	496,000	396,000	396,000	396,000
External Funding	-1,224,000	-1,224,000	0	-306,000	-306,000	-306,000	-306,000
	460,000	460,000	0	190,000	90,000	90,000	90,000
Total - Customers, Homes & Property	1,984,000	1,984,000	0	571,000	471,000	471,000	471,000
Business Change & Technology							
Website Content Management	40,000	40,000	0	30,000	10,000	0	0
Total Business Change & Technology	40,000	40,000	0	30,000	10,000	0	0
Personnel and Development							
HR System	50,000	50,000	0	25,000	25,000	0	0
Total Personnel and Development	50,000	50,000	0	25,000	25,000	0	0
Environmental Services							
Hythe Road Recreation Ground							
Expenditure	60,000	60,000	1,820	0	58,180	0	0
External Funding	-60,000	-60,000	-1,820	0	-58,180	0	0
	0	0	0	0	0	0	0
Beaver Ward Play Area							
Expenditure	138,250	138,250	135,050		3,200	0	0
External Funding	-78,200	-78,200	-78,200	0	0	0	0
	60,050	60,050	56,850	0	3,200	0	0
Total Environmental Services	198,250	198,250	136,870	0	61,380	0	0
Strategy, Partnerships & Communications							
Single Grants Gateway Fund	300,000	300,000	0	75,000	75,000	75,000	75,000
Total - Strategy, Partnerships & Communications	300,000	300,000	0	75,000	75,000	75,000	75,000
Cultural Services							
Tenterden Leisure Centre	1,100,000	1,100,000	0	550,000	550,000	0	0
St Mary's Church							
Expenditure	369,500	1,794,400	910,700	868,700	15,000	0	0
External Funding	-269,500	-1,694,400	-908,450	-785,950	0	0	0
	100,000	100,000	2,250	82,750	15,000	0	0
Conningbrook Lakes Scoping	25,000	85,000	900	84,100	0	0	0
Singleton Village Hall							
Expenditure	250,000	357,000	1,210	0	10,000	172,895	172,895
External Funding	-250,000	-357,000	-1,210	0	-10,000	-172,895	-172,895
	0	0	0	0	0	0	0
Singleton Open Space							
Expenditure	15,000	350,000	4,900	8,000	40,000	297,100	0
External Funding	-15,000	-350,000	-4,900	-8,000	-40,000	-297,100	0
	0	0	0	0	0	0	0
Great Chart Pavilion							
Expenditure	66,000	66,000	3,300	35,000	27,700	0	0
External Funding	-66,000	-66,000	-3,300	-35,000	-27,700	0	0
	0	0	0	0	0	0	0
Repton Park							
Expenditure	10,000	60,000	300	3,000	56,700	0	0
External Funding	-10,000	-60,000	-300	-3,000	-56,700	0	0
	0	0	0	0	0	0	0
Bushy Royds (Sports Facilities)							
Expenditure	60,000	60,000	0	0	60,000	0	0
External Funding	-60,000	-60,000	0	0	-60,000	0	0
	0	0	0	0	0	0	0
Brisley Farm - Community Leisure							
Expenditure	5,000	5,000	0	0	5,000	0	0
External Funding	-5,000	-5,000	0	0	-5,000	0	0
	0	0	0	0	0	0	0
Total Cultural Services	1,900,500	3,877,400	921,310	1,548,800	764,400	469,995	172,895
General Fund Total	4,472,750	6,449,650	1,058,180	2,249,800	1,406,780	1,015,995	718,895
HRA Capital Works							
Programmed Works	0	0	0	4,341,900	4,339,910	5,049,940	5,937,570
HRA New Build							
Expenditure	9,338,237	10,138,237	3,296,960	6,841,277	0	3,297,720	3,297,720
External Funding	-5,170,000	-5,170,000	-1,520,000	-3,650,000	0	-692,520	-692,520
	4,168,237	4,968,237	1,776,960	3,191,277	0	2,605,200	2,605,200
Total HRA	9,338,237	10,138,237	3,296,960	11,183,177	4,339,910	8,347,660	9,235,290
Total Capital Spend	13,810,987	16,587,887	4,355,140	13,432,977	5,746,690	9,363,655	9,954,185

CAPITAL PROGRAMME							
	Original Budget £	Current Budget £	Previous years £	2011/12 £	2012/13 £	2013/14 £	2014/15 £
CAPITAL SUMMARY							
Customers, Homes & Property	1,984,000	1,984,000	0	571,000	471,000	471,000	471,000
Business Change & Technology	40,000	40,000	0	30,000	10,000	0	0
Personnel and Development	50,000	50,000	0	25,000	25,000	0	0
Environmental Services	198,250	198,250	136,870	0	61,380	0	0
Strategy, Partnerships & Communications	300,000	300,000	0	75,000	75,000	75,000	75,000
Cultural Services	1,900,500	3,877,400	921,310	1,548,800	764,400	469,995	172,895
GENERAL FUND	4,472,750	6,449,650	1,058,180	2,249,800	1,406,780	1,015,995	718,895
HOUSING REVENUE ACCOUNT	9,338,237	10,138,237	3,296,960	11,183,177	4,339,910	8,347,660	9,235,290
	13,810,987	16,587,887	4,355,140	13,432,977	5,746,690	9,363,655	9,954,185
Funding Statement							
Capital Receipts	1,745,050	2,105,050	60,000	1,047,850	366,200	225,000	225,000
Borrowing HRA	4,168,237	4,668,237	1,776,960	2,891,277	0	2,605,200	2,605,200
Borrowing GF	0	0	0	9,000	142,000	15,000	15,000
External grants & contributions HRA	5,170,000	5,170,000	1,520,000	3,650,000	0	692,520	692,520
External grants & contributions GF	2,037,700	3,954,600	998,180	1,137,950	563,580	775,995	478,895
Major Repairs Reserve HRA	0	0	0	4,341,900	4,339,910	5,049,940	5,937,570
Other Reserve HRA	0	0	0	0	0	0	0
Other Reserve GF	690,000	690,000	0	355,000	335,000	0	0
	13,810,987	16,587,887	4,355,140	13,432,977	5,746,690	9,363,655	9,954,185
External Grants							
Growth Area Funding	269,500	1,349,400	797,450	551,950	0	0	0
Section 106	466,000	958,000	11,530	46,000	257,580	469,995	172,895
Disabled Facility Grants	1,224,000	1,224,000	0	306,000	306,000	306,000	306,000
Interreg	0	234,000	0	234,000	0	0	0
Big Lottery Fund	78,200	78,200	78,200	0	0	0	0
Other smaller grants (St Mary's Church)	0	111,000	111,000	0	0	0	0
Homes & Community Agency	5,170,000	5,170,000	1,520,000	3,650,000	0	692,520	692,520
	7,207,700	9,124,600	2,518,180	4,787,950	563,580	1,468,515	1,171,415

PLANNED MAINTENANCE PROGRAMME FUNDING - SUMMARY

Repairs and Renewals	2011/12 £	2012/13 £	2013/14 £	2014/15 £	2015/16 £
Opening Position 1st April	745,973	495,273	374,273	253,273	132,273
Capital Commitments					
ICT Replacement Programme	(80,000)	(80,000)	(80,000)	(80,000)	(80,000)
Feasibility Studies	(25,000)	(50,000)	(50,000)	(50,000)	(50,000)
Repairs and Renewals Programme	(27,200)	(70,000)	(70,000)	(70,000)	(70,000)
Other works approved	(222,500)	(25,000)	(25,000)	(25,000)	(25,000)
Land disposal expenditure	0	0	0	0	0
Receipts Forecast					
Civic Centre Rent	104,000	104,000	104,000	104,000	104,000
Forecast Capital Resources	495,273	374,273	253,273	132,273	11,273
Net Movement	(250,700)	(121,000)	(121,000)	(121,000)	(121,000)

DISCRETIONARY & STATUTORY FEES 2012/13

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Licensing Act							
Premises - new application	Statutory	Fee band - A	NB	100.00	100.00	100.00	0.00%
		Fee band - B	NB	190.00	190.00	190.00	0.00%
		Fee band - C	NB	315.00	315.00	315.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol <u>double</u> the fee	NB	450.00	450.00	450.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol <u>triple</u> the fee	NB	635.00	635.00	635.00	0.00%
		Premises allowing 5000+ people attract additional fees		See regulations for details			
		Premises where only licensable activity is regulated entertainment & premises is education, church hall, village hall or similar		No fee payable			
Premises - annual fee	Statutory	Fee band - A	NB	70.00	70.00	70.00	0.00%
		Fee band - B	NB	180.00	180.00	180.00	0.00%
		Fee band - C	NB	295.00	295.00	295.00	0.00%
		Fee band - D - if exclusively or primarily for supply, sale or consumption of alcohol <u>double</u> the fee	NB	320.00	320.00	320.00	0.00%
		Fee band - E - if exclusively or primarily for supply, sale or consumption of alcohol <u>triple</u> the fee	NB	350.00	350.00	350.00	0.00%
		Premises allowing 5000+ people attract additional fees		0.00	0.00	0.00	0.00%
Personal	Statutory		NB	37.00	37.00	37.00	0.00%
Temporary Event Notice	Statutory		NB	21.00	21.00	21.00	0.00%
Change of address notification	Statutory		NB	10.50	10.50	10.50	0.00%
loss/theft etc)	Statutory		NB	10.50	10.50	10.50	0.00%
Designated premises supervisor	Statutory		NB	23.00	23.00	23.00	0.00%
Premises licence transfer	Statutory		NB	23.00	23.00	23.00	0.00%
Club registration change	Statutory		NB	10.50	10.50	10.50	0.00%
Club name or rules notification	Statutory		NB	10.50	10.50	10.50	0.00%
Interim Authority Notice	Statutory		NB	23.00	23.00	23.00	0.00%
Provisional Statement	Statutory		NB	315.00	315.00	315.00	0.00%
Freeholder notification of licensing	Statutory		NB	21.00	21.00	21.00	0.00%
Minor Variation	Statutory		NB	89.00	89.00	89.00	0.00%
Animal Welfare and Public Health Licences							

DISCRETIONARY & STATUTORY FEES 2012/13

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Dog Breeding Establishments	Discretionary	New Licence	NB	133.00	200.00	511.00	155.50%
	Discretionary	Renewal	NB	108.00	120.00	127.00	5.83%
	Discretionary	Variation	NB	108.00	120.00	127.00	5.83%
	Discretionary	Concurrent 2nd application	NB	23.00	60.00	63.00	5.00%
Animal Boarding Establishments	Discretionary	New Licence	NB	133.00	200.00	511.00	155.50%
	Discretionary	Renewal	NB	108.00	120.00	127.00	5.83%
	Discretionary	Variation	NB	108.00	120.00	127.00	5.83%
	Discretionary	Concurrent 2nd application	NB	23.00	60.00	63.00	5.00%
Home Boarding	Discretionary	New Licence	NB	67.00	75.00	79.00	5.33%
	Discretionary	Renewal	NB	52.00	58.00	61.00	5.17%
Pet Shops	Discretionary	New Licence	NB	133.00	200.00	511.00	155.50%
	Discretionary	Renewal	NB	108.00	120.00	127.00	5.83%
	Discretionary	Variation	NB	108.00	120.00	127.00	5.83%
	Discretionary	Concurrent 2nd application	NB	23.00	60.00	63.00	5.00%
Riding Establishments	Discretionary	New Licence	NB	133.00	200.00	511.00	155.50%
	Discretionary	Renewal	NB	46.00	65.00	369.00	467.69%
	Discretionary	Variation	NB	46.00	65.00	69.00	6.15%
	Discretionary	Concurrent 2nd application	NB	23.00	30.00	32.00	6.67%
Dangerous Wild Animals	Discretionary	New Licence (2 year licence)	NB	390.00	410.00	844.00	105.85%
	Discretionary	Renewal (2 year licence)	NB	267.00	281.00	578.00	105.69%
	Discretionary	Variation	NB	267.00	281.00	297.00	5.69%
	Discretionary	Concurrent 2nd application	NB	67.00	71.00	75.00	5.63%
Zoos	Discretionary	Consideration	NB	943.00	994.00	1,051.00	5.73%
	Discretionary	Licence (4 year licence)	NB	1,558.00	1,640.00	1,733.00	5.67%
	Discretionary	Renewal (6 year licence)	NB	2,337.00	2,460.00	2,600.00	5.69%
	Discretionary	Dispensation - 14(1)(a)	NB	379.00	400.00	423.00	5.75%
Public Health Licences							
Acupuncture	Discretionary	Initial registration practitioner/premises	NB	144.00	149.00	157.00	5.37%
	Discretionary	Additional practitioner/premises	NB	62.00	91.00	96.00	5.49%
	Discretionary	Minor variation	NB	88.00	25.00	26.00	4.00%
Tattooing (including semi-permanent skin-colouring)	Discretionary	Initial registration practitioner/premises	NB	277.00	287.00	303.00	5.57%
	Discretionary	Additional practitioner/premises	NB	62.00	91.00	96.00	5.49%
	Discretionary	Minor variation	NB	88.00	25.00	26.00	4.00%
Electrolysis	Discretionary	Initial registration practitioner/premises	NB	144.00	149.00	157.00	5.37%
	Discretionary	Additional practitioner/premises	NB	62.00	91.00	96.00	5.49%

DISCRETIONARY & STATUTORY FEES 2012/13

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2010/11	Charge 2011/12	Proposed Charge 2012/13	Increase / Decrease on 2011/12
				£	£	£	%
	Discretionary	Minor variation	NB	88.00	25.00	26.00	4.00%
Cosmetic Piercing (excluding ear piercing)	Discretionary	Initial registration practitioner/premises	NB	277.00	287.00	303.00	5.57%
	Discretionary	Additional practitioner/premises	NB	62.00	91.00	96.00	5.49%
	Discretionary	Minor variation	NB	88.00	25.00	26.00	4.00%
Ear Piercing	Discretionary	Initial registration practitioner/premises	NB	144.00	149.00	157.00	5.37%
	Discretionary	Additional practitioner/premises	NB	62.00	91.00	96.00	5.49%
	Discretionary	Minor variation	NB	88.00	25.00	26.00	4.00%
Hairdressing	Statutory	Registration		No fee payable			
Sex Establishments Licence							
Sex Shops, Sex Cinemas and Sexual Entertainment Venue Licences	Discretionary	Grant	NB	2,737.00	2,832.80	2,994.00	5.69%
	Discretionary	Renewal	NB	500.00	517.00	546.00	5.61%
	Discretionary	Transfer	NB	1,867.10	517.00	546.00	5.61%
Street Trading and Consents							
Publicity Displays	Statutory		NB	No fee payable			
Street Collection Permit	Statutory			No fee payable			
Street Trading Licence	Discretionary			Yearly	67.00	67.00	67.00
Casual Street Trading Licence for Market	Discretionary	Monthly	NB	23.00	23.00	23.00	0.00%
Street Trading Consent	Discretionary	Yearly	NB	67.00	67.00	67.00	0.00%
New Site Street Trading Consent	Discretionary	Grant	NB	0.00	0.00	300.00	100.00%
Street Trading Consent Rents							
Furners Wood Lay-by - cherry stall	Discretionary	Monthly rents	NB	72.00	72.00	76.00	5.56%
Great Chart - A28 Tenterden bound - Food	Discretionary	Monthly rents	NB	148.00	148.00	156.00	5.41%
Non Food	Discretionary	Monthly rents	NB	50.00	52.00	55.00	5.77%
Great Chart - A28 Ashford bound - Food	Discretionary	Monthly rents	NB	142.00	148.00	156.00	5.41%
Food	Discretionary	Monthly rents	NB	50.00	52.00	55.00	5.77%
Food	Discretionary	Monthly rents	NB	69.00	72.00	76.00	5.56%
Hothfield - A20 Maidstone bound - Food	Discretionary	Monthly rents	NB	142.00	148.00	156.00	5.41%
Hothfield - A20 Ashford bound - Non Food	Discretionary	Monthly rents	NB	69.00	72.00	76.00	5.56%
Hothfield - A20 Ashford bound - Food	Discretionary	Monthly rents	NB	142.00	148.00	156.00	5.41%

DISCRETIONARY & STATUTORY FEES 2012/13

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Henwood	Discretionary	Monthly rents	NB	169.00	176.00	186.00	5.68%
Recreation Ground Road car park	Discretionary	Monthly rents	NB	211.00	220.00	232.00	5.45%
Potters Corner, Hothfield	Discretionary	Monthly rents	NB	142.00	148.00	156.00	5.41%
Brunswick Road	Discretionary	Monthly rents	NB	142.00	148.00	156.00	5.41%
Hall Avenue, Sevington	Discretionary	Max 28 days use per year	NB	190.00	200.00	211.00	5.50%
Chilham Mill	Discretionary		NB	142.00	148.00	156.00	5.41%
Henwood Car park	Discretionary	Monthly rents	NB	325.00	408.00	431.00	5.64%
Council Land							
Charity	Discretionary			No fee payable			
Commercial (e.g. circuses and funfairs)	Discretionary	per operating day	NB	210.00	220.00	233.00	5.91%
	Discretionary	per non-operating day	NB	149.00	155.00	163.00	5.16%
Food Hygiene							
Level 2 course	Discretionary		EX	59.00	62.00	66.00	6.45%
Block booking - weekday per day	Discretionary		EX	387.00	426.00	450.00	5.63%
Block booking - weekday per person	Discretionary		EX	27.00	30.00	32.00	6.67%
Block booking - weekend per day	Discretionary		EX	598.00	665.00	703.00	5.71%
Block booking - weekend per person	Discretionary		EX	27.00	30.00	32.00	6.67%
Re-sit (at time of next course)	Discretionary		EX	15.00	16.00	17.00	6.25%
Re-sit (oral)	Discretionary		EX	36.00	38.00	40.00	5.26%
Food Safety Charges							
Food Surrender Certificate	Discretionary	Per hour	NB	70.00	75.00	88.00	17.33%
Inspection (Voluntary Surrender) or plus tipping charge at cost	Discretionary		NB	75.00	81.00	86.00	6.17%
	Charged by tip			NA	NA	NA	NA
Export Certificate for food manufacture	Discretionary		NB	116.00	125.00	145.00	16.00%
Miscellaneous							
Scrap Metal Dealer Registration	Statutory			No fee payable			
Replacement certificates if not specifically set	Discretionary		NB	10.50	11.00	11.50	4.55%
Gambling Act							
New small casino	Statutory	New application	NB	6,285.00	6,285.00	6,285.00	0.00%
		Annual fee	NB	3,575.00	3,575.00	3,575.00	0.00%
		Variation	NB	2,580.00	2,580.00	2,580.00	0.00%
		Transfer	NB	1,500.00	1,500.00	1,500.00	0.00%

DISCRETIONARY & STATUTORY FEES 2012/13

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
		Re-instatement	NB	1,260.00	1,260.00	1,260.00	0.00%
		Provisional statement	NB	6,285.00	6,285.00	6,285.00	0.00%
		Provisional statement holders	NB	2,240.00	2,240.00	2,240.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
New large casino	Statutory Maximum	New application	NB	7,540.00	7,540.00	7,540.00	0.00%
		Annual fee	NB	7,215.00	7,215.00	7,215.00	0.00%
		Variation	NB	3,410.00	3,410.00	3,410.00	0.00%
		Transfer	NB	1,760.00	1,760.00	1,760.00	0.00%
		Re-instatement	NB	1,985.00	1,985.00	1,985.00	0.00%
		Provisional statement	NB	7,540.00	7,540.00	7,540.00	0.00%
		Provisional statement holders	NB	3,700.00	3,700.00	3,700.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Regional casino	Statutory Maximum	New application	NB	11,880.00	11,880.00	11,880.00	0.00%
		Annual fee	NB	11,140.00	11,140.00	11,140.00	0.00%
		Variation	NB	5,570.00	5,570.00	5,570.00	0.00%
		Transfer	NB	4,055.00	4,055.00	4,055.00	0.00%
		Re-instatement	NB	4,055.00	4,055.00	4,055.00	0.00%
		Provisional statement	NB	11,880.00	11,880.00	11,880.00	0.00%
		Provisional statement holders	NB	5,785.00	5,785.00	5,785.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Bingo club	Statutory Maximum	New application	NB	2,160.00	2,160.00	2,160.00	0.00%
		Annual fee	NB	670.00	670.00	670.00	0.00%
		Variation	NB	1,475.00	1,475.00	1,475.00	0.00%
		Transfer	NB	820.00	820.00	820.00	0.00%
		Re-instatement	NB	820.00	820.00	820.00	0.00%
		Provisional statement	NB	2,160.00	2,160.00	2,160.00	0.00%
		Provisional statement holders	NB	890.00	890.00	890.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Betting Premises (excluding tracks)	Statutory	New application	NB	2,160.00	2,160.00	2,160.00	0.00%
		Annual fee	NB	430.00	430.00	430.00	0.00%
		Variation	NB	1,245.00	1,245.00	1,245.00	0.00%

DISCRETIONARY & STATUTORY FEES 2012/13

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
		Transfer	NB	820.00	820.00	820.00	0.00%
		Re-instatement	NB	820.00	820.00	820.00	0.00%
		Provisional statement	NB	2,160.00	2,160.00	2,160.00	0.00%
		Provisional statement holders	NB	890.00	890.00	890.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Tracks	Statutory Maximum	New application	NB	1,690.00	1,690.00	1,690.00	0.00%
		Annual fee	NB	670.00	670.00	670.00	0.00%
		Variation	NB	1,130.00	1,130.00	1,130.00	0.00%
		Transfer	NB	820.00	820.00	820.00	0.00%
		Re-instatement	NB	820.00	820.00	820.00	0.00%
		Provisional statement	NB	1,690.00	1,690.00	1,690.00	0.00%
		Provisional statement holders	NB	890.00	890.00	890.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Family Entertainment Centres	Statutory Maximum	New application	NB	1,690.00	1,690.00	1,690.00	0.00%
		Annual fee	NB	580.00	580.00	580.00	0.00%
		Variation	NB	760.00	760.00	760.00	0.00%
		Transfer	NB	820.00	820.00	820.00	0.00%
		Re-instatement	NB	820.00	820.00	820.00	0.00%
		Provisional statement	NB	1,690.00	1,690.00	1,690.00	0.00%
		Provisional statement holders	NB	735.00	735.00	735.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	50.00	50.00	50.00	0.00%
Adult Gaming Centre	Statutory Maximum	New application	NB	1,690.00	1,690.00	1,690.00	0.00%
		Annual fee	NB	670.00	670.00	670.00	0.00%
		Variation	NB	670.00	670.00	670.00	0.00%
		Transfer	NB	820.00	820.00	820.00	0.00%
		Re-instatement	NB	820.00	820.00	820.00	0.00%
		Provisional statement	NB	1,690.00	1,690.00	1,690.00	0.00%
		Provisional statement holders	NB	890.00	890.00	890.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%
		Notification of change	NB	25.00	25.00	25.00	0.00%
Temporary Use Notices	Statutory Maximum	New application	NB	200.00	200.00	200.00	0.00%
		Copy licence	NB	25.00	25.00	25.00	0.00%

DISCRETIONARY & STATUTORY FEES 2012/13

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Licensed Premises Gaming Machine	Statutory	Grant	NB	150.00	150.00	150.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Transfer	NB	25.00	25.00	25.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Licensed Premises Automatic Notification Process	Statutory Maximum	Notification	NB	50.00	50.00	50.00	0.00%
Club Gaming Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Club Machine Permits	Statutory Maximum	Grant	NB	200.00	200.00	200.00	0.00%
		Grant (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Variation	NB	100.00	100.00	100.00	0.00%
		Renewal	NB	200.00	200.00	200.00	0.00%
		Renewal (Club Premises Certificate holder)	NB	100.00	100.00	100.00	0.00%
		Annual Fee	NB	50.00	50.00	50.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Family Entertainment Centre Gaming Machine Permit	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
Prize Gaming Permits	Statutory Maximum	Grant	NB	300.00	300.00	300.00	0.00%
		Renewal	NB	300.00	300.00	300.00	0.00%
		Existing operator grant	NB	100.00	100.00	100.00	0.00%
		Change of name	NB	25.00	25.00	25.00	0.00%
		Copy of permit	NB	15.00	15.00	15.00	0.00%
		Annual Fee	NB	20.00	20.00	20.00	0.00%

DISCRETIONARY & STATUTORY FEES 2012/13

LICENSING FEES

Item	Statutory or Discretionary	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Hackney Carriage/Private Hire							
Hackney Carriage & Private Hire Drivers Licence	Discretionary	For 1 year	NB	49.00	49.00	49.00	0.00%
		For 3 years	NB	NA	NA	75.00	NA
Vehicle Licence	Discretionary	New	NB	290.00	290.00	290.00	0.00%
		Renewal	NB	NA	NA	270.00	NA
Additional Hackney Carriage & Private Hire Drivers licence	Discretionary		NB	16.00	16.00	20.00	25.00%
Private Hire Operators	Discretionary	1-3 Vehicles	NB	73.00	73.00	73.00	0.00%
		4-10 Vehicles	NB	310.00	310.00	310.00	0.00%
		11-20 Vehicles	NB	620.00	620.00	620.00	0.00%
Drivers Badge (replacement)	Discretionary		NB	15.00	15.00	15.00	0.00%
Vehicle Plates or Brackets	Discretionary		NB	17.00	17.00	20.00	17.65%
Internal Vehicle Plate	Discretionary		NB	15.00	15.00	15.00	0.00%
Knowledge Test & Re-test	Discretionary		NB	30.00	30.00	30.00	0.00%
Fee for Returned (Bounced) Cheques	Discretionary		NB	16.00	16.00	16.00	0.00%
Transfer of vehicle licence (including plate)	Discretionary		NB	16.00	25.00	20.00	-20.00%
Transfer of vehicle licence (without plate or badge)	Discretionary		NB	16.00	20.00	20.00	0.00%
Additional Vehicle under an Operators Licence	Discretionary	Category 1-3 to 4-10	NB	NA	NA	237.00	NA
	Discretionary	Category 4-10 to 11-20	NB	NA	NA	310.00	NA
Replacement Licence	Discretionary		NB	16.00	16.00	20.00	25.00%
CRB	Set by Home Office		NB	36.00	44.00	44.00	0.00%

VAT Indicator:

NB = Non Business no VAT

DISCRETIONARY & STATUTORY FEES 2012/13

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Season Tickets (Ashford)						
	Edinburgh Road Reserved 12 months	VT	1,520.00	1,520.00	1,520.00	0.00%
	Flour Mills Car Park 1 month	VT	61.00	68.00	68.00	0.00%
	Flour Mills Car Park 3 months	VT	173.00	191.00	191.00	0.00%
	Flour Mills Car Park 6 months	VT	325.00	360.00	360.00	0.00%
	Flour Mills Car Park 12 months	VT	610.00	675.00	675.00	0.00%
	Town Centre 1 month	VT	76.00	76.00	76.00	0.00%
	Town Centre 3 Months	VT	215.00	215.00	215.00	0.00%
	Town Centre 6 Months	VT	405.00	405.00	405.00	0.00%
	Town Centre 12 Months	VT	760.00	760.00	760.00	0.00%
Season Tickets (Tenterden)						
	Bridewell Lane Car Park 1 month	VT	68.00	76.00	76.00	0.00%
	Bridewell Lane Car Park 3 months	VT	191.00	215.00	215.00	0.00%
	Bridewell Lane Car Park 6 months	VT	360.00	405.00	405.00	0.00%
	Bridewell Lane Car Park 12 months	VT	675.00	760.00	760.00	0.00%
	Bridewell Lane Reserved 12 months	VT	1,350.00	1,520.00	1,520.00	0.00%
	<i>*Season Tickets issued for Bridewell Lane car park are also valid in the rear car park at Tenterden Leisure Centre</i>					
	Admin Charge for loss of season ticket	VT	10.00	10.00	10.00	0.00%
	Admin Charge for refund of Season ticket	VT	10.00	10.00	10.00	0.00%
Residents Permits						
	Zone A Annual	EX	100.00	100.00	100.00	0.00%
	Zone B Annual	EX	40.00	40.00	40.00	0.00%
	Zone D Annual	EX	25.00	25.00	25.00	0.00%
	Zone E Annual	EX	25.00	25.00	25.00	0.00%
	Zone F Annual	EX	25.00	25.00	25.00	0.00%
	Zone G Annual	EX	25.00	25.00	25.00	0.00%
	Admin Charge for loss of permit	EX	5.00	5.00	5.00	0.00%
Other Permits						
	Visitor's permits each	EX	1.00	1.00	1.00	0.00%

DISCRETIONARY & STATUTORY FEES 2012/13

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
	Staff (decrementing) card per day	VT	1.00	1.00	1.00	0.00%
	Staff permit per month	VT	18.00	18.00	18.00	0.00%
	Admin Charge for loss of card/permit	VT	10.00	10.00	10.00	0.00%
	HPA parking permit annual	VT	N/A	760.00	760.00	0.00%
	DSA parking permit annual	VT	N/A	760.00	760.00	0.00%
Misc Charges						
	Waivers	VT	15.00	15.00	15.00	0.00%
	Additional Charge for occupying on street pay and display bay, per bay per day	VT	5.00	5.00	5.00	0.00%
	Additional Charge for occupying on street pay and display bay, per bay per week	VT	15.00	15.00	15.00	0.00%
	Bay Suspensions	VT	30.00	30.00	30.00	0.00%
	Replacement of lost cones per cone	VT	10.00	10.00	10.00	0.00%
	Locked Car park-vehicle release fee	VT	55.00	55.00	55.00	0.00%
	Printing Charges Up to 5 pages per page	VT	0.50	0.50	0.50	0.00%
	Printing Charges more than 5 pages per page	VT	0.10	0.10	0.10	0.00%
Car Park Charges (Ashford)						
	Civic Centre and Stour Centre car park minimum charge up to 2 hours	VT	0.60	0.80	0.80	0.00%
	Civic Centre and Stour Centre car park per hour over 2 hours. Linear Charge in 5p increments	VT	0.90	1.00	1.00	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Mon-Fri	VT	10.00	10.00	10.00	0.00%
	Civic Centre and Stour Centre car park charge over 4 hours Sat and Sun	VT	4.50	4.50	4.50	0.00%
	Civic Centre and Stour Centre car park per hour Coach Charge (Linear Charge in 5p increments)	VT	1.30	1.50	1.50	0.00%
	Civic Centre and Stour Centre car park Coach charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Dover Place Car Park per hour	VT	0.90	1.00	1.00	0.00%
	Dover Place Car Park charge over 4 hours	VT	4.50	4.50	4.50	0.00%

DISCRETIONARY & STATUTORY FEES 2012/13

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
	Edinburgh Road Car Park per hour	VT	0.90	1.00	1.00	0.00%
	Edinburgh Road Car Park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Flour Mills Car Park per hour	VT	0.90	1.00	1.00	0.00%
	Flour Mills Car Park charge over 4 hours	VT	3.60	4.00	4.00	0.00%
	Henwood Car Park per hour	VT	0.90	1.00	0.80	-20.00%
	Henwood Car Park charge over 4 hours	VT	3.60	4.00	3.20	-20.00%
	Station Road Ashford Car park per hour	VT	0.90	1.00	1.00	0.00%
	Station Road Ashford Car park charge over 4 hours	VT	4.50	4.50	4.50	0.00%
	Vicarage Lane Car Park per hour	VT	0.90	1.00	1.00	0.00%
	Vicarage Lane Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
Car Park Charges (Tenterden)						
	Bridewell Lane Car Park per hour	VT	0.80	1.00	1.00	0.00%
	Bridewell Lane Car Park charge over 4 hours	VT	4.00	4.50	4.50	0.00%
	Recreation Ground Road Car Park per hour	VT	0.80	1.00	1.00	0.00%
	Recreation Ground Road Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Station Road Car Park Tenterden per hour	VT	0.80	1.00	1.00	0.00%
	Station Road Car Park Tenterden charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Station Road Car Park Tenterden per hour Coach charge	VT	1.30	1.50	1.50	0.00%
	Station Road Car Park Tenterden charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Tenterden Leisure Centre Car Park per hour	VT	0.80	1.00	1.00	0.00%
	Tenterden Leisure Centre Car Park charge over 4 hours	VT	10.00	10.00	10.00	0.00%
	Tenterden Leisure Centre Car Park Coach charge per hour	VT	1.30	1.50	1.50	0.00%
	Tenterden Leisure Centre Car Park Coach charge over 4 hours	VT	10.00	10.00	10.00	0.00%
On Street Parking Charges						
	Charge per hour before 6pm	EX	0.90	1.00	1.00	0.00%
	Charge after 6pm for parking up to 1 hour	EX	0.90	1.00	1.00	0.00%

DISCRETIONARY & STATUTORY FEES 2012/13

Parking Charges

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
	Charge after 6pm for parking over one hour	EX	2.40	2.70	2.70	0.00%
Penalty Charge Notices						
	Lower level	EX	50.00	50.00	50.00	0.00%
	Higher level	EX	70.00	70.00	70.00	0.00%

Where an actual recharge (based on hours worked) exceeds minimum figures above, the actual charge is to be levied unless commercial in which case an uplift of a minimum of 50% should be considered with Team Leader or Head of Service.

VAT Indicator:

EX = Exempt from VAT

VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2012/13

Charge for the Supply of Information and Photocopies of Documents

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
General Photocopying	Per sheet of photocopy (for the first 10 sheets)	VT	0.31	0.32	0.34	6.25%
	Further Copies	VT	0.15	0.16	0.17	6.25%
Fax	First Page	VT	1.18	1.22	1.29	5.74%
	Each page thereafter	VT	0.62	0.64	0.68	6.25%
Notices and Extracts	Authenticated Building Control Regulation Approval or Completion Certificate (photocopy - copying charge only)	VT	6.66	6.89	7.28	5.66%
	Architects Plans (A3 & A4)	VT	0.31	0.32	0.34	6.25%
	Architects Plans (A2+)	VT	5.23	5.41	5.72	5.73%
Fact sheets	Major Development Proposals in Ashford (per page)	VT	1.44	1.49	1.57	5.37%
	All other fact sheets (per page)	VT	0.31	0.32	0.34	6.25%
Requests for Planning Information*		VT	46.13	47.74	50.46	5.70%
Requests for Building Control Information*		VT	46.13	47.74	50.46	5.70%
Inspection of approved Building Regulation Plans*		VT	46.13	47.74	50.46	5.70%
Gas and Pipeline Extracts*		VT	5.64	5.84	6.17	5.65%
Hard Copy Provision of Weekly List		VT	146.58	151.71	160.36	5.70%
Postage and Packing		VT	0.31	0.32	0.34	6.25%

*Fee for addition work on information that is freely available on website)

Sale of Documents and Room Hire

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Minutes	Council and Committees - per annum	VT	150.01	155.26	164.11	5.70%
	(excluding the Planning Committee) - per cycle	VT	30.34	31.40	33.19	5.70%
	Cabinet only - per annum	VT	99.43	102.91	108.78	5.70%

DISCRETIONARY & STATUTORY FEES 2012/13

	- per cycle	VT	20.35	21.06	22.26	5.70%
	Planning Committee only - per annum	VT	99.43	102.91	108.78	5.70%
	- per cycle	VT	20.35	21.06	22.26	5.70%
	A single committee and its Sub- Committee - per annum	VT	50.43	52.20	55.18	5.71%
	(excluding the Planning Committee) - per cycle	VT	10.46	10.83	11.45	5.72%
Agendas and Reports	Council and Committees - per annum	VT	268.55	277.95	293.79	5.70%
	(excluding the Planning Committee) - per cycle	VT	54.17	56.07	59.27	5.71%
	Cabinet only - per annum	VT	502.25	519.83	549.46	5.70%
	- per cycle	VT	21.53	22.28	23.55	5.70%
	Planning Committee only - per annum	VT	502.25	519.83	549.46	5.70%
	- per cycle	VT	21.53	22.28	23.55	5.70%
	A single committee and its Sub- Committee - per annum	VT	54.17	56.07	59.27	5.71%
	(excluding the Planning Committee) - per cycle	VT	11.28	11.67	12.34	5.74%
	<i>NB Head of Legal and Democratic Services may determine a higher charge where the Agenda and Reports are in excess of 200 pages</i>					
Retrieval of Minutes & Agendas for third parties - per hour		VT	81.18			
Other Publications	Annual Budget Book / Statement of Accounts					
	- requested by individuals	VT	7.28	7.53	7.96	5.71%
	- requested by commercial bodies	VT	35.77	37.02	39.13	5.70%
	Council Year Book	VT	2.92	3.02	3.19	5.63%
	Copy of Lease, Order etc	VT	6.41	6.63	7.01	5.73%
	Copy of Byelaws - Statutory Fee	VT	0.21	0.22	0.23	4.55%
Room Hire	Council Chamber - Up to 4 hours	VT	137.86	142.69	150.82	5.70%
	- Full Day	VT	242.00	250.47	264.75	5.70%
	- Evening after 5pm	VT	221.91	229.68	242.77	5.70%
	Committee Rooms - Up to 4 hours	VT	72.26	74.79	79.05	5.70%
	- Full Day	VT	129.77	134.31	141.97	5.70%
	- Evening after 5pm	VT	124.90	129.27	136.64	5.70%

VAT Indicator:

VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2012/13

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Cemetery Charges - Bybrook and Willesborough Cemeteries						
COMPOSITE BURIAL FEE FOR NEW GRAVES (Includes Digging Fee, Purchase of Right of Burial for 30 years and wooden cross)	(1) Single Grave Depth	EX	938.00	971.00	1,026.00	5.66%
	(2) Double Grave Depth	EX	1,035.00	1,071.00	1,132.00	5.70%
	(3) Triple Grave Depth	EX	1,210.00	1,252.00	1,323.00	5.67%
	(4) Child up to and including 16 years (NB If grave required to be reopened to enable further family burial(s) the fees in (2) and (3) apply		FREE			
	(5) Cremated Remains - Garden of Remembrance Willesborough	EX	336.00	348.00	368.00	5.75%
REOPENING OF EXISTING GRAVES/ OPENING OF PRE-PURCHASED GRAVES	(1) Single Grave Depth	EX	543.00	562.00	594.00	5.69%
	(2) Double Grave Depth	EX	446.00	462.00	488.00	5.63%
	(3) Cremated Remains	EX	93.00	96.00	101.00	5.21%
Additional fee for Saturday interments	(consideration will be given in special circumstances)		By negotiation			
Non standard grave sizes may incur an additional charge						
NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH. (THIS IS COMMON PRACTICE WITH OTHER AUTHORITIES)						
Cemetery Charges - Tenterden Cemetery						
COMPOSITE BURIAL FEE FOR NEW GRAVES (Includes Digging Fee, Purchase of Right of Burial for 30 years and	(1) Single Grave Depth	EX	994.00	1,029.00	1,088.00	5.73%
	(2) Single Grave Depth (plus purchase of right of burial in adjoining grave) (i.e. single depth charge plus purchase charge)	EX	1,420.00	1,470.00	1,554.00	5.71%
	(3) Child up to and including 16 years	EX	FREE			
	(4) Cremated Remains - Garden of Remembrance - Small Plot	EX	281.00	291.00	308.00	5.84%

DISCRETIONARY & STATUTORY FEES 2012/13

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
	(5) Cremated Remains - Garden of Remembrance - Large Plot	EX	396.00	410.00	433.00	5.61%
REOPENING OF EXISTING GRAVES/ OPENING OF PRE-PURCHASED GRAVES	(1) Single Grave Depth	EX	507.00	525.00	555.00	5.71%
	(2) Double Grave Depth	EX	599.00	620.00	655.00	5.65%
	(3) Cremated Remains	EX	153.00	158.00	167.00	5.70%
Additional fee for Saturday interments	(consideration will be given in special circumstances)		By negotiation			
Non standard grave sizes may incur an additional charge						
NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH. (THIS IS COMMON PRACTICE WITH OTHER AUTHORITIES)						

Cemetery Charges - All Cemeteries

PURCHASE OF RIGHT OF BURIAL FOR 30 YEARS Applies to pre-purchase of graves and where burial rights were not purchased prior to introduction of composite	(1) One grave space	EX	427.00	442.00	467.00	5.66%
	(2) One cremation plot - Willesborough	EX	238.00	246.00	260.00	5.69%
	- Tenterden - Small Plot	EX	111.00	115.00	122.00	6.09%
	- Tenterden - Large Plot	EX	238.00	246.00	260.00	5.69%
RIGHT TO ERECT A MEMORIAL	(1) Right to erect a headstone or tablet (including inscription to one person)					
	- Adult	EX	140.00	145.00	153.00	5.52%
	- Child to 16 years	EX	FREE			
	(2) Right to erect a kerbstone (including inscription to one person)	EX				
	- Adult	EX	201.00	208.00	220.00	5.77%
	- Child to 16 years	EX	FREE			

DISCRETIONARY & STATUTORY FEES 2012/13

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
	(3) Additional inscription (per person after first)	EX	46.00	48.00	51.00	6.25%
PURCHASE OF WOODEN CROSS INCLUDING PLAQUE	(Ashford Borough Cemeteries only)	EX EX	34.00	35.00	37.00	5.71%
FAMILY MANAGED BURIALS	Additional administrative cost of this option	EX	139.00	144.00	152.00	5.56%
FAMILY HISTORY SEARCH	Per Name	EX	21.00	22.00	23.00	4.55%
	Over 4 Names	EX	67.00	69.00	73.00	5.80%
NB A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH						
MAINTENANCE OF GRAVES	(1) Maintenance and Planting twice yearly with plants supplied by the Council	NB	130.00	135.00	143.00	5.93%
	(2) Cleaning of kerbstone (per annum)	NB	77.00	80.00	85.00	6.25%
	(3) Cleaning of headstone or memorial (per annum)	NB	129.00	134.00	142.00	5.97%

WOODLAND BURIALS

BYBROOK CEMETERY	Composite Woodland Burial Fee including coffin and tree *					
	- one grave space	EX	738.00	764.00	808.00	5.76%
	- two adjacent grave spaces	EX	1,391.00	1,440.00	1,522.00	5.69%
	Woodland Burial Fee excluding coffin, but including tree	EX				
	- one grave	EX	604.00	625.00	661.00	5.76%
	- two adjacent graves	EX	1,128.00	1,167.00	1,234.00	5.74%
	Interment of cremated remains (in grave space) including casket and tree*	EX	519.00	537.00	568.00	5.77%
	Selection of grave space	EX	73.00	76.00	80.00	5.26%
	(* These fees may be prepaid)					
TENTERDEN CEMETERY	Composite Woodland Burial Fee including coffin and tree *					
	- one grave space	EX	793.00	821.00	868.00	5.72%
	- two adjacent grave spaces	EX	1,445.00	1,496.00	1,581.00	5.68%
	Woodland Burial Fee excluding coffin, but including tree	EX				

DISCRETIONARY & STATUTORY FEES 2012/13

Cemetery Charges

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
	- one grave	EX	658.00	681.00	720.00	5.73%
	- two adjacent graves	EX	1,185.00	1,226.00	1,296.00	5.71%
	Interment of cremated remains (in grave space) including casket and tree*	EX	579.00	599.00	633.00	5.68%
	Selection of grave space (* These fees may be prepaid)	EX	73.00	76.00	80.00	5.26%
ALL CEMETERIES	Further interment of cremated remains including casket					
	- Ashford	EX	108.00	112.00	118.00	5.36%
	- Tenterden	EX	163.00	169.00	179.00	5.92%
	Interment of a child to 16 years (NOT including coffin or tree)	EX	FREE			
	Grave reservation	EX	146.00	151.00	160.00	5.96%
	Selection of grave space	EX	73.00	76.00	80.00	5.26%
NB: A SURCHARGE OF 100% ON THE ABOVE SCALE OF CHARGES IS MADE FOR PERSONS WHO LIVE OUTSIDE ASHFORD BOROUGH						
MEMORIAL BENCH WITH DEDICATION INSCRIPTION (Subject to space being available)		EX	533.00	552.00	583.00	5.62%

VAT Indicator:

NB = Non Business no VAT

EX = Exempt from VAT

DISCRETIONARY & STATUTORY FEES 2012/13

Planning Services

Item	Description/Comments		VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Pre-Application Advice	Level 1 will be charged for written advice on all proposals that will require consent from the Local Planning Authority under the Planning Acts, other than those listed above and in levels 2 and 3		VT	67.00	67.00	Awaiting Government Guidance	
	Level 2 will be charged for written advice on all minor developments		VT	133.00	133.00		
	Level 3 will be charged for meetings with officers (If the meeting is on site then travelling time will be included in the assessment)	per hour or part thereof	VT	335.00	335.00		
Amendments to Planning Permissions	Per Submission for all minor and other applications	Statutory Fee	NB	67.00	67.00	67.00	0.00%
	Per submission for all mayor applications	Statutory Fee	NB	133.00	133.00	133.00	0.00%
	<i>Payment will be refunded if the amendments are considered too significant and a fresh application is required</i>	Statutory Fee					
Compliance Check (Confirmation that a development has been built in accordance with the approved plans	For domestic Development		VT	67.00	69.00	73.00	5.80%
	For a Domestic proposal that requires a site visit		VT	133.00	138.00	146.00	5.80%
Research of Planning History	To confirm whether or not permitted development rights have been removed from a dwelling (Copies of Decision Notices are charged extra)		VT	34.00	35.00	37.00	5.71%
Formal Complaint under High Hedges Legalisation			VT	400.00	400.00	400.00	0.00%

VAT Indicator:

NB = Non Business no VAT

EX = Exempt from VAT

VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2012/13

SPORTING CHARGES

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
SPORTING HIRE CHARGES						
Football Grass Pitch at Spearpoint/Pitchside Adult	Per season	VT	415.00	420.00	430.00	2.38%
Football Grass Pitch at Spearpoint/Pitchside Junior	Per season	VT	194.00	224.00	230.00	2.68%
Football pitch at Hythe Road	Per season	VT	221.00	229.00	242.00	5.68%
3G Pitchside Seasonal Full Pitch Hire Adult	Per season	VT		560.00	592.00	5.71%
3G Pitchside Seasonal Full Pitch Hire Junior	Per season	VT		392.00	400.00	2.04%
3G Pitchside Season Mini Soccer Pitch Hire Jun	Per season	VT		224.00	230.00	2.68%
3G Pitchside Training Full Pitch Junior Clubs (W)	Per Hour	VT		70.00	75.00	7.14%
3G Pitchside Training Full Pitch Junior Clubs (S)	Per Hour	VT		55.00	55.00	0.00%
3G Pitchside Training Full Pitch Adult & Com (W)	Per Hour	VT		90.00	95.00	5.56%
3G Pitchside Training Full Pitch Adult & Com (S)	Per Hour	VT		55.00	55.00	0.00%
3G Pitchside Training Half Pitch Junior Clubs (W)	Per Hour	VT		55.00	58.00	5.45%
3G Pitchside Training Half Pitch Junior Clubs (S)	Per Hour	VT		35.00	35.00	0.00%
3G Pitchside Training Half Pitch Adult & Com (W)	Per Hour	VT		60.00	63.00	5.00%
3G Pitchside Training Half Pitch Adult & Com (S)	Per Hour	VT		45.00	45.00	0.00%
3G Pitchside Training Third Pitch Junior Clubs (W)	Per Hour	VT		30.00	32.00	6.67%
3G Pitchside Training Third Pitch Junior Clubs (S)	Per Hour	VT		25.00	25.00	0.00%
3G Pitchside Training Third Pitch Adult & Com (W)	Per Hour	VT		37.50	40.00	6.67%
3G Pitchside Training Third Pitch Adult & Com (S)	Per Hour	VT		30.00	30.00	0.00%
All Training rates quoted are for casual use. Affiliated and constituted clubs making block bookings of minimum 10 weeks reduced by £5 per hire						
W = Winter - Sept 1 to Mar 31 S = Summer - Apr 1 to Aug 31						
Football Pitch Hire Sandyacres	At discretion of Ernie Warren (Leaseholder)					
Courtside Large hard court	Per Hour	VT	30.00	31.00	30.00	-3.23%
Courtside Small hard court	Per Hour	VT			15.00	
Courtside Netball show courts	Per Hour	VT	28.00	29.00	20.00	-31.03%
Courtside All courts	Per Hour	VT	83.00	86.00	65.00	-24.42%
Courtside contract court hire tennis	Per Hour	VT	6.00	6.25	6.50	4.00%
Courtside casual court hire tennis	Per Hour	VT	6.00	6.50	7.00	7.69%
Courtside casual court hire netball	Per Hour	VT	17.00	18.00	15.00	-16.67%
Meeting Room hire	Per Hour	VT	17.00	18.00	18.00	0.00%
Meeting Room and kitchen hire	Per Hour	VT			25.00	
Table tennis	Per Hour	VT	4.00	4.50	5.00	11.11%

All price changes effective September 1st 2012 subject to approval.

DISCRETIONARY & STATUTORY FEES 2012/13

SPORTING CHARGES

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
------	----------------------	---------------	---------------------	---------------------	------------------------------	-------------------------------------

SPORTING ACTIVITY CHARGES

Brazilian Soccer School:						
School Breakfast Club	Per Term	EX	18.00	18.00	18.00	0%
After School Club	Per Term	EX	35.00	36.00	38.00	6%
Evening/Saturday sessions	Per 6 week Term	EX	50.00	30.00	30.00	0%
Evening/Saturday sessions	Half Term	EX	30.00	31.00	33.00	6%
Membership	One off to include kit	EX		40.00	40.00	0%
Socatots:						
Sessions	Per 6 week Term	EX	50.00	30.00	30.00	0%
Membership	One off to include kit & skills booklets	EX	33.00	35.00	35.00	0%
Courtside:						
BSS Holiday courses	Per 3 hour course	EX		3.00	5.00	

All price changes effective September 1st 2012 subject to approval.

VAT Indicator:

NB = Non Business no VAT

EX = Exempt from VAT

VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2012/13

Monitoring Centre

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Telecare/Lifeline						
Telecare Lifeline Installation	One Off Payment per client	VT	26.00	27.00	28.50	5.56%
Telecare Lifeline Installation (Equipment postal service)	One Off Payment per client	VT	15.00	16.00	16.90	5.62%
Telecare Lifeline Monitoring and Equipment Hire - existing	} Monthly Fee per client	VT	11.00			
Telecare Lifeline Monitoring and Equipment Hire including TES - new customers	} Annual Fee per client	VT	133.00	137.60	137.60	0.00%
Telecare Monitoring Fee only - for purchased equipment - from 01/04/11	Annual Fee per client	VT	142.95	147.95	147.95	0.00%
Supply of Second Pendant sensor	Annual	VT		78.00	82.40	5.64%
Supply of Key safe	One off payment per client	VT	57.00	59.00	62.40	5.76%
Supply of Key safe - new style	One Off Payment per client	VT	42.00	62.94	66.50	5.66%
Supply of Key release Door Chain	One off Payment per client	VT	20.00			
Supply of Key release Door Chain - new style	One Off Payment per client	VT		24.58	26.00	5.78%
Purchase Unit Equipment		VT		25.00	26.40	5.60%
Maintenance	Annual (Year 2 onwards)	VT				
Telecare/Lifeline Equipment	Replacement of Equipment due to Damage/Non Return	VT	165.00	171.00	180.70	5.67%
Lone worker (external only)						
Lone worker Registration Fee	One off Payment per client	VT	13.00	14.00	14.80	5.71%
Lone worker Monitoring	Monthly Fee per client	VT	10.00	10.50	11.10	5.71%
Optyma Intruder Alarms						
Guardian Staff Safety	Monthly Fee	VT	59.00	61.00	64.50	5.74%
Optyma Social Alarms	Monthly Monitoring Fee per Client	VT	1.00	1.00	1.10	10.00%

VAT Indicator:

NB = Non Business no VAT

EX = Exempt from VAT

VT = Exclusive of VAT

DISCRETIONARY & STATUTORY FEES 2012/13

Property Services

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Licences - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	238.00	246.00	at cost recovery	n/a
Licences - inspection/administration	The cost of the site inspection has not previously been charged for. The fee may be £75 or £100 depending upon whether a new boundary fence needs to be erected.	VT	158.00	164.00	173.00	5.49%
Land sales - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	238.00	246.00	at cost recovery	n/a
Land sales - inspection/administration	Cost of the site inspection	VT	158.00	164.00	173.00	5.49%
Easements - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	238.00	246.00	at cost recovery	n/a
Easements - administration		VT	106.00	110.00	116.00	5.45%
Release of covenant - valuation	If external valuers are appointed, the charge will be the amount invoiced by the valuer.	EX	238.00	246.00	at cost recovery	n/a
Release of covenant - administration		VT	106.00	110.00	116.00	5.45%
Boundary disputes	Charge only applies if unlawful encroachment on Council land is found to have occurred. Final cost will depend upon complexity of dispute.	EX	158.00	164.00	173.00	5.49%
Wayleaves - inspection/administration	The cost of the site inspection has not previously been charged for.	VT	106.00	110.00	116.00	5.45%

VAT Indicator:

NB = Non Business no VAT

EX = Exempt from VAT

VT = Exclusive of VAT

DISCRETIONARY & STATUTORY FEES 2012/13

Legal Fees						
Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
S9 Agreements	(including caution/note on Register)	NB	250.00	260.00	275.00	5.77%
S9 Transfers	Plus Land Registry Fees	NB	210.00	220.00	275.00	25.00%
S106 agreements		NB	326.00	750.00	800.00	6.67%
Grazing Licences		NB	82.00	85.00	100.00	17.65%
Licences to Assign		NB	164.00	170.00	180.00	5.88%
Sales or Easements	Up to £2,500 in value	NB	218.00	250.00	265.00	6.00%
Sales or Easements	over £2,500 in value - Basic Fee of £300.00 plus 1% of sale price	NB	272.00	285.00	300.00	5.26%
Ellingham Leases		NB	272.00	285.00	300.00	5.26%
Ellingham lease renewals				195.00	200.00	2.56%
Surrenders		NB	164.00	170.00	180.00	5.88%
Landlord consent etc		NB	55.00	60.00	75.00	25.00%
Transfer of Equity (mortgage)		NB	175.00	185.00	195.00	5.41%
Redemptions		NB	55.00	95.00	100.00	5.26%
Mortgagees Enquiries		NB	71.00	75.00	85.00	13.33%
Release of expired Statutory Charge		NB	82.00	85.00	90.00	5.88%
Waiver (Improvement Grant)		NB	82.00	85.00	90.00	5.88%
Notice of Charge		NB	50.00	52.00	55.00	5.77%
Counterpart Lease		NB	44.00	46.00	55.00	19.57%
Engross Transfer/conveyance		NB	28.00	30.00	45.00	50.00%
Notice to Assign		NB	50.00	52.00	55.00	5.77%
Wayleaves		NB	130.00	135.00	145.00	7.41%
The above represent a minimum level of charge, not a fixed level of charge.						
Where the value of the time worked on a matter exceeds the proposed charge stated above, the value of the time will be charged unless it is deemed by the Head of Legal Services to not be commercial or reasonable to charge the full cost.						
Electoral Services						
Confirmation of Registration letters	Letters required due to the credit reference agencies not updating their information	VT	10.00	10.00	10.00	0.00%
Postal votes pack	Postal votes pack (Charge to Parish Councils for by-elections)	VT	1.00	1.00	1.05	5.00%
Poll Cards	Poll card (Charge to Parish Councils for by-elections)	VT	0.40	0.40	0.41	2.50%
Statutory Charges (restricted availability for full register and Overseas lists)						
Sales of full and edited register	Data £20 plus £1.50 per 1,000 entries or part of 1,000	NB			21.50	
Sales of full and edited register	Printed £10 plus £5 per 1,000 or part of 1,000	NB			15.00	
Overseas electors List	Data £20 plus £1.50 per 100 entries or part of 100	NB			21.50	
Overseas electors List	Printed £10 plus £1.50 per 100 or part of 100	NB			11.50	

VAT Indicator:

NB = Non Business no VAT

EX = Exempt from VAT

VT = Inclusive of VAT

DISCRETIONARY & STATUTORY FEES 2012/13

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Land Charges						
Standard Search Fee	Domestic Properties	NB	At Cost Recovery			
	Non-Domestic Properties	NB				
Extra Questions		NB				
	All Land Charges Fees are to be set at on full cost recovery Basis - these need to be reviewed periodically throughout the year to ensure that this is achieved.					
Street Administration						
Street Naming and numbering	1 Unit (£45)	NB	37.95	40.00	45.00	12.50%
	2-10 units (£38 per unit)	NB	New Fee	38.00	38.00	0.00%
	Over 10 units (£34 per unit)	NB		34.00	34.00	0.00%
New Street Name		NB		100.00	106.00	6.00%
Rename Existing Street		NB		150.00	159.00	6.00%
Address Change	per property	NB	59.95	62.00	66.00	6.45%
Building Control						
Discretionary Works	Including Party Wall surveying, Fire Risk assessments, Access audits, SBEM, SAP ratings and other surveying activities	VT	At cost recovery			
Exempt Letters		VT				
			32.75	34.00	36.00	5.88%
Waste Collection						
Bulk Collection	Base Charge	VT	21.00	22.54	22.54	0.00%
Chilmington Road Travellers Site						
Rent	Charge per week	NB	37.86	39.52	41.93	6.10%
Service Charge	Charge per week	NB	15.75	16.49	17.41	5.60%
Allotment Rents						
Rent		EX	4.00	4.00	4.20	5.00%
Council Tax Collection						
Court costs	Summons costs	NB	30.00	60.00	60.00	0.00%
	Liability orders	NB	90.00	60.00	60.00	0.00%

DISCRETIONARY & STATUTORY FEES 2012/13

Other Charges

Item	Description/Comments	VAT Indicator	Charge 2010/11 £	Charge 2011/12 £	Proposed Charge 2012/13 £	Increase / Decrease on 2011/12 %
Business Rates						
Court costs	Summons costs	NB	0.00	0.00	0.00	0.00%
	Liability orders	NB	175.00	175.00	175.00	0.00%
Homelessness						
Copy of File		VT	11.05	12.00	12.70	5.83%
Private Sector Housing						
Charge for service of enforcement notices Housing Act 2004	Incorporating improvement notices, prohibition orders, emergency remedial action, emergency prohibition orders, demolition orders	NB			300.00 per notice	n/a
Charge to carry out inspections in respect of a UK entry application		NB			80.00	n/a
Tourist Information Service						
Ticket Sales - Charitable Organisations	Pet ticket VAT charged on commission	VT	5%	5% + VAT	10%	100.00%
Ticket Sales - Commercial	Pet ticket VAT charged on commission	VT	10%	10%	10%	0.00%
Ticket Sales - Revelations St. Mary's	Per Ticket 10% charge of face value to customers	VT	n/a	10%	10%	0.00%
Accommodation Booking Fees	10% 1st night serviced accommodation (absorbed by accommodation provider)	VT	10% 1st Night	10% 1st Night	10% 1st Night	0.00%
Accommodation Booking Fees	5% self catering (absorbed by accommodation provider)	VT	5% of stay	5% of stay	5% of stay	0.00%
Accommodation Booking Fees	Set fee paid by customer	VT	3.50	3.50	3.50	0.00%
Ticket Sales - Leas Cliff Hall	Per ticket (no commission paid by organisations)	VT	1.00	1.00	1.25	25.00%
Credit Card Payments	Charge per booking on Agency Sales	VT	0.00	1.50	1.50	0.00%

VAT Indicator:

NB = Non Business no VAT

EX = Exempt from VAT

VT = Exclusive of VAT