

# Street Collections Form of Statement

Name of the person to whom the permit was granted .....

Address of the person to whom the permit was granted .....

.....

Name of the charity or fund which is to benefit .....

Date of collection .....

## Show Nil Entries

Proceeds of Collection	Amount £	Total £	Expenses & Application of Proceeds	Amount £	Total £
From Collecting Boxes			Printing & Stationery Postage Advertising Collecting Boxes Badges Emblems		
Interest on proceeds.....					
Other items (if any):- ..... .....			Other items (if any):- ..... .....		
			Payments approved under Regulation 15(ii)		
			Disposal of Balance (ie. where has the money gone to?)		
<b>TOTAL</b>	<b>£</b>		<b>TOTAL</b>	<b>£</b>	

Certificate of the Person to whom the Permit was granted

I certify that to the best of my knowledge and belief the above is a true account of the proceeds, expenses and application of the proceeds of the collection.

Date .....

Signed .....

Certificate of Accountant or Other Independent Responsible Person

I certify that I have obtained all the information and explanations required by me and that the above is in my opinion a true account of the proceeds, expenses and application of the proceeds of the collection.

Date ..... Signed .....

Qualifications (see note 16(iv&v) overleaf).....Name .....

## Extract From the Regulations as to Street Collections

16. (i) Within one month after the date of any collection the person to whom a permit has been granted shall forward to Ashford Borough Council:
- (a) The enclosed form of statement, or a form to the like effect, showing the amount received and the expenses and payments incurred in connection with the collection, and certified by that person and a qualified account (see para. (iv) below) or an Independent Responsible Person acceptable to the Ashford Borough Council.
  - (b) A list of the collectors.
  - (c) A list of the amount contained in each collecting box.
- (ii) The person to whom a permit has been granted shall also, within one month, at the expense of that person and after a qualified accountant/Independent Responsible Person has given his certificate under para (i)(a) above, publish in the Ashford and Tenterden editions of the Kentish Express newspaper a statement showing the name of the person to whom the permit has been granted, the area to which the permit relates, the name of the charity or fund to benefit, the date of the collection or sale, the amount collected and the amount of expenses and payments incurred in connection with the collection or sale.
- (iii) Ashford Borough Council may, if satisfied there are special reasons for so doing, extend the period of one month referred to in para (i) above.
- (iv) For the purposes of this Regulation a *qualified accountant* means a member of one or more of the following bodies: The Institute of Chartered Accountants in England and Wales; The Institute of Chartered Accountants of Scotland; The Association of Certified Accountants; The Institute of Chartered Accountants in Ireland.
- (v) An *Independent Responsible Person* must be independent of the charity or fund to benefit from the collection or sale. He/She should be a professionally qualified person acceptable to Ashford Borough Council.